

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

2008 ANNUAL REPORT

2009 ANNUAL MEETING WARRANT



1926 - 2009

WARRANT INFORMATION NIGHT

Centerville Fire Station
Route 28, Centerville
TUESDAY, MAY 12, 2009
7:00 P.M.



ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 18, 2009
8:00 A.M. – 7:00 P.M.



ANNUAL MEETING

MARSTONS MILLS EAST ELEMENTARY SCHOOL
OSTERVILLE-WEST BARNSTABLE ROAD
TUESDAY, MAY 19, 2009
7:00 P.M.

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Nestor G. Silva, Chairman	Term Expires 2010
Carlton B. Crocker	Term Expires 2011
James H. Crocker, Jr.	Term Expires 2009

CLERK/TREASURER

Judith C. Sprague

BOARD OF WATER COMMISSIONERS

Scott Crosby	Term Expires 2010
Peter Hansen	Term Expires 2011
William A. McIntyre, Chairman	Term Expires 2009

WATER SUPERINTENDENT

Craig A. Crocker

BOARD OF FIRE COMMISSIONERS

Edward P. Riley, Chairman	Term Expires 2010
Mark Macallister	Term Expires 2011
Jeffrey A. Chase	Term Expires 2009

FIRE CHIEF

John M. Farrington

DIRECTOR OF INFORMATION SYSTEMS

Janice E. Gannon

MODERATOR

Charles Sabatt	Term Expires 2009
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE PRUDENTIAL COMMITTEE

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

DUTIES

The duties of the Prudential Committee include calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, and are responsible for labor contractual agreements.

We encourage your active participation in the District elections and meetings, and remind you that the Fire District is one of the only Democratic processes left where you have a direct voice.

AMBULANCE BILLING

The District has benefited from the proceeds of ambulance billing since November of 1998. In December of 2008 the Prudential Committee voted in a new rate structure and signed a contract agreement with Comstar, the agency that provides the billing service and collection functions for the District.

Funds from ambulance billing are used to offset the expenses of the ambulance/rescue service. This year's proceeds totaled \$1,191,736.96.

STREETLIGHTS

The Prudential Committee is also responsible for streetlights in our District. The public is encouraged to come forward to request evaluations of their neighborhoods. While the Prudential Committee continues to evaluate streetlights, residents should be aware that streetlights will not be installed with taxpayer funds simply because it is dark. There must be a reason of public safety relative to the list of standards set by the Prudential Committee. The request for evaluation forms and standards are available at the Clerk/Treasurer's office. We depend on residents of the District to keep us informed about streetlights that are not working properly. If you know of a streetlight that is out or not functioning properly, please let us know by calling the District office at 508-790-2395 Ext. 2. Please supply the pole number, which should be found on the pole and street address when you call.

ENERGY OPTIONS

The COMM Fire District continues to monitor market information and develop strategies aimed at reducing energy cost.

Gasoline and diesel fuel were bid through the Barnstable County system. The District opted for OEP (operating expense and profit) bids, which is basically a set price above that of a published "Journal of Commerce" Boston daily price or "fuel at the rack" price. This was a wise selection as both gasoline and diesel prices have dropped dramatically over the past months.

Natural gas, much like gasoline and diesel, are contracted through the county bid program. Currently, the Hess Corporation supplies the commodity. The pricing structure has two components; a fixed "basis" cost and a "commodity" or product cost. The "basis" cost is not controlled by the district. However, the "commodity" portion is, to some degree, because the district can elect to "trigger" a set cost when deemed advantageous. The District's "trigger" date, unfortunately, was not as timely as a year ago, and consequently we pay a higher "commodity" price than a year ago.

Glacial Energy, Inc. has been the District's provider of electricity for several years now. And, although COMM Fire District has not benefited from the large savings of a year ago, Glacial still remains the best current value.

AUDIT

The auditing firm of Thevenin, O'Grady & Co., CPA, LLP of Brewster, Massachusetts has completed the audit for fiscal year 2008. Copies of the audit are available by request at the District office.

BY-LAWS & PERSONNEL CODE COMMITTEES

One of the provisions of the By-Laws specifies that the Prudential Committee shall establish and administer a Personnel Code and By-Laws update, and shall have the authority to amend the By-Laws and Personnel Code upon majority vote of the Committee and the Commissioners of each Department. To accomplish this, a Personnel Code was formed to establish policies and procedures in the administration of personnel matters. The same members are also working on the By-Laws Committee. The Prudential Committee contributed many hours of their efforts on both of these Committees. We would like to thank all members of the Committees, Nestor G. Silva, Chairman/Prudential Committee, Carolyn Garbutt, Robert Parker, Attorney J. Douglas Murphy, Captain Byron L. Eldridge, Chief John M. Farrington, Jeffrey E. Chase, Fire Commissioner, William A. McIntyre, Chairman /Water Commissioner and Judith E. Winfield.

LABOR RELATIONS

Labor is the ingredient in all of our Districts activities that insures the health and safety of our District's occupants. Whether controlling our chemical additives to the public drinking supply or providing emergency response and assistance on a 911 call, labor is an integral part of the COMM's services.

This spring labor was called upon again for assistance. The Prudential Committee called meetings with both the Fire and Water Commissioners to discuss the state of the economy and the financial hardships that the COMM constituents were enduring. All three elected boards agreed to ask our managers and non-union employees to forgo any cost of living adjustments (COLA) for fiscal 2010. We are proud and pleased to report the commitment made to our District by foregoing any COLA increases in fiscal 2010 by the following management and non-union employees: Treasurer, Judith Sprague, Information Technology, Janice Gannon, Assistant Treasurer, Susan Stoltz, Water Superintendent, Craig Crocker, Assistant Superintendent, Herbert McSorley, Administrative Assistant for the Water Dept., Kirsten Tavano, Fire Office Staff, Kathryn Loveridge, Louise O'Neil, and Tiffany Pessotti, Fire Mechanic, David Scott and Custodian, Charles Faria.

Although none of the unions were in a contract year, the three elected boards of the COMM District agreed to ask the three unions that service the COMM District to consider opening their contracts for the purpose of a freeze to their previously negotiated contracted COLA for the fiscal 2010. It should be noted that the fire chief and deputy chief COLAs are directly tied to the union contracts. As of the publishing of this booklet, we are pleased to report that the three District unions are voluntarily meeting with your elected officials and considering a request for a zero COLA before them. We will be announcing the outcome of the union's deliberation at our Annual Meeting on May 19th.

Again a special thanks to the managers and all the individuals who serve this District

STRUCTURAL SYSTEMS REPAIRS

For the past 5 – 6 years the District has continued the path toward completing the mechanical (HVAC) and structural systems at headquarters in Centerville. These ongoing upgrades are nearing completion.

At the 2004 annual meeting, and in subsequent years as well, voters have approved spending for 2 highly efficient Aerco condensing boilers in the main buildings; an independent high efficiency condensing boiler in the apparatus bay replaced a failing inefficient 400 amp electrical rooftop compressor with a 115 amp gas fired chiller and air handler unit and upgraded the Variable Air Volume (VAV) boxes and conducted a systems balancing survey. The failing flat roof sections of the building have also been replaced.

All these structural systems goals/upgrades have been met with the exception of the final component which will automate the rooftop unit to the entire HVAC system.

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Susan Stoltz, Fire Chief John M. Farrington, Deputy Chief Craig E. Whiteley, and the Board of Fire Commissioners, Water Superintendent Craig A. Crocker, and the Board of Water Commissioners and Janice E. Gannon, Director of Information Systems.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE
Nestor Knute Silva, Chairman
Carlton B. Crocker
James H. Crocker, Jr.

PRUDENTIAL OPERATIONS PERSONNEL

Judith C. Sprague, Clerk/Treasurer (June 2003)
Susan Stoltz, Assistant Clerk/Treasurer (January 2004)
Janice E. Gannon, Director of Information Systems (January 2001)

Station II – Osterville

Voters in the District have approved several articles over the past few years to facilitate the building of a new fire/rescue station in Osterville.

The District hired W.W. Reich of Mashpee as the Owners Project Manager (OPM) and Clerk of the Works. The architect/designer is Johnson Roberts Associates, Inc., of Somerville and Chicago, IL.

Fire officials are providing the village with continued fire fighting/rescue capabilities for the duration of the project. These facilities are located at 1120 Main Street, next to the Water Department garage facility. This coverage has worked very well for the past 10 months.

The District handed over the Station II site to selected general contractor M. Spinelli & Sons Co., Inc. of Watertown, MA in mid July, 2008.

Although site work and actual construction got off to a rather slow start, activities have been ramped up with the coming spring. The most current project schedule indicates a late September completion date.

Many thanks to all involved with this project, especially the Water Department who continue to exercise great cooperation and support in the spirit of District “Family” to get this project done.

We urge the public’s support of this important project.

Thank you for all your considerations.
Building Committee Chairman
Carlton B. Crocker

Station II Construction Progress



...Demo of old station 8/19/08



...CMU work at rear of apparatus bay



...Swinging large apparatus bay trusses



...Setting large carrying beam



...Looking across Fire Station Road





...CMU staging at the rear of the apparatus bay

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The Districts computer system is a valuable resource for all District Departments. The IT Departments mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

IT SUPPORT EFFORTS

1. Maintain 9 servers, thirty-two workstations and six laptops.
2. Maintain 9 vehicle pc's, wireless air cards, GPS devices and connectivity.
3. Email, Internet and Security management.
4. Maintain Firewall and Anti-Virus, Anit-Spyware and Mail Filter software.
5. Maintain the 911-call check software and hardware.
6. Maintenance, upgrades, purchasing and installation of all PC's, Servers and printers and other related equipment.
7. Support for all Fire District-wide networking issues - T1's, wired and wireless networking, local and wide area connections and VPN connections.
8. Maintain SQL server housing the database for Fire Department records management software and CAD (computer aided dispatch) software database.
9. Support and research for all other electronic equipment - mobile data units, tablet PC's, pocket PC's, PDA's, projectors, scanners, CD writers, backup devices, etc...
10. Software support and maintenance for numerous PC's.
11. Maintain connectivity between all 4 District Buildings
12. Maintain 5 Cisco routes for data and phone system routing between buildings.

PROJECTS COMPLETED IN FISCAL 2008

- Implement Laptop with Remote connection to SCADA for Water Department
- Implement a disaster recovery laptop for the CAD and FireHouse databases.
- Upgrade PC's through a replacement schedule
- Configure and install (3) new Panasonic toughbooks in new ambulances.
- Work with T.O.B. to upgrade all GIS mapping files.

- Upgrade Server for Fire Department vehicle tracking/connectivity.

PROPOSED PROJECTS FOR FISCAL 2009

- Continue to work with T.O.B. GIS to upgrade all GIS mapping files
- Implement a hydrant maintenance program with the Water Department.
- Implement a field data collection system for flushing with the Water Department.
- Manage technical obsolescence to avoid costly replacement.

Technology rapidly changes from day to day. The need for updated hardware and software to keep up with future changes is an ongoing cycle. The Information Systems Department needs to identify the needs of change and adjust accordingly in order to keep the District productive and effective.

Respectfully submitted,

DIRECTOR OF INFORMATION SYSTEMS

Janice E. Gannon, MCSE

May 20, 2008

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

In accordance with the foregoing Warrant, the eighty second Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Marstons Mills East Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 20, 2008 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:20 p.m., Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was a majority vote to accept the Reports of the Prudential Committee, Water Commissioners, Fire Commissioners and Clerk/Treasurer.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to act upon the accounts of all persons to whom the District may be indebted including the sum of \$907.74 to pay Verizon for T-1 access services from May 25 to June 24, 2007, such funds to be expended under the direction of the Board of Fire Commissioners, or take any other action thereon.

ARTICLE #3. Upon a motion duly made and seconded, it was not voted by majority to change the District By-Law Article III Section 4 stating that, "One hundred (100) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting", to "Fifty (50) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting."

ARTICLE #4. Upon a motion duly made and seconded, it was a majority vote to raise and appropriate the sum of \$2,615,206.14 and to transfer from income of the Water Department \$476,859.86 for Fiscal Year 2009 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate and/or transfer from available funds the sum of \$1,656,804.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2009, or to take any other action thereon.

ARTICLE #6. Upon a motion duly made and seconded, it was a majority vote to raise and appropriate and/or transfer from available funds the sum of \$6,163,923.33 for the ordinary operating expenses of the Fire Department for Fiscal Year 2009, or to take any other action thereon.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$165,986.06 for Fiscal Year 2009 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from the income of the Water Department the sum of \$278,091.00, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$153,876.00 and transfer from Free Cash \$463,033.00 for other District bonds and notes incurred, to make a total of \$895,000.00 for Maturing Debt, as it becomes due and payable during Fiscal Year 2009, or to take any other action thereon.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from the income of the Water Department the sum of \$23,884.92, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$29,371.06 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$53,255.98, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2009, or to take any other action thereon.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2009, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2008.

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2009, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$80,000.00 for the labor necessary for water service installations, repairs to the water system, leak detection, hydrant relocations, and other related appurtenances, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$90,000.00 and transfer from system development charges the sum of \$50,000.00 for a total of 140,000.00 for the labor and materials necessary for Water System Improvements for the replacement of undersize and older piping, water main extensions and other related upgrades on portions of Short Beach, Nathan, Brezner, and others, said funds to be expended under the direction of the Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$89,328.36 and to re-appropriate the remaining balance of Article #15 from the May 17, 2005 Annual District Meeting of \$2,671.64 for a total price of \$92,000.00 for the labor and materials necessary for the installation and programming of level transmitters and flow recorders in the pumping stations and other related appurtenances, said funds to be expended under the direction of the Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

ARTICLE #17. Upon a motion duly made and seconded, it was voted 98 yes and 24 no that 3,830,000.00 is appropriated for the purpose of financing the permitting, inspection, construction and acquisition of related appurtenances for the installation of a new water tank to be located at the existing Old Stage Road, Centerville site, and for the demolition and removal of the existing tower at said site, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation \$230,000.00 shall be transferred from the Water Surplus account and the Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$3,600,000.00 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws or any other enabling authority; that the Treasurer, with the approval of the Prudential Committee, is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Water Commissioners, with the approval of the Prudential Committee, is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE #18. Upon a motion duly made and seconded, it was a majority vote to transfer and appropriate from the income of the Water Department the sum of \$68,000.00 for the purchase of a six wheel dump truck and related equipment, and to sell or trade a 1991 GMC six wheel dump truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

ARTICLE #19. Upon a motion duly made and seconded, it was a majority vote to transfer and appropriate from the income of the Water Department the sum of \$15,000.00 for the purchase of a full-size, four wheel drive pick up truck and related equipment, and to sell or trade a 2004 Ford F250 extra-cab pick up truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

ARTICLE #20. Upon a motion duly made and seconded, it was unanimously voted to authorize the Board of Water Commissioners, with the approval of the Prudential Committee, to enter into a lease agreement with New Cingular Wireless PCS LLC, with its principle offices at 580 Main Street, Bolton, MA 01740, which lease negotiated by the Board of Water Commissioners, for the installation and maintenance of wireless communication equipment and facilities under and upon the land and improvements located at the Old Stage Road water tank facility, located on Old Stage Road, Centerville, for a term not to exceed ten (10) years, all in accordance with the response to Request for Proposal received from the proposed lessee and dated February 26, 2008, or take any action thereon.

ARTICLE #21. Upon a motion duly made and seconded, it was voted 119 yes and 3 no that \$4,100,000.00 is appropriated for the construction of a new fire station upon the site of the existing Osterville Village Station (Station No. 2), with appurtenant site improvements and including furniture, fixtures and equipment to operate the same, for the demolition of such existing Osterville Village Station, and for providing temporary quarters and office facilities in the interim during such construction; that to meet this appropriation the Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$4,100,000.00 under Chapter 44 of the General Laws or any other enabling authority; and that the Board of Fire Commissioners, with the approval of the Prudential Committee, is authorized to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE #22. Upon a motion duly made and seconded, it was voted 110 yes and 1 no that \$830,000.00 is appropriated for the replacement of three (3) 2000 Freightliner Ambulances, computers, radios and other ambulance equipment for the Fire-Rescue Department; that to meet this appropriation the Treasurer, with the approval of the Prudential Committee, is authorized to borrow \$830,000.00 under Chapter 44 of the General Laws or any other enabling authority; that the Board of Fire Commissioners, with the approval of the Prudential Committee, is authorized to sell and/or trade two (2) of the existing ambulances and retain the existing ambulance deemed by such board to be in the best condition and with the best chassis for use as a Fire-Rescue Dive Team Equipment Truck; and that the Board of Fire Commissioners, with the approval of the Prudential Committee, is authorized to expend all funds available for the project and to take any other action necessary to carry out the project.

ARTICLE #23. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$46,500.00 for repairs and upgrades to District Fire Station properties, i.e., replace a vehicle fueling pump, repair driveway curbing, catch basins and crack sealing, upgrading three windows in the Fire Department Communications Center with hurricane resistant windows, upgrade and add security cameras for District Fire Stations, painting, installing a building sprinkler system drain by-pass valve at the Headquarters Station and architectural/engineering fees to start the process of designing a ladder/training tower for firefighter training, said funds to be expended under the direction of the Fire Commissioners, with approval of the Prudential Committee, or to take any other action thereon.

ARTICLE #24. Upon a motion duly made and seconded, it was voted to raise and appropriate the sum of \$52,000.00 to replace approximately twenty-six (26) sets of the Department's coats, bunker pants and related protective clothing to support the above equipment, for the Fire-Rescue Department, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Eight.

Prudential Committee:
Nestor G. Silva Chairman
Carlton B. Crocker
James H. Crocker, Jr.

A TRUE COPY

ATTEST: Judith C. Sprague, Clerk/Treasurer
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2008

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Banknorth - Money Market	2.23%	1,663,075
Banknorth – Payroll Account	1.30%	16,293
Banknorth – Vendor Account	1.30%	24,417
Rockland Trust – Cert. of Deposit	3.00%	1,000,000
Banknorth – Station III/Bond	2.01%	16,745
Banknorth - Term deposit	2.84%	30,092
Rockland Trust - Commercial checking	2.27%	3,031
Webster Bank – Money Market	2.55%	1,289,914
Webster Bank – Money Market	2.05%	1,257,454
Rockland Trust – Money Market	2.27%	449,875
Mellon Bank - Money Market	1.55%	97,695
Total cash		<u>\$ 5,849,341</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Statement of Net Assets

June 30, 2008

	Primary Government		
	Governmental	Business-type	
	Activities	Activities	Total
<u>ASSETS</u>			
Cash and cash equivalents	\$4,222,579	\$1,827,848	\$6,050,427
Receivables, net of allowance for un-collectibles	915,190	529,975	1,445,165
Capital assets, net of accumulated depreciation	6,213,109	15,880,428	22,093,537
	<hr/>	<hr/>	<hr/>
Total assets	\$11,350,878	\$18,238,251	\$29,589,129
	<hr/>	<hr/>	<hr/>
<u>LIABILITIES</u>			
Account payable and other current liabilities	\$135,948	\$152,200	\$288,148
Due to other governments	428,595		428,595
Notes payable	400,000		400,000
Accrued interest payable	2,985	3,814	6,799
Provision for refund of paid taxes	554,322		554,322
Non-current liabilities			
Due within one year	217,305	277,695	495,000
Due in more than one year	303,267	360,347	663,614
	<hr/>	<hr/>	<hr/>
Total Liabilities	\$2,042,422	\$794,056	\$2,836,478
<u>NET ASSETS</u>			
Invested in capital assets, net of related debt	\$5,728,371	\$15,555,166	\$21,283,537
Restricted	1,132,841		1,132,841
Unrestricted	2,447,244	1,889,029	4,336,273
	<hr/>	<hr/>	<hr/>
Total net assets	9,308,456	17,444,195	26,752,651
	<hr/>	<hr/>	<hr/>
Total liabilities and net assets	\$11,350,878	\$18,238,251	\$29,589,129
	<hr/>	<hr/>	<hr/>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2008

	General Fund	Ambulance Fund	Non-major Governmental Funds	Total Governmental Funds
Revenue				
Property taxes	7,638,746			7,638,746
Licenses and permits	29,966			29,966
Penalties and interest	25,508			25,508
Investment income	173,316		14,442	187,758
Charges for services		972,160		972,160
Departmental and other	62,949		22,101	85,050
Intergovernmental			73,026	73,026
Total revenues	<u>7,930,485</u>	<u>972,160</u>	<u>109,569</u>	<u>9,012,214</u>
Expenditures				
Current				
Fire operations	6,197,901		331,228	6,529,129
Prudential operations	2,202,461			2,202,461
Information systems	156,470			156,470
Debt service	<u>671,427</u>			<u>671,427</u>
Total expenditures	<u>9,228,259</u>	<u>0</u>	<u>331,228</u>	<u>9,559,487</u>
Revenues over (under) expenditures	(1,297,774)	972,160	(221,659)	(547,273)
Other financing sources (uses)				
Transfers in from other funds	1,038,282		175,000	1,213,282
Transfers out to other funds	<u>(175,000)</u>	<u>(1,038,282)</u>		<u>(1,213,282)</u>
Total other financing sources (uses)	<u>863,282</u>	<u>(1,038,282)</u>	<u>175,000</u>	<u>0</u>
Revenues and other financing sources over (under) expenditures and other financing uses	(434,492)	(66,122)	(46,659)	(547,273)
Fund balance, beginning of year	<u>1,778,201</u>	<u>1,041,782</u>	<u>434,508</u>	<u>3,254,491</u>
Fund balance, end of year	<u>\$1,343,709</u>	<u>\$975,660</u>	<u>\$387,849</u>	<u>\$2,707,218</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2008

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2008 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land	\$384,746			\$384,746
Capital assets being depreciated				
Buildings and related improvements	\$6,784,384			\$6,784,384
Equipment, machinery & vehicles	3,261,927	111,468		3,373,395
Sub-total	\$10,046,311	\$111,468		\$10,157,779
Less accumulated depreciation:				
Buildings and related improvements	2,344,704	172,261		2,516,965
Equipment, machinery & vehicles	1,579,960	232,491		1,812,451
Sub-total	\$3,924,664	\$404,752		\$4,329,416
Governmental capital assets, net	<u>\$6,506,393</u>	<u>\$(293,284)</u>		<u>\$6,213,109</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land	3,775,996			3,775,996
Construction in progress	0		0	0
	3,775,996		0	3,775,996
Capital assets being depreciated:				
Buildings and related improvements	1,420,046			1,420,046
Equipment, machinery & vehicles	594,468	58,454		652,922
Infrastructure	19,397,341	770,003		20,167,344
Sub-total	\$21,411,855	\$828,457		\$22,240,312
Less accumulated depreciation:				
Buildings and related improvements	428,030	34,907		462,937
Equipment, machinery & vehicles	510,557	45,561		556,118
Infrastructure	8,729,221	387,604		9,116,825
Sub-total	\$9,667,808	\$468,072		\$10,135,880
Business-type activities capital assets, net	<u>\$15,520,043</u>	<u>\$360,385</u>		<u>\$15,880,428</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Total fire operations - governmental activities \$404,752

Business-type activity:

Total water operations - business-type activity \$468,072

Long-term debt

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2008, including interest, are as follows:

Year Ending June 30	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	Principal	Interest	Total	Principal	Interest	Total
2009	217,305	18,664	235,969	277,695	23,851	301,546
2010	122,920	10,437	133,357	157,080	13,338	170,418
2011	74,630	5,560	80,190	95,370	7,105	102,475
2012	69,883	1,847	71,730	95,117	2,360	97,477
2013	0	0	0	0	0	0
Totals	<u>\$484,738</u>	<u>\$36,508</u>	<u>\$521,246</u>	<u>\$625,262</u>	<u>\$46,654</u>	<u>\$671,916</u>

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS**

Jeffrey A. Chase, Fire Commissioner
Mark A. Macallister, Fire Commissioner
Edward P. Riley, Fire Commissioner

2008 PERSONNEL

John M. Farrington, Chief (E) 1973
Craig E. Whiteley, Deputy Chief (E) 1973
Kathryn M. Loveridge, Administrative Assistant 1985
Charles J. Faria, Custodian 1991
David M. Scott, Mechanic 2006
Louise O'Neil, Secretary 2007
Tiffany Pessotti, Secretary 2008
Rev. Robert Anthony, Fire Chaplin

PERMANENT FIREFIGHTERS

Lt. Aalto, Roger C. (P) 1991	Judge, Michael A. (P) 1999
Lt. Adams, R. Christopher (E) 1999	Lehane, Shawn T. (E) 1999
Arrascue, Enrique (P) 2006	Lewis, Frederick C., Jr. (E) 1997
Lt. Bengston, Eric A. (P) 1994	Long, Thomas A. (E) 2000
Lt. Burchell, Thomas J. (P) 1997	FPO MacNeely, Martin O. (E) 1988
Carney, Michael J. (P) 2002	Miskiv, George M. (E) 2000
Carpenter, Daniel T. (P) 1999	Lt. Miskiv, Thomas J. (E) 1998
Lt. Crosby, Britton W. (P) 1980	Lt. Morrison, Brian T. (E) 2000
Dalbec, Edward (P) 2005	O'Melia, Robert F. (E) 1994
Davern, Jason P. (P) 1999	Osgood, Daniel C. (E) 2000
DeGraan, Thomas (P) 2005	FPO Pulsifer, Francis M. (I) 2005
Dillon, Matthew B. (P) 2004	Reed, Andrew C. (P) 1996
Capt. Eldridge, Byron L. (E) 1985	Lt. Rhude, Paul L. (E) 1999
Ferola, David F. (P) 1999	Riley, Charles (E) 2007
Capt. Field, Philip H., Jr. (E) 1974	Capt. Rogers, D. Brady (E) 1988
Gallo, Richard M. (I) 1990	Rogers, Michael R. (E) 2005
Lt. Gardner, James A. (P) 1985	Sabatinelli, Eric J. (I) 1999
Gelinas, David J., Jr. (E) 2005	Sahl, Richard N. (E) 2001
Lt. Goodearl, Thomas A. (P) 1998	Lt. Sargent, Richard P. (P) 1989
Capt. Greene, Sean (E) 1991	Sassone, Louis P. (P) 2004
Grenier, Marc J. (P) 1994	Lt. Scherbarth, Richard F. (P) 1985
Grossman, Michael G. (E) 1990	Schneckloth, Charles L. (E) 1995
Henderson, Steven C. (P) 1991	Simmons, Michael B. (E) 1991
Henson, Roger W. (E) 1997	Lt. Tavares, John M. (E) 1981
Hill, Patrick (E) 2007	Williams, Gordon M. (E) 200
Johnson, Gary N. (E) 1989	

DISPATCHERS

Crosby, Robyn R. (EMD) (E) 1982	Monroe, William A. (EMD) (E) 2000
Gifford, Jeffrey W. (EMD) (E) 1984	Motte, Laurie (EMD) (E) 1999

(E) Emergency Medical Technician
(I) EMT - Intermediate
(P) Paramedic
(EMD) Emergency Medical Dispatcher

Centerville-Osterville-Marstons Mills Fire Department Report of the Board of Fire Commissioners

Centerville-Osterville-Marstons Mills Fire and Emergency Services

The Board of Fire Commissioners of the Centerville-Osterville-Marstons Mills Fire District respectfully submits this report for the year ending December 31, 2008.

The Fire-Rescue Department responded to 3,830 calls for service in 2008 which is a decrease of 88 calls over 2007.

Major Upcoming Initiatives

The Fire-Rescue Department future projects are to replace our 42-year old 1967 brush breaker. The Department was fortunate to receive, at no cost, a 1993 5- ton military chassis thanks to the Massachusetts D.C.R. Forest Fire Control Government Surplus program. It is the Department goal to try and convert this military chassis over to a brush truck and ultimately a brush breaker over the next couple years. The Department has applied for a Federal Equipment Grant to try to outfit this vehicle and get it on the road.

The Department needs to update its communication consoles and radio equipment at Station 1 Headquarters. This equipment will be twenty-years old shortly and the manufacturer has given notice that they will no longer continue to maintain parts for the equipment. Also, additional dispatch operating positions are needed during major events. The Department will be evaluating our needs this next year and will make a recommendation to the voters in the future.

Fire Apparatus and Equipment

The Fire Department fire apparatus is in good condition. Our 22 year old Pierce Pumper was due for replacement in 2008 and was postponed. Again, we are postponing its replacement to repair our 1994 Pierce pumper which is in serious need of replacing the water tank supports which hold the tank in place due to rust deterioration. It will also have to have a new fuel tank, springs, battery boxes and air tanks because of salt products and chemicals used in treating our roads during snow storms and icy conditions, which take a toll on all vehicles.

Personnel

The Department continues to staff three Fire Stations 24/7. The Department maintains a minimum of ten firefighters on duty to start a shift with Centerville Headquarters having a shift commander and three firefighter/EMT's or Medics.

The Osterville and Marstons Mills departments each have three firefighters made up of EMT's and/or paramedics. There is also an advanced life support ambulance assigned to each village station.

Building and Grounds

The Department hopes to move into the new Osterville Station by the end of 2009. This will complete our program of having a modern Fire-EMS facility in each village of the District, which has taken place over a 20 year time frame.

Fire Prevention and Education

A total of 60 public education programs were conducted by the Firefighters and Fire Prevention staff, including Fire-Police Day each summer, Read Across America and Operation Safe Celebration at Barnstable High School.

The Fire Inspectors continue to share time with other Fire District Inspectors reviewing fire alarm plan layouts at the Building Department Office at 200 Main Street, Hyannis, weekdays Monday through Friday 0800-0930.

The Department received a \$3,370.93 Safe Grant Program for Fire Prevention and Education to teach school children fire safety concepts.

Again, special thanks to the COMM Firefighters Association, Firefighters Local 2346 and Dispatchers Local 1 for running the “free” Santa Pictures Program this past December, which is always heavily attended. Fire Prevention educational material are also made available during this event.

The Department continues to supply a Paramedic for the three flu clinics run by the Town of Barnstable at St. Georges Greek Orthodox Church.

Lastly, the Department continues to run the used needle collection program and distributes Sharp containers to the public at headquarters, Monday through Friday, 0800-1600 hours.

Training

The Department sent all four shifts to the Barnstable Fire Academy for structural firefighter training in April and September of 2008.

The Dive Team continues to train four hours a month on water and ice rescues on area ponds and lakes. Capt. D. Brady Rogers graduated from the 360 hour Executive Fire Officer Program at the National Fire Academy in Emmitsburg, Maryland. Also, Lt. Brian Morrison completed his Master’s Degree in Executive Fire Service Leadership.

Comments

The new Osterville Fire Station building project is moving along and the Department hopes for occupancy in the early winter of 2009.

This new facility will be a great asset to the Fire District and will allow us to house fire-rescue equipment without height restriction. In the meantime, our firefighters are housed in a house trailer at 1238 Main Street and an ambulance and pumper are housed at the Water Department Storage building next door. The Fire Department thanks the Water Department personnel for sharing their facility during construction and any inconveniences it caused.

The Board of Fire Commissioners is keenly aware of the poor economic conditions here on the Cape this past year. Due to this economic climate, the Board has put a hold on replacing a 1987 Pierce Engine,

2000 Ford Ranger pickup for Fire Prevention and other projects and is putting forward only absolutely necessary projects this year.

The Board of Fire Commissioners would like to thank all the full-time Firefighters, Dispatchers, Administration Staff, members who worked a special committee, Prudential Committee, Clerk/Treasurer's office, Director of Information Systems, Water Department personnel, all of the Town of Barnstable, the County Sheriff's Office and State Agencies again for the cooperative and continued support.

Respectfully submitted,

Board of Fire Commissioners

Edward P. Riley, Chairman

Jeffrey A. Chase, Vice Chairman

Mark A. MacAllister, Clerk

John M. Farrington, Fire Chief

C-O-MM Fire Department

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
EMS DIVISION
2008**

The Emergency Medical Services division of the COMM Fire Department had a steady volume of medical responses. The department's fleet of Freightliner ambulances responded to a total of 2800 requests for medical aid. The three vehicles while providing dependable service have reached the end of their service life and have been replaced by three 2009 Horton Class 1, Type 1 ambulances. These vehicles were accepted by the department in mid November and all will be in service shortly. These vehicles are projected to provide the district with approximately 6-7 years of dependable service. The requests for medical aid accounted for 70% of the total department responses. The majority of our medical responses were cardiac in nature. Cape Cod and the Islands maintained their designation as a Heart Safe community. Emergency Medical Services on Cape Cod, in particular Cape Cod Hospital, is now recognized in many areas of the country for delivering high level quality emergency cardiac care.

The COMM Fire Department continues its commitment to provide the highest quality medical care possible. As a result of this commitment, the department is seeking to replace their aging cardiac monitoring devices in the upcoming fiscal year. These diagnostic machines are critical when assessing most, if not all, patients. The department's compliment of emergency medical technicians and paramedics are the backbone of providing quality medical care to the district residents and, as such, the department strives to provide quality continuing educational programs.

The EMS data collection program utilized by the department continues to make steady progress. The department has narrowed the software choices that will be utilized in the ambulance during patient care. This program will facilitate accurate patient care documentation as well as aid in patient care decision making with the ability to reference emergency care treatment protocols. This will be done on tablet PCs that have been selected. This system is then wirelessly linked to the department's main computer. This process is being mandated by the Massachusetts Office of Emergency Medical Services and the National Emergency Medical Services Information System. NEMSIS is a division of NHTSA. The COMM Fire Department, again, was praised by the Department of Public Health, Office of Emergency Medical Services, and Ambulance Inspection Division during our yearly site evaluation for our quality assurance/ quality improvement program.

The COMM Fire Department continues to be a proud member of the Child Passenger Safety Network. The CPS program educates new parents and grandparents alike in the process of safe automobile travel with newborns, infants and children up to the age of 13. The program consists of the demonstration of the proper installation of car seats, selecting a proper fitting car seat for the child and the proper use of automobile restraint systems. The department handled over 125 installations in the past year.

The COMM Fire Department, in cooperation with the Town of Barnstable, continues to participate in a medical needle and syringe disposal drop site program. The distribution and collection of, FDA approved, sharps containers has drastically reduced the number of accidental needle sticks at the town landfill.

The future plans for the EMS division will be the continued delivery of quality patient care and the continued progress of a field data collection program where in the paramedics and EMTs will be utilizing tablet PCs along side the patient. The department will continue to strive to build the public access automatic defibrillator program within the district. This program has been found to be a crucial link to the success of the survivability of a sudden cardiac event.

Respectfully submitted,
Lt. Richard Scherbarth, NREMT-P
EMS Officer

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2008
Incident Type Report**

Incident Type	Count	Percent
1 Fire		
100 Fire, Other	4	0.10
111 Building fire	21	0.55
112 Fires in structure other than in a building	1	0.03
113 Cooking fire, confined to container	10	0.26
114 Chimney/flue fire	4	0.10
116 Fuel burner/boiler malfunction	4	0.10
118 Trash or rubbish fire, contained	1	0.03
131 Passenger vehicle fire	10	0.26
132 Road freight or transport vehicle fire	1	0.03
138 Off-road vehicle or heavy equipment fire	1	0.03
140 Natural vegetation fire, other	3	0.08
141 Forest, woods or wildland fire	3	0.08
142 Brush or brush-and-grass mixture fire	18	0.47
143 Grass fire	3	0.08
151 Outside rubbish, trash or waste fire	2	0.05
152 Garbage dump or sanitary landfill fire	1	0.03
154 Dumpster or other outside trash receptacle	1	0.03
160 Special outside fire, other	5	0.13
161 Cultivated vegetation, crop fire, other	1	0.03
163 Cultivated trees or nursery stock fire	1	0.03
	<u>95</u>	<u>2.48%</u>
2 Overpressure Rupture, Explosion, Overheat -no fire		
200 Overpressure rupture, explosion	1	0.03
251 Excessive heat, scorch burns	3	0.08
	<u>4</u>	<u>0.10%</u>
3 Rescue & Emergency Medical Service Incidents		
311 Medical assist, assist EMS crew	101	2.64
321 EMS call, excluding vehicle acid. w/injury	2,400	62.66
322 Motor vehicle accident with injuries	92	2.40
323 Motor vehicle/pedestrian accident (MV Ped)	6	0.16
324 Motor Vehicle Accident with no injuries	73	1.91
331 Lock-in (if lock out, use 511)	3	0.08
340 Search for lost person, other	1	0.03
342 Search for person in water	1	0.03
352 Extrication of victim(s) from vehicle	6	0.16
353 Removal of victim(s) from stalled elevator	2	0.05
360 Water & ice-related rescue, other	2	0.05
361 Swimming/recreational water areas rescue	2	0.05
365 Watercraft rescue	3	0.08
381 Rescue or EMS standby	2	0.05
	<u>2,694</u>	<u>70.34%</u>
4 Hazardous Conditions (No fire)		
400 Hazardous condition, Other	11	0.29
410 Combustible/flammable gas/liquid	3	0.07
411 Gasoline or other flammable liquid spill	4	0.10
412 Gas leak (natural gas or LPG)	34	0.89
413 Oil or other combustible liquid spill	5	0.13

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2008
Incident Type Report**

4 Hazardous Conditions (No fire) - continued

420 Toxic condition, other	1	0.03
422 Chemical spill or leak	2	0.05
424 Carbon monoxide incident	39	1.02
440 Electrical wiring/equipment problem	11	0.29
441 Heat from short circuit (wiring)	1	0.03
442 Overheated motor	2	0.05
443 Breakdown of light ballast	1	0.03
444 Power line down	28	0.73
445 Arcing, shorted electrical equipment	29	0.76
460 Accident, potential accident, other	1	0.03
463 Vehicle accident, general cleanup	1	0.03
471 Explosive, bomb removal	<u>1</u>	<u>0.03</u>
	174	4.54%

5 Service Call

500 Service Call, other	53	1.38
510 Person in distress, Other	5	0.13
511 Lock-out	48	1.25
512 Ring or jewelry removal	1	0.03
520 Water problem, Other	4	0.10
521 Water evacuation	1	0.03
522 Water or steam leak	12	0.31
531 Smoke or odor removal	11	0.29
540 Animal problem, other	1	1.03
541 Animal problem	2	0.05
542 Animal rescue	9	0.23
550 Public service assistance, Other	11	0.29
551 Assist police or other governmt. agency	5	0.13
553 Public service	12	0.31
554 Assist invalid	7	0.18
561 Unauthorized burning	60	1.57
571 Cover assignment, standby, moveup	<u>11</u>	<u>0.29</u>
	253	6.61%

6 Good Intent Call

600 Good intent call, Other	48	1.25
611 Dispatched & cancelled en route	1	0.03
611A Cancelled en route - EMS	11	0.29
611B Cancelled en route - FIRE	4	0.10
611C Cancelled en route - OTHER	1	0.03
622 No Incident found on arrival	8	0.21
631 Authorized controlled burning	9	0.23
632 Prescribed fire	2	0.05
650 Steam, Other gas mistaken for smoke	3	0.08
651 Smoke scare, odor of smoke	14	0.36
652 Steam, vapor, fog or dust	5	0.13
653 Smoke from barbecue, tar kettle	3	0.08
661 EMS call, party transported by non-fire	3	0.08
671 HazMat release investigation w/no HazMat	<u>10</u>	<u>0.26</u>
	122	3.19%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2008
Incident Type Report**

7 False Alarm & False Call

700 False alarm or false call, Other	14	0.37
710 Malicious, mischievous false call, other	1	0.03
711 Municipal alarm system, malicious false	1	0.03
713 Telephone, malicious false alarm	2	0.05
714 Central station, malicious false alarm	1	0.03
715 Local alarm system, malicious false alarm	1	0.03
730 System malfunction, Other	61	1.59
731 Sprinkler activation due to malfunction	1	0.03
733 Smoke det. activation malfunction	78	2.04
734 Heat det. activation malfunction	2	0.05
735 Alarm system sounded due to malfunction	38	0.99
736 CO det. activation malfunction	43	1.12
740 Unintentional transmission of alarm	35	0.91
741 Sprinkler activation, no fire	2	0.05
743 Smoke detector activation, no fire	69	1.80
744 Detector activation, no fire	25	0.65
745 Alarm system activation, no fire	46	1.20
746 Carbon monoxide det. activation, no CO	28	0.73
	448	11.70%

8 Severe Weather & Natural Disaster

813 Wind storm, tornado/hurricane assessment	1	0.03
814 Lightning strike (no fire)	5	0.13
	6	0.16%

9 Special incident type

900 Special type of incident, Other	6	0.16
911 Citizen complaint	28	0.73
	34	0.89%

Total Incident Count: 3,830

**Veritas Academy in Centerville, Fire Safety Program
Fire Prevention Officer Frank Pulsifer in turnout Gear**



**Marstons Mills East Horace Mann Charter School Fire Safety Program
Firefighter Richard Gallo assisting children**



YEARLY FIRE PREVENTION AND LIFE SAFETY REPORT 2008

1. Fire Prevention Inspections:

Commercial Plan Review	24
Fire Drills Held	61
Fire Prevention/Business Inspections	546
Fire Alarm Systems in Dwellings/Resale, Transfer	579
Fire Alarm System Installations	341
Fuel Oil Burning Appliances	120
Fuel Storage Tanks/Removed	12
Liquefied Petroleum Gas Installations	68
Miscellaneous Inspections (Gunpowder, Cannon, Dumpster, etc.)	54
Tank Truck/Transfer Tank Inspections	<u>19</u>

1824

2. Permits Issued:

Fire Alarm Systems in Dwellings/Resale, Transfer	423
Fire Alarm System Installations	167
Fuel Oil Storage/OBE	67
Fuel Storage Tanks/Removed	38
Liquefied Petroleum Gas Installations	38
Open Burning	3910
Agricultural Burning	2
Miscellaneous Permits (Gunpowder, Cannon, Dumpster, etc.)	58
Tank Truck/Transfer Tank Permits	<u>18</u>

4721

3. Fire/Rescue Calls: 34

4. Public Education Programs: 60

5. Investigations: 47

6. Town Office Coverage (Hinckley Building) 75 (127hrs)

7. Car Seat Inspections/Installations 131

Incident Totals:

Total Inspections:	1824
Total Permits Issued:	4721
Total Fire/Rescue Calls:	34
Total Public Education Programs:	60
Total Investigations:	47
Total Car Seat Inspections/Installations	131

SMOKE DETECTORS

When was the last time you tested your smoke detectors? Last month? Last year? Can't remember? If you are not sure your smoke detectors are working then how can you be sure you will be protected if a fire breaks out?

All residential occupancies are required to have properly operating smoke detectors per Massachusetts General Law Chapter 148 Section 26E or the Massachusetts State Building Code. Homes built before January 1, 1975 are required at a minimum to maintain battery operated smoke detectors. Homes built from January 1, 1975 to March of 1998 are required to maintain electric powered smoke detectors. Homes built from March 1998 to current are required to maintain electric smoke detectors with battery back-up. In addition, these homes are also required to have smoke detectors installed within each bedroom. Additional minor modifications to the smoke detectors requirements took place January 1, 2008. Specific requirements for all homes based on year built and/or when sleeping rooms were added is available at the Fire Prevention Office of the Centerville Fire Station.

There are two main types of smoke alarms, and both detect all types of fires. Ionization alarms respond faster to flaming fires such as those involving paper or flammable liquids. Photoelectric alarms respond faster to smoldering fires, such as those ignited by cigarettes in upholstered furniture, bedding materials, and mattresses. Dual ionization/photoelectric alarms are also available and can be used in some specific locations within the home.

Evidence indicates that some children may not awaken from the sound of a smoke alarm. Parents should hold a fire drill during the night so they can assess their children's ability to awaken and respond appropriately. For elderly people, those who have impaired hearing or those who have other disabilities that make the alarm difficult to hear, there are smoke alarms that use strobe lights and vibrators in addition to sound. All families should develop and regularly rehearse an escape plan with all members of your household, so that when the smoke alarm sounds, everyone will move to a safe location outside the home.

Although about 80% of United States households have at least one smoke detector more than one-third of these detectors are not working, most often from a lack of maintenance. Like any other home electronic equipment or appliance smoke detectors require regular maintenance. The following is a list of suggestions for properly maintaining smoke detectors.

- * Test each smoke detector in your home a minimum of once per month.
- * Replace the batteries in battery operated or electric with battery back-up smoke detectors a minimum of once per year.
- * Clean/vacuum out smoke detectors a couple of times a year. This will help reduce false alarms caused by dust and insects.

* Smoke detectors should be mounted securely on the ceiling or the wall* and preferably away from kitchens and bathrooms whenever possible. (* where allowed by code)

*A minimum of one smoke detector should be installed per level including the basement. Many require more, depending on the size and layout of the house. Refer to the manufacturers instructions for specific installation instructions.

* Never remove the batteries or disconnect the power supply to smoke detectors.

* Smoke detectors do wear out. The average life span of smoke detectors is approximately 10 years. We recommend that all smoke detectors are replaced after 10 years.

Smoke detector maintenance is one of the simplest and most effective ways to reduce the thousands of deaths and injuries caused by fires each year in the U.S. Don't gamble with your life and assume your smoke detectors are working Test each one, every month, so you will know they will be ready to protect you and your family if there is a fire. For more information on smoke detectors please contact the Fire Prevention Office at 790-2375 ext. 1.

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT**

P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508
www.commwater.com



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS**

William A. McIntyre, Chairman
Scott E. Crosby, Water Commissioner
Peter Hansen, Water Commissioner

2008 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Herbert L. McSorley, Assistant Superintendent (1978)*
Gary L. Oakley (1977)*
Judith E. Winfield (1982)
Jamie R. Hylas (1987)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
Kirsten Tavano (2000)
T. Chatham Fawkes (2001)*
Peter Oakley (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Tim Picard (2005)*

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. For information and materials on conserving water contact our office at 428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2009 water bills. The report contains information on the safety and quality of water for the year 2008. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Our web site (www.commwater.com) is also updated with information regarding projects and services.

Please celebrate Drinking Water Week with us at Marstons Mills River Day on May 3, 2009, Burgess Park. We will have a display and handout free conservation materials.

Again, for 2009, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 8:00 AM and 6:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain shutoff devices on automatic irrigation systems.

Water Conservation kits available at no charge upon request. Use water wisely!

Budget

Once again, we are pleased to present a budget without the need for an increase in water rates. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2010 Budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. The Water Surplus account will be managed to offset a lower revenue forecast which in turn stabilizes water rates and will be utilized to keep pace with the increases in chemical, energy & health care costs.

New Tank

The lowest responsible bid (\$3.085 M) for the Old Stage Road tank replacement project was from Landmark Construction (begin construction in May 09). Therefore, we are pleased to announce that approximately \$3.1 of the \$3.6 million from last years borrowing authorization will be needed. We will use a portion of water surplus funds for the necessary professional inspection and related fees. The funding plan involves a low interest rate loan from the State.

Pump Stations and Equipment

This past year we recorded withdrawals totaling over one billion gallons (1.009 MG) from our sources. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We also continue to upgrade equipment at the stations which provide the communication between the facilities and the central computer control to further automate data collection and reporting. In an effort to control electricity costs, we have submitted a wind turbine feasibility application to the Mass Technology Collaborative. An analysis will be performed at various District properties to determine the potential of a wind-generating project.

Security has been forced to the forefront in our industry. We have taken steps to ensure our system is well protected. We hired an independent consultant to assist with the preparation of the mandatory Vulnerability Assessment and the Emergency Response Plan to remain in compliance with the Public Health Security and Bioterrorism Preparedness and Response Act.

New Source Exploration

The construction of the new gravel packed well at the Hayden well field is complete. The site design of the station continues. The funding for the construction will be requested at the appropriate time.

Exploratory test wells will be conducted on Town owned land in Osterville. We are currently working with Town officials to protect and test other sites identified from the program.

Distribution System Expansion& Improvements

In 2004 the Insurance Services Office Inc. (ISO) conducted a Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. We are pleased to report that the water supply system received a Class 1 rating (highest). A credit score of 38.97 out of 40 was received. We would like to thank you for your continued support of the programs that helped us achieve this score.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred residents over the past nine years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets. This past year we upgraded and added piping to Nathan, Brezner, Finger Lane, Hollidge Hill Lane and Indian Pond Point. A total of nine thousand one hundred feet of new mains were added, replacing six thousand nine hundred feet of undersized piping.

Our annual flushing program is underway. We should have the entire distribution system, (249 miles of pipe), completed by June 1st. We apologize for the inconvenience of this imperative service.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 110 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. When you are not using any water look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer's office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

William A. McIntyre, Chairman

Scott E. Crosby

Peter Hansen

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
ANNUAL STATISTICS
2008 ANNUAL PUMPAGE**

January	42,698,000
February	38,724,000
March	43,822,000
April	53,122,000
May	83,412,000
June	149,595,000
July	178,632,000
August	156,748,000
September	108,072,000
October	64,925,000
November	46,733,000
December	43,186,000

2008 TOTAL 1,009,669,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: July 17, 2008 – 8,105,000 Gallons

Maximum Week: July 6th – July 12th, 2008 – 47,562,000 Gallons

35 – Number of New Services installed in 2008

11,982 – Total services connections in 2008

229 – Services repaired/replaced in 2008

(1.10) Miles of new & replaced water main installed in 2008

250.5 – Total miles of water mains

1,978 – Number of hydrants

363 – Hydrants repaired/replaced in 2008

5,387 – Number of work orders

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

FY2010

Proposed Budgets

And

Articles

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
PRUDENTIAL OPERATION BUDGET**

	Appropriated FY 2008	Appropriated FY 2009	Proposed FY 2010	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES (52 Week Pay Year):					
PRUDENTIAL COMMITTEE - \$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
CLERK/TREASURER	63,400.00	65,272.00	65,272.00	0.00	0.00%
ASST. TO CLERK/TREASURER	39,000.00	40,670.00	40,670.00	0.00	0.00%
LONGEVITY PAY	0.00	1,236.00	2,008.50	772.50	62.50%
PART-TIME	6,000.00	5,000.00	4,500.00	(500.00)	-10.00%
OVERTIME (Office Staff)	2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR	2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR	300.00	300.00	300.00	0.00	0.00%
Subtotal District Salaries	122,200.00	125,978.00	126,250.50	272.50	0.22%
DISTRICT EXPENDITURES:					
GROUP INSURANCE	1,358,401.00	1,623,286.00	1,730,879.33	107,593.33	6.63%
BC/BS	1,094,571.00	1,321,140.00	1,410,067.13	88,927.13	6.73%
MEDEX	99,918.00	123,033.00	134,939.20	11,906.20	9.68%
DENTAL	76,877.00	85,133.00	87,168.00	2,035.00	2.39%
LIFE	2,235.00	2,250.00	2,330.00	80.00	3.56%
MEDICARE	84,300.00	90,800.00	95,500.00	4,700.00	5.18%
SOCIAL SECURITY	500.00	930.00	875.00	(55.00)	-5.91%
RETIREMENT ASSESSMENT	721,320.00	802,487.00	867,046.00	64,559.00	8.04%
INSURANCE	255,654.00	271,615.00	291,110.00	19,495.00	7.18%
BOND PAYING AGENT	1,200.00	1,200.00	1,200.00	0.00	0.00%
PRINTING & ADVERTISING	15,000.00	15,000.00	15,000.00	0.00	0.00%
STREETLIGHTS	165,000.00	150,000.00	155,000.00	5,000.00	3.33%
BANKING SERVICES & FEES	1,000.00	500.00	0.00	(500.00)	-100.00%
Subtotal District Expenditures	2,517,575.00	2,864,088.00	3,060,235.33	196,147.33	6.85%
CONTINGENCY FUND	40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES	4,700.00	5,000.00	5,300.00	300.00	6.00%
PROFESSIONAL FEES	42,000.00	45,000.00	45,000.00	0.00	0.00%
TELEPHONE (Local, Long Dist & Computer T-1)	5,000.00	3,000.00	2,500.00	(500.00)	-16.67%
OFFICE SUPPLIES	6,000.00	6,000.00	5,500.00	(500.00)	-8.33%
OFFICE EQUIPMENT & SERVICES	3,000.00	3,000.00	1,500.00	(1,500.00)	-50.00%
Subtotal Office Expenses	100,700.00	102,000.00	99,800.00	(2,200.00)	-2.16%
PRUDENTIAL/TREASURER OFFICE EXPENSES:	2,740,475.00	3,092,066.00	3,286,285.83	194,219.83	6.28%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
INFORMATION SYSTEM BUDGET**

	Appropriated FY 2008	Appropriated FY 2009	Proposed FY 20010	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES					
DIRECTOR, INFORMATION SYS.	69,459.00	72,043.00	72,043.00	0.00	0.00%
LONGEVITY PAY	1,335.75	1,375.82	1,375.82	0.00	0.00%
TOTAL SALARIES	70,794.75	73,418.82	73,418.82	0.00	0.00%
EXPENSES					
COMPUTER MAINTENANCE & SVC. (Maintenance fees, Service contracts, Internet access)	25,075.00	26,226.64	31,526.64	5,300.00	20.21%
COMPUTER - INTERNET SERVICE	7,800.00	7,800.00	7,800.00	0.00	0.00%
TELEPHONE	200.00	200.00	200.00	0.00	0.00%
TELEPHONE SYSTEM LEASE & MAINTENANCE	38,440.60	38,440.60	21,431.44	(17,009.16)	-44.25%
COMPUTER EDUCATION & PROF. DUES	4,000.00	4,000.00	4,000.00	0.00	0.00%
HARDWARE & SOFTWARE UPGRADES	17,300.00	15,900.00	16,900.00	1,000.00	6.29%
TOTAL EXPENSES	92,815.60	92,567.24	81,858.08	(10,709.16)	-11.57%
INFORMATION SYSTEMS BUDGET TOTALS	163,610.35	165,986.06	155,276.90	-10,709.16	-6.45%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
MAINTENANCE AND OPERATION BUDGET

Operation & Maintenance	Appropriated FY 2008	Appropriated FY 2009	Proposed FY 20010	AMT OF INC. OR (DEC)	% INC OR DEC
CHEMICAL COSTS	99,700.00	108,000.00	262,500.00	154,500.00	143.06%
D.E.P. ASSESSMENT	9,664.50	9,164.00	9,547.00	383.00	4.18%
ELECTRICITY	274,000.00	280,000.00	280,000.00	0.00	0.00%
EQUIPMENT OPERATING EXPENSES	46,000.00	48,000.00	48,000.00	0.00	0.00%
GENERAL OPERATION	105,000.00	105,000.00	105,000.00	0.00	0.00%
NEW EQUIPMENT	3,000.00	3,000.00	3,000.00	0.00	0.00%
OFFICE SUPPLIES	38,000.00	38,000.00	38,000.00	0.00	0.00%
PUMP STATIONS	100,000.00	102,000.00	107,000.00	5,000.00	4.90%
SUPPLIES & MATERIALS	60,000.00	52,500.00	42,500.00	(10,000.00)	-19.05%
TELEPHONE	10,000.00	10,000.00	10,000.00	0.00	0.00%
WATER SYSTEM	105,000.00	105,000.00	105,000.00	0.00	0.00%
PROFESSIONAL FEES	15,000.00	15,000.00	12,000.00	(3,000.00)	-20.00%
SALARIES					
SUPERINTENDENT	86,500.00	89,960.00	89,960.00	0.00	0.00%
ASST SUPERINTENDENT	72,009.50	74,880.00	74,880.00	0.00	0.00%
PUMP STATION OPERATOR	62,258.30	64,800.00	66,906.00	2,106.00	3.25%
METER TECHNICIAN	53,327.50	56,500.00	58,336.25	1,836.25	3.25%
WATER TECHNICIANS (7)	263,432.00	277,500.00	286,800.00	9,300.00	3.35%
OFFICE PERSONNEL	112,848.88	118,500.00	122,486.00	3,986.00	3.36%
PART TIME HELP	13,500.00	3,000.00	3,000.00	0.00	0.00%
STANDBY & OVERTIME	84,629.52	87,000.00	89,698.95	2,698.95	3.10%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS	1,622,870.20	1,656,804.00	1,823,614.20	166,810.20	10.07%
Prudential Costs, Group Health & Business Ins.	446,159.96	476,859.86	541,381.57	64,521.71	13.53%
TOTAL BUDGET	2,069,030.16	2,133,663.86	2,364,995.77	231,331.91	10.84%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
FIRE MAINTENANCE AND OPERATION BUDGET

	Appropriated FY 2008	Appropriated FY 2009	Proposed FY 2010	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR					
A. Personnel & Training	75,300.00	78,500.00	80,500.00	2,000.00	2.55%
B. Vehicle Repair & Maint	91,100.00	101,200.00	104,200.00	3,000.00	2.96%
C. Firefighter Equipment	87,825.00	84,275.00	80,350.00	(3,925.00)	-4.66%
D. EMT Equipment	88,937.00	93,597.00	93,597.00	0.00	0.00%
E. Fire Prevention	13,500.00	10,700.00	10,700.00	0.00	0.00%
TOTAL APPARATUS & REPAIR	356,662.00	368,272.00	369,347.00	1,075.00	0.29%
BUILDING & UPKEEP					
A. Station & Office Supplies	44,095.00	43,940.00	41,440.00	(2,500.00)	-5.69%
B. Bldg Services & Contracts	27,930.00	29,200.00	29,200.00	0.00	0.00%
C. Bldg & Grounds Supplies	59,300.00	61,695.00	58,500.00	(3,195.00)	-5.18%
TOTAL BUILDING & UPKEEP	131,325.00	134,835.00	129,140.00	(5,695.00)	-4.22%
NATURAL GAS, PROPANE, #2 OIL	50,000.00	58,000.00	58,000.00	0.00	0.00%
ELECTRICITY	82,000.00	84,000.00	84,000.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	50,000.00	52,000.00	52,000.00	0.00	0.00%
LEGAL SERVICES	17,000.00	17,000.00	17,000.00	0.00	0.00%
AMBULANCE BILLING	47,000.00	49,000.00	49,000.00	0.00	0.00%
TOTAL OTHER DEPT EXPENSES	246,000.00	260,000.00	260,000.00	0.00	0.00%
SALARIES					
FIRE CHIEF	118,501.72	125,648.70	129,890.12	4,241.42	3.38%
DEPUTY CHIEF	101,112.72	113,767.74	117,594.20	3,826.46	3.36%
ADMINISTRATIVE PERSONNEL	90,540.00	114,624.60	108,768.80	(5,855.80)	-5.11%
PERMANENT FIREFIGHTERS	3,414,136.26	3,537,248.81	3,690,077.74	152,828.93	4.32%
DISPATCHERS	204,426.24	204,426.24	222,037.48	17,611.24	8.61%
PERMANENT FF CALLBK & OT	898,000.00	898,000.00	898,000.00	0.00	0.00%
DISPATCH/ADMIN SICK/VAC/OT	34,655.00	40,510.28	34,655.00	(5,855.28)	-14.45%
HOLIDAY PAY (PERM FF & DISP)	168,113.51	177,126.46	184,552.64	7,426.18	4.19%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	38,156.80	39,259.20	39,259.20	0.00	0.00%
MECHANIC/FIREFIGHTER	72,820.80	75,732.80	75,732.80	0.00	0.00%
MECHANICAL SERVICES & O.T.	8,000.00	8,000.00	8,500.00	500.00	6.25%
SICK BUYOUT	0.00	21,071.50	10,500.00	(10,571.50)	-50.17%
UNIFORM-PERMANENT FF	30,250.00	31,200.00	31,200.00	0.00	0.00%
UNIFORM-DISPATCHERS	1,200.00	1,200.00	1,200.00	0.00	0.00%
BURNING PERMIT (DISPATCH)	4,000.00	4,000.00	4,000.00	0.00	0.00%
TOTAL SALARIES	5,192,913.05	5,400,816.33	5,564,967.98	164,151.65	3.04%
FIRE DEPARTMENT BUDGET TOTALS	5,926,900.05	6,163,923.33	6,323,454.98	159,531.65	2.59%

WATER DEPARTMENT BUDGET & ARTICLES FY2010

EXPENSES ↓		FUNDING →										
		Total Appropriation	Taxation	Auth. To Borrow	Water Income (Est)	SDC Est Rec	Water Surplus Fund	Water Bettmt Reserve Fund	Transfer from MTBE Funds	Location of Avail Fund	Totals	To Be Funded
					2,535,656.57	50,000.00	796,722.53	3,067.60	619,916.72		4,005,363.42	
	Water Budget	1,823,614.20			1,823,614.20	0.00					1,823,614.20	0.00
	Maturing Debt	157,304.00			157,304.00						157,304.00	0.00
	Maturing Interest	13,356.80			13,356.80						13,356.80	0.00
	Indirect Costs (to PC)	541,381.57			541,381.57						541,381.57	0.00
Article #												
Special	Chemical Costs	140,000.00							140,000.00		140,000.00	0.00
Special	Test Wells	25,000.00					25,000.00				25,000.00	0.00
15	RESERVE FUND	110,000.00							110,000.00		110,000.00	
16	REPLACE DOORS & WINDOWS OFFICE	50,000.00					50,000.00				50,000.00	0.00
17	NEW TANK-PROJECT MGNT. & FEES	306,000.00					306,000.00				306,000.00	
18	INSTALLATION & IMPROVEMENTS	425,000.00				50,000.00	375,000.00				425,000.00	
		3,591,656.57	0.00	0.00	2,535,656.57	50,000.00	756,000.00	0.00	250,000.00		3,591,656.57	0.00
	REMAINING	→		0.00	0.00	0.00	40,722.53	3,067.60	369,916.72		413,706.85	
	Reserves	3,591,656.57										
	Required 5.00%	179,582.83										
	Actual 11.52%	413,706.85										
		0.00										
		413,706.85										

May 19, 2009

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 18, 2009, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Water Commissioner for three years
One Fire Commissioner for three years
One Moderator for three years

And to meet on Tuesday, May 19, 2009, at the Marstons Mills East Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To accept the Reports of the Prudential Committee, Water Commissioners, Fire Commissioners and Clerk/Treasurer.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$2,744,904.26 and to transfer from income of the Water Department \$541,381.57 for Fiscal Year 2010 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Prudential Committee totaling \$3,286,285.83, as shown in this booklet.

ARTICLE #3. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$1,823,614.20 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2010, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Board of Water Commissioners totaling \$1,823,614.20 as shown in this booklet.

ARTICLE #4. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$6,323,454.98 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2010, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Board of Fire Commissioners totaling \$6,323,454.98, as shown in this booklet.

ARTICLE #5. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$155,276.90 or some other amount for Fiscal Year 2010 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Information Systems Department totaling \$155,276.90, as shown in this booklet.

ARTICLE #6. To see if the District will vote to raise and appropriate from the income of the Water Department the sum of \$157,304.00, to pay maturing debt of the Fire District incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds of the District and appropriate the sum of \$882,696.00 for other District bonds and notes incurred, to make a total of \$1,040,000.00 for Maturing Debt, as it becomes due and payable during Fiscal Year 2010, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the maturing debt that will become due during fiscal year 2010.*

ARTICLE #7. To see if the District will vote to raise and appropriate from the income of the Water Department and other available funds of the Water Department the sum of \$13,356.80, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds and appropriate the sum of \$148,380.70 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$161,737.50, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2010, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** This article represents the payments for the interest accrued and due during fiscal year 2010.*

ARTICLE #8. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2010, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

***Explanation:** The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.*

ARTICLE #9. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2009, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs. A discussion of an amount and reason will ensue the night of the Annual Meeting.

ARTICLE #10. To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2009.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.

ARTICLE #11. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2010, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves such procedures.

ARTICLE #12. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$75,000.00 to make rust repairs to the 1994 Pierce Pumper including, and not limited to, new tank supports, diesel tank, battery box, springs, brakes, etc., said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article will make necessary repairs to this pumping engine due to salt corrosion, which should keep this pumper in service for another six to seven years.

ARTICLE #13. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$78,000.00 for the purchasing of three (3) new defibrillators and to trade, or sell, two (2) Life Pak 12 defibrillators, whichever is in the best

interest of the District, said funds to be expended under the direction of the Fire Commissioners, with approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article would replace our three (3) ten (10) year old heart monitor defibrillators and provide for new ones for each of our ambulances. One older defibrillator would be transferred to our Advanced Support Engine.

ARTICLE #14. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$59,800.00 for the purchase of approximately twenty-six (26) sets of protective clothing for District firefighters, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article would purchase approximately twenty-six (26) sets of bunker gear for our firefighters and to complete the replacement process started last year to have up to date gear

ARTICLE #15. To see if the District will vote to transfer and appropriate from the MTBE Products Liability Litigation Settlement funds the sum of \$110,000.00 for a reserve fund pursuant to Massachusetts General Law, Chapter 40, Section 5C, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article will allow the Department to transfer a portion of the settlement funds received from various oil refinery companies to a reserve account. The funds will allow the Department to meet unforeseen obligations after approval of the Prudential & Water Commissioners. While this fund is not directly appropriated to a particular use, unforeseen expenditures do occur such as price increases of supplies and emergency repairs. Transfers may be approved for the use of all or any portion of the fund to meet these extraordinary events.

ARTICLE #16. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$50,000.00 for the labor and materials necessary to install replacement windows and doors. The improvements will be performed at the Water Department office located at 1138 Main Street in Osterville, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the thirty-eight original windows (1937) to be upgraded with energy efficient replacements through the public procurement process. Two doors will also be replaced. We have identified eligible rebates and will apply.*

ARTICLE #17. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$306,000.00 for the provision of onsite project representation services and other related project management costs during the construction of the new water storage tank project located at the Old Stage Road facility, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the Department to execute an amendment to the existing contract with a licensed engineering consultant which represents the District's interests during construction. Onsite observation and certification that the work has been performed in accordance with the approved plans and 780 CMR (State Building Regulations & Standards) will be required by State and Local officials. The amount is estimated and based on the construction schedule of 300 working days and includes the fee for testing of materials. Funding for this article is to be transferred and appropriated from water surplus rather than add to the borrowing costs of the project.*

ARTICLE #18. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$375,000.00 and transfer from system development charges the sum of \$50,000.00 for a total appropriation of \$425,000.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, hydrant relocations, replacement of undersize and older piping, water main extensions and other related upgrades on portions of Bumps River Road, Route 149 and other roadways within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This article will allow the Department to sub-contract related water installations and improvements through the public procurement process. This will allow us to continue the upgrade and maintenance of the Distribution system as necessary and as identified in Water System Improvement Plan. The amount requested is based on an anticipated number of new installations and repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels.*

ARTICLE #19. To see if the District will vote to authorize to establishment of a new Stabilization Fund with the remaining proceeds of the MTBE settlement for the purpose of the future water system upgrades and improvements which will not exceed ten (10%) percent of the tax raised upon real and tangible personal property in Fiscal Year 2010, authorized by the Massachusetts General Laws Chapter 40, Section 5B, or take any other action thereon.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

Explanation: *This fund would establish a stabilizing fund for the Water Department that may be appropriated for the stated purpose, or any other lawful purpose subsequently approved, under direction of the Prudential Committee. Any appropriation or change in purpose must be approved by two-thirds vote of the District at an annual or special District meeting.*

Upon Petition of Fifty or More Registered Voters in the District:

ARTICLE #20. To see if the District will vote to upgrade the Long Pond Community Garden located in Marstons Mills from a five-eighth inch water meter to a one and one-quarter inch water meter as well as provide funding to pay for the water utilized at that location.

Signatures:

Signatures:

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Nine.

Prudential Committee

Nestor G. Silva Chairman _____

Carlton B. Crocker _____

James H. Crocker, Jr. _____

A TRUE COPY
ATTEST:

Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District

May 19, 2009

SPECIAL DISTRICT MEETING

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 18, 2009, in the Auditorium of the Marstons Mills East Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 8:00 p.m. to act on the following article:

Article #1. To see if the District will vote to transfer and appropriate from MTBE Products Liability Litigation Settlement funds the sum of \$140,000.00 for the operating expenses of the water department for the current (FY 2009) fiscal year, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article will allow the Department to purchase the product (potassium hydroxide) necessary to treat the water to meet the State and Federal standards. Last May (after our budget was approved) the County cooperative bid was opened and the price went from .15 cents per pound to .49 cents per pound. We will require these funds to operate until June 30, 2009. We will continue our analysis of the cost effectiveness of an alternative product that meets our needs.

Article #2. To see if the District will vote to transfer and appropriate from water surplus the sum of \$25,000.00 for the installation of test wells, perform pump tests and all other necessary labor, equipment and engineering, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: Based on projected build out estimates, additional sources of water supply will be needed. This article will allow the Department to identify and determine the quantity and quality of water for the development of a new source.

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this first day of May, in the Year of our Lord, Two Thousand Nine.

Prudential Committee

Nestor G. Silva Chairman _____

Carlton B. Crocker _____

James H. Crocker, Jr. _____

A TRUE COPY

ATTEST:

Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District