

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

2010 ANNUAL REPORT

2011 ANNUAL DISTRICT MEETING

WARRANT/CANDIDATE NIGHT

Centerville Fire Station
Route 28, Centerville
WEDNESDAY, MAY 11, 2011
7:00 P.M.

ANNUAL ELECTION

Centerville Fire Station
Route 28, Centerville
MONDAY, MAY 16, 2011
8:00 A.M. – 7:00 P.M.

ANNUAL MEETING

MARSTONS MILLS EAST ELEMENTARY SCHOOL
OSTERVILLE-WEST BARNSTABLE ROAD
TUESDAY, MAY 17, 2011
7:00 P.M.



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
DISTRICT OFFICERS
PRUDENTIAL COMMITTEE**

Carlton B. Crocker, Chairman	Term Expires 2011
James H. Crocker, Jr.	Term Expires 2012
Vacant Seat	Term Expires 2013

CLERK/TREASURER

Judith C. Sprague

BOARD OF WATER COMMISSIONERS

Peter Hansen	Term Expires 2011
Kevin Medeiros	Term Expires 2012
Scott Crosby, Chairman	Term Expires 2013

WATER SUPERINTENDENT

Craig A. Crocker

BOARD OF FIRE COMMISSIONERS

Mark Macallister, Chairman	Term Expires 2011
Scott Frank	Term Expires 2012
Edward P. Riley	Term Expires 2013

FIRE CHIEF

John M. Farrington

DIRECTOR OF INFORMATION SYSTEMS

Janice E. Gannon

MODERATOR

Charles Sabatt	Term Expires 2012
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

REPORT OF THE PRUDENTIAL COMMITTEE

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

DUTIES

The duties of the Prudential Committee include calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, and are responsible for labor contractual agreements.

We encourage your active participation in the District elections and meetings, and remind you that the Fire District is one of the only Democratic processes left where you have a direct voice.

AMBULANCE BILLING

The District has benefited from the proceeds of ambulance billing since November of 1998. In December of 2010 the Prudential Committee voted in a new rate structure and signed a contract agreement with Comstar, the agency that provides the billing service and collection functions for the District.

Funds from ambulance billing are used to offset the expenses of the ambulance/rescue service. This year's proceeds totaled \$1,227,553.60.

STREETLIGHTS

The Prudential Committee is responsible for streetlights in the District. The public must request evaluations of lights on their streets, etc. While the Prudential Committee continues to evaluate streetlights, residents should be aware that streetlights will NOT be installed with taxpayer funds simply because the area is dark. There must be a reason of public safety concerns relative to the list of standards set by the Prudential Committee. Requests for evaluation forms and standards are available at the Clerk/Treasurer's office. Also residents should inform the Prudential Committee about lights that are not working properly. Notify the clerk's office at 508-790-2395 Ext. 2. Please supply the pole number, which is on the pole and street address location

ENERGY OPTIONS

As stated in last year's Annual Warrant Report monitoring market forces and developing strategies to reduce energy costs are complex and critical. That is true more so today than a year ago. Trying to make sense of the "Futures Market" is nearly impossible; however, an overall sound approach with input from Barnstable County and consultants has helped in clarifying the big picture.

Gasoline and diesel fuel are bid through the county collaborative. A year ago the District selected OEP (Operating Expense & Profit) option that worked out well – saving considerable taxpayer dollars. This year the county has put forth several options, now under District consideration, for a period of time after the current contract expires June 30, 2011. COMM prefers a short term option and a re-bid at a fixed price at a later date. That RFP (Request for Proposal) will be bid in May.

In fiscal 2010 there was only one bidder for natural gas – that bid was rejected because of higher costs. The District went with supplier National Grid – at lower costs. Santa Buckley Energy, Inc. was selected as the District's natural gas supplier for a twelve month term (11/1/11 thru 10/31/12) with renewable options thereafter.

Glacial Energy, Inc. remains the District's provider of electricity. COMM has recently prepared a Solicitation of Interest and Proposal for the supply of electricity. This solicitation should result in a proposal that offers reliability and economy.

AUDIT

The auditing firm of Thevenin, Lynch & Bienvenue, LLP of Brewster, Massachusetts has completed the audit for fiscal year 2010. Copies of the audit are available by request at the District office.

BY-LAWS & PERSONNEL CODE COMMITTEES

Provisions of the By-Laws specifies that the Prudential Committee shall establish and administer a Personnel Code and By-Laws update, and shall have the authority to amend such upon majority vote of the committee and the commissioners of each department.

Some of the items discussed by the former appointed committee were not finalized or updated. It is the intention of the Prudential Committee to appoint a new committee in fiscal 2012 to review and discuss, not only current provisions, but also to look into specific new amendments and a general update of the By-Laws and Personnel Code articles.

STATION II

As addressed in the 2009 Annual Report, the Town of Barnstable issued an occupancy permit for Station II in mid-December of that year. Substantial completion followed in January 2010. A list of incomplete or unsatisfactory work items was generated by the District at that time. There are still items on that list that remain unresolved.

In an effort to complete the terms of the District/General Contractor contract a meeting of the District officials, the general contractor and their surety company has been scheduled for mid-May to address these “incomplete and unsatisfactory” items.

OLD STAGE ROAD 1.5 MILLION GALLON TANK

The 1.5 million gallon water storage tank is now in service for all COMM residents. The old tank has been removed and what remains of the project to reach completion is minor ground work and landscaping.

The District financed the project through the American Response and Recovery Act (ARRA) with a 20% forgiveness of principle which saved \$663,000.00; and a repayment loan at 2% interest.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE
Carlton B. Crocker Chairman
James H. Crocker, Jr.

PRUDENTIAL OPERATIONS PERSONNEL

Judith C. Sprague, Clerk/Treasurer (June 2003)
Melissa Abrams, Assistant Clerk/Treasurer (September 2010)
Janice E. Gannon, Director of Information Systems (January 2001)



CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS

The Districts computer system is a valuable resource for all District Departments. The IT Departments mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

IT SUPPORT EFFORTS

1. Maintain 12 servers, thirty-one workstations and seven laptops.
2. Maintain 12 vehicle laptops, wireless air cards, GPS devices and connectivity.
3. Email, Internet and Security management.
4. Maintain Firewall and Anti-Virus, Anit-Spyware and Mail Filter software.
5. Maintain the 911-call check software and hardware.
6. Maintenance, upgrades, purchasing and installation of all PC's, Servers and printers and other related equipment.
7. Support for all Fire District-wide networking issues - T1's, wired and wireless networking, local and wide area connections and VPN connections.
8. Maintain SQL server housing the database for Fire Department records management software and CAD (computer aided dispatch) software database.
9. Support and research for all other electronic equipment - mobile data units, tablet PC's pocket PC's, PDA's, projectors, scanners, CD writers, backup devices, etc...
10. Software support and maintenance for numerous PC's.
11. Maintain connectivity between all 4 District Buildings
12. Maintain 5 Cisco routes for data and phone system routing between buildings.

PROJECTS COMPLETED IN 2011

- Implement CAD monitor interface between Dispatch and Firehouse Software
- Upgrade PC's through a replacement schedule
- Upgrade GIS mapping files
- Training on Mobile EMS software
- Upgrade old vehicle pc's and replace with Panasonic tough books

PROPOSED PROJECTS FOR FISCAL 2012

- Replace Internet Service provided to save the district money and increase speed
- Upgrade the SQL server with new hardware and software

- VPN tunneling between stations

Technology rapidly changes from day to day. The need for updated hardware and software to keep up with future changes is an ongoing cycle. The Information Systems Department needs to identify the needs of change and adjust accordingly in order to keep the District productive and effective.

Respectfully submitted,

DIRECTOR OF INFORMATION SYSTEMS

Janice E. Gannon, MCSE

May 18, 2010

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

In accordance with the foregoing Warrant, the eighty-third Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the Marstons Mills East Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 18, 2010 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 7:45 p.m., Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

Acting Under:

ARTICLE #1. Upon a motion duly made and seconded, it was unanimously voted to accept the Reports of the Prudential Committee, Water Commissioners, Fire Commissioners and Clerk/Treasurer.

ARTICLE #2. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$2,845,500.77 and to transfer from income of the Water Department \$559,598.64 for a total appropriation of \$3,405,099.41 for Fiscal Year 2011 for the ordinary operating expenses of the Prudential Committee Operation.

ARTICLE #3. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the water department the sum of \$1,813,172.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2011.

ARTICLE #4. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate \$5,347,803.43 and transfer from ambulance funds \$1,226,772.65 for a total of \$6,574,576.08 for the ordinary operating expenses of the Fire Department for Fiscal Year 2011.

ARTICLE #5. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$157,130.31 for Fiscal Year 2011 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee.

ARTICLE #6. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$201,263.53, to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate 448,858.00 and transfer from Free Cash \$375,636.00 for other District bonds and notes incurred, making a total of \$1,025,757.53 for Maturing Debt, as it becomes due and payable during Fiscal Year 2011.

ARTICLE #7. Upon a motion duly made and seconded, it was unanimously voted to transfer from the income of the Water Department and appropriate the sum of \$64,611.71, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$135,862.30 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$200,474.01, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2011.

ARTICLE #8. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2011, said funds to expended under the direction of the Prudential Committee.

ARTICLE #9. Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

ARTICLE #10. Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2010.

ARTICLE #11. Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2011, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

ARTICLE #12. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$310,000.00 and to transfer and appropriate from system development charges the sum of \$50,000.00 for a total of \$360,000.00 for the labor and materials necessary for water service installations, repairs to the water system, leak detection, hydrant relocations, replacement of undersize and older piping, water main extensions and other related upgrades on Old Post Road (Centerville), Horseshoe Lane and others within the system, said funds to be expended under the direction of the Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #13. Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article #16 from the May 19, 2009 Annual District Meeting the sum of \$27,759.04 for the labor and materials necessary to install an air conditioning system, new carpeting and perform interior and exterior painting. The improvements will be performed at the Water Department office located at 1138 Main Street in Oosterville, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #14. Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article #1 from the May 19, 2009 Special District Meeting and Article #15 from the May 15, 2007 Annual District Meeting and Article #18 from the May 20, 2008 Annual District Meeting and Article #19 from the May 20, 2008 Annual District Meeting the remaining balances of \$2,843.24, \$8,310.89, \$80.76 and \$162.52 respectively and to transfer and appropriate from the water surplus account the sum of \$18,602.59 for a total of \$30,000.00 for the purchase of a mid-size, four wheel drive crew cab pick-up truck and related equipment, and to sell or trade a 2004 Chevy blazer sport utility vehicle, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee

ARTICLE #15. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$20,000.00 for the purchase of a half-ton van and related equipment, and to sell or trade a 1999 Chevy Van, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #16. Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$95,000.00 for the purchase of a backhoe and related equipment, and to sell or trade a 1982 Bobcat 2000 loader, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #17. Upon a motion duly made and seconded, it was voted by a majority to transfer and appropriate from the water surplus account the sum of \$10,000.00 for the disposal costs of hazardous waste materials collected via the Barnstable household hazardous waste collections, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

ARTICLE #18. Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article #24 from the May 16, 2006 Annual District Meeting the remaining balance of \$16,000.00 to purchase updated console equipment, install radio equipment such as antennas, repeaters, generators and related items between our headquarters in Centerville and the new water tower on Shootflying Hill Road in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #19. Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$32,000.00 to purchase a four-wheel drive fire prevention SUV and related emergency equipment and to sell or trade a 2000 ranger pick-up, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #20. Upon a motion duly made and seconded, it was voted by a two-thirds majority to borrow the sum of \$1,200,000.00 for the purchase of two (2) triple combination pumpers and related equipment and to sell or trade a 1987 and 1994 Pierce Pumper, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #21. Upon a motion duly made and seconded, it was voted by majority to raise and appropriate the sum of \$46,000.00 to rehab a 1993 five (5) ton military chassis truck. This will include sanding, painting, new tank, pump, foam system, tires, lights and related work and equipment to make a forestry truck, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

ARTICLE #22. Upon a motion duly made and seconded, it was unanimously voted to transfer and re-appropriate from Article #25 from the May 17, 2005 Annual District Meeting and Article #14 from the May 18, 2004 Annual District Meeting the sum of \$1,028.17 and \$1,534.00 respectively and to raise and appropriate the sum of \$4,487.83 for a total sum of \$7,050.00 to make repairs to the department's 1991 twenty-two (22) foot Boston Whaler fire-rescue boat, upgrade marine electronics (including radar and GPS unit), pump maintenance and related repairs, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee.

Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 8:45 p.m.

A TRUE COPY

ATTEST:

Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2010

Composition of cash including cash equivalents and term deposits
at end of year:

Petty Cash		\$ 750
Interest bearing deposits with rate of interest:		
Banknorth - Money Market	0.35%	1,829,095
Banknorth – Payroll Account	0.20%	20,387
Banknorth – Vendor Account	0.20%	19,040
Banknorth – Capital Projects	0.35%	301,241
Banknorth - Term deposit	0.94%	31,403
Rockland Trust – Money Market	0.40%	3,087
Webster Bank – Money Market	0.50%	1,516,460
UniBank – Cert. of Deposit	0.50%	1,290,058
Rockland Trust – Money Market	0.40%	458,618
Bristol County Savings Bank – Cert. of Deposit	0.50%	99,656
Cape Cod Five Cents Savings Bank – Money Market	0.55%	448,638
Total cash		<u>\$ 6,018,433</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Statement of Net Assets

June 30, 2010

	Primary Government		
	Governmental	Business-type	
	Activities	Activities	Total
<u>ASSETS</u>			
Cash and cash equivalents	\$4,383,780	\$1,833,168	\$6,216,948
Receivables, net of allowance for un-collectibles	945,718	673,951	1,619,669
Capital assets, net of accumulated depreciation	9,860,913	17,722,328	27,583,241
	<hr/>	<hr/>	<hr/>
Total assets	\$15,190,411	\$20,229,447	\$35,419,858
	<hr/>	<hr/>	<hr/>
<u>LIABILITIES</u>			
Account payable and other current liabilities	\$151,813	\$150,341	\$302,154
Due to other governments			
Notes payable		\$2,249,006	\$2,249,006
Accrued interest payable	37,842	1,186	39,028
Provision for refund of paid taxes	281,185		281,185
Non-current liabilities			
Due within one year	985,040	130,582	1,115,622
Due in more than one year	5,343,049	486,865	5,829,914
	<hr/>	<hr/>	<hr/>
Total Liabilities	\$6,798,929	\$3,017,980	\$9,816,909
	<hr/>	<hr/>	<hr/>
<u>NET ASSETS</u>			
Invested in capital assets, net of related debt	\$5,544,116	\$17,534,125	\$23,078,241
Restricted	338,133		338,133
Unrestricted	2,509,233	(322,658)	2,186,575
	<hr/>	<hr/>	<hr/>
Total net assets	8,391,482	17,211,467	25,602,949
	<hr/>	<hr/>	<hr/>
Total liabilities and net assets	\$15,190,411	\$20,229,447	\$35,419,858
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CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
For the Year Ended June 30, 2010

	<u>General Fund</u>	<u>Ambulance Fund</u>	<u>Station II Construction</u>	<u>Non-major Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenue					
Property taxes	8,912,017				8,912,017
Licenses and permits	16,965				16,965
Penalties and interest	42,022				42,022
Investment income	34,885			3,772	38,657
Charges for services		1,186,181			1,186,181
Departmental and other	2,030		3,751	122,190	127,971
Intergovernmental				3,450	3,450
Total revenues	<u>9,007,919</u>	<u>1,186,181</u>	<u>3,751</u>	<u>129,412</u>	<u>10,327,263</u>
Expenditures					
Current					
Fire operations	6,272,911		1,156,870	59,464	7,489,245
Prudential operations	2,582,139				2,582,139
Information systems	144,282				144,282
Debt service	<u>1,035,828</u>				<u>1,035,828</u>
Total expenditures	<u>10,035,160</u>	<u>0</u>	<u>1,156,870</u>	<u>59,464</u>	<u>11,251,494</u>
Revenues over (under) expenditures	(1,027,241)	1,186,181	(1,153,119)	69,948	(924,231)
Other financing sources (uses)					
Transfers in from other funds	1,191,737				1,191,737
Transfers out to other funds		(1,191,737)			(1,191,737)
Bond proceeds					0
Total other financing sources (uses)	<u>1,191,737</u>	<u>(1,191,737)</u>	<u>0</u>		<u>0</u>
Revenues and other financing sources over (under) expenditures and other financing uses	164,496	(5,556)	(1,153,119)	69,948	(924,231)
Fund balance, beginning of year	<u>1,525,242</u>	<u>1,499,069</u>	<u>1,350,279</u>	<u>633,471</u>	<u>5,008,061</u>
Fund balance, end of year	<u>\$1,689,738</u>	<u>\$1,493,513</u>	<u>\$197,160</u>	<u>\$703,419</u>	<u>\$4,083,830</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT

Notes to Financial Statements

June 30, 2010

Note 6. Capital Assets

Capital asset activity for the year ended June 30, 2010 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balances</u>
<u>Governmental activities</u>				
Capital assets not being depreciated:				
Land	\$384,746			\$384,746
Construction in progress	2,588,750	1,156,870	3,745,620	0
Subtotal	2,973,496	1,156,870	3,745,620	384,746
Capital assets being depreciated:				
Buildings and related improvements	\$6,784,384	3,745,620		\$10,530,004
Equipment, machinery & vehicles	4,190,511	85,152		4,275,663
Sub-total	\$10,974,895	\$3,830,772		\$14,805,667
Less accumulated depreciation:				
Buildings and related improvements	2,689,226	259,717		2,948,943
Equipment, machinery & vehicles	2,110,470	270,087		2,380,557
Sub-total	\$4,799,696	\$529,804		\$5,329,500
Governmental capital assets, net	<u>\$9,148,695</u>	<u>\$4,457,838</u>	<u>\$3,745,620</u>	<u>\$9,860,913</u>
<u>Business-type activities</u>				
Capital assets not being depreciated:				
Land	3,775,996			3,775,996
Construction in progress	0		0	
	3,775,996		0	3,775,996
Capital assets being depreciated:				
Buildings and related improvements	1,420,046			1,420,046
Equipment, machinery & vehicles	749,310			749,310
Infrastructure	20,382,344	250,000		20,632,344
Construction in Progress	0	2,249,006		2,249,006
Sub-total	\$22,551,700	\$2,499,006		\$25,050,706
Less accumulated depreciation:				
Buildings and related improvements	489,927	34,907		524,834
Equipment, machinery & vehicles	599,068	42,529		641,597
Infrastructure	9,510,788	427,155		9,937,943
Sub-total	\$10,599,783	\$504,591		\$11,104,374
Business-type activities capital assets, net	<u>\$15,727,913</u>	<u>\$1,994,415</u>		<u>\$17,722,328</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Total fire operations - governmental activities \$529,804

Business-type activity:

Total water operations - business-type activity \$504,591

Long-term debt

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2010, including interest, are as follows:

Year Ending June 30	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	824,630	98,373	923,003	95,370	7,105	102,475
2012	819,883	94,660	914,543	92,833	2,360	95,193
2013	750,000	70,313	820,313	0	0	0
2014	750,000	47,813	797,813	0	0	0
2015	585,000	27,788	612,788			
Thereafter	587,284	9,506	596,790			
Totals	<u>\$4,316,797</u>	<u>\$348,453</u>	<u>\$4,665,250</u>	<u>\$188,203</u>	<u>\$9,465</u>	<u>\$197,668</u>

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT
BOARD OF FIRE COMMISSIONERS

Scott Frank, Fire Commissioner
Mark A. Macallister, Fire Commissioner
Edward P. Riley, Fire Commissioner

2010 PERSONNEL

John M. Farrington, Chief (E) 1973
Craig E. Whiteley, Deputy Chief 1973 (Ret. 10/29/10)
Field, Philip H., Jr., Deputy Chief (E) 1974
Kathryn M. Loveridge, Administrative Assistant 1985
Charles J. Faria, Custodian 1991
David M. Scott, Mechanic 2006
Louise O'Neil, Secretary 2007
Tiffany Pessotti, Secretary 2008
Rev. Robert Anthony, Fire Chaplin

PERMANENT FIREFIGHTERS

Lt. Aalto, Roger C. (P) 1991	Johnson, Gary N. (E) 1989
Lt. Adams, R. Christopher (E) 1999	Judge, Michael A. (P) 1999
Arrascue, Enrique (P) 2006	Lehane, Shawn T. (E) 1999
Lt. Bengston, Eric A. (P) 1994	Long, Thomas A. (E) 2000
Lt. Burchell, Thomas J. (P) 1997	FPO MacNeely, Martin O. (E) 1988
Carney, Michael J. (P) 2002	Malone, Matthew (P) 2010
Carpenter, Daniel T. (P) 1999	Miskiv, George M. (E) 2000
Lt. Crosby, Britton W. (P) 1980 (Ret. 1/21/11)	Lt. Miskiv, Thomas J. (E) 1998
Dalbec, Edward (P) 2005	Lt. Morrison, Brian T. (E) 2000
Davern, Jason P. (P) 1999	O'Melia, Robert F. (E) 1994
DeGraan, Thomas (P) 2005	Osgood, Daniel C. (E) 2000
Dillon, Matthew B. (P) 2004	Reed, Andrew C. (P) 1996
Capt. Eldridge, Byron L. (E) 1985	Lt. Rhude, Paul L. (E) 1999
Ferola, David F. (P) 1999	Riley, Charles (E) 2007
Gallo, Richard M. (I) 1990	Rogers, Christoper (E) 2009
Lt. Gardner, James A. (P) 1985	Capt. Rogers, D. Brady (E) 1988
Gelinas, David J., Jr. (E) 2005	Rogers, Michael R. (E) 2005
Lt. Goodearl, Thomas A. (P) 1998	Lt. Sabatinelli, Eric J. (I) 1999
Capt. Greene, Sean (E) 1991	Sahl, Richard N. (E) 2001
Grenier, Marc J. (P) 1994	Capt. Sargent, Richard P. (P) 1989
FPO Grossman, Michael G. (E) 1990	Sassone, Louis P. (P) 2004
Henderson, Steven C. (P) 1991	Lt. Scherbarth, Richard F. (P) 1985
Henson, Roger W. (E) 1997	Schneckloth, Charles L. (E) 1995
Hill, Patrick (E) 2007	Simmons, Michael B. (E) 1991
Hunter, Zachary (P) 2010	Lt. Tavares, John M. (E) 1981
	Williams, Gordon M. (E) 2000

DISPATCHERS

Crosby, Robyn R. (EMD) (E) 1982 (Ret. 1/21/11)	Monroe, William A. (EMD) (E) 2000
Gifford, Jeffrey W. (EMD) (E) 1984	Motte, Laurie (EMD) (E) 1999

(E) Emergency Medical Technician
(I) EMT - Intermediate
(P) Paramedic
(EMD) Emergency Medical Dispatcher

**Centerville-Osterville-Marstons Mills Fire Department
Report of the Board of Fire Commissioners**

Centerville-Osterville-Marstons Mills Fire & Emergency Services

The Board of Fire Commissioners of the Centerville-Osterville-Marstons Mills Fire District respectfully submits this report for the year ending on December 31, 2010.

The fire-rescue department responded to 3,866 calls for service.

Fire Apparatus and Equipment

The C-O-MM Fire Department's fire apparatus is in very good condition with the exception of the 1967 brushbreaker. The Board is asking for an article for \$43,000 to retrofit a 1993 five ton diesel automatic military chassis into a brushbreaker. This, along with monies in last year's meeting warrant, would allow us to complete this vehicle by installing the tank, pump and install iron bar work to make this vehicle a brushbreaker to serve all our brush/grass fire needs for many years to come. By retrofitting this military chassis, the district will save over \$400,000 versus purchasing a new vehicle.

The fire department has an article to replace the 20-year old fire pump in our 22' Boston Whaler which has served the district well. However, the saltwater corrosion has taken its toll on this unit and it is need of replacement.

The department has placed into service its new pumpers. The district shall be in good shape in regards to engines for several years to come.

The Board would like to thank retired Deputy Chief Craig Whiteley, Captain Byron Eldridge and Mechanic David Scott for the numerous hours they spent developing specifications, bidding this project and ultimately getting the units into service.

Personnel

The fire-rescue department continues to maintain a shift commander and three (3) firefighters at our headquarters station in Centerville and three (3) firefighters at the Osterville and Marstons Mills fire stations to start a shift.

This past October 2010, Deputy Chief Craig Whiteley retired after 44 years of dedicated service. The Board congratulates him on his retirement and thanks him for his many years of service. Deputy Chief Whiteley was in the first paramedic class on Cape Cod. He served as a paramedic from 1975 until his promotion to Deputy Chief in 1989.

This past year, Captain Philip Field was promoted to Deputy Fire Chief and Lt. Richard Sargent was promoted to Captain. Congratulations to both.

The Board would also like to acknowledge the retirement of Lt./Paramedic Britt Crosby and Dispatcher Robyn Crosby. Britt and Robyn have 63 years of service combined. The Boards thanks Britt and Robyn for their many years of dedicated service and wishes them the best in their retirement.

Building and Grounds

The buildings and grounds of the fire department are in good condition. The District has scheduled a meeting with the General Contractor Surety Company to address some outstanding items with the new Osterville Station.

The fire department is seeking an article to install L.E.D. lights in our traffic signals on Route 28 at our headquarters station. The new red strobe lights should be very useful in having the public see the traffic lights and stop, allowing fire and emergency vehicles to enter the heavily traveled Route 28.

The Board has requested an article to update the kitchen at our headquarters station with new cabinets, flooring, appliances and gas piping. The heavy use of this area has taken a toll after 21 years of service.

Training

The department continues to send our personnel each year to the Barnstable County Fire-Rescue Academy for in-service training, as well as the National Fire Academy.

Three Department members attended the week long Firehouse computer training program which covered EMS, Fire Prevention and basic computer skills.

Congratulations to Captain Brady Rogers, Lt. James Gardner, Lt. Eric Sabatinelli and Lt. Paul Rhude for obtaining their Masters Degrees in Public Administration and Firefighter Mike Rogers for obtaining his Bachelors Degree in Fire Science.

Fire Prevention and Education

The C-O-MM Fire-Rescue is well aware that Cape Cod and our fire district will be challenged with hurricanes from year to year.

Our fire district has many areas that are close to sea level and can go underwater during a Category One or Two Storm, never mind a Category Three or Four Hurricane.

We ask all residents to review their home's relation to the town flood maps. If their property falls in an area that is vulnerable to hurricane surges, or access to the home is cutoff by a storm surge, residents are encouraged to develop an evacuation plan.

Communications

The C-O-MM Fire Department has completed our backup radio system on top of the new water tower on Old Stage Road in Centerville. This will give us a layer of redundancy if the state repeater system fails. The system will also be used daily by our fire prevention bureau.

Our 400 MHz paging radio system to recall firefighters for emergency fire and EMS calls is now housed at the new water tower. This 180' water tower site is giving the department excellent radio coverage across Cape Cod.

The Board thanks Superintendent Craig Crocker and the Board of Water Commissioners for their support on this project, as well as, Lt. Paul Rhude and Firefighter/Paramedic Dan Carpenter for taking the lead on this project.

The department has put on hold the study of evaluating our dispatch center needs, due to a Cape-wide study which has been awarded to study fire, police and EMS dispatch centers. A recommendation will be made by September 30, 2011 on possible models to handle Cape Cod's fire, police and EMS communications.

Also, the state 911 telecommunication board is now holding hearings in implementing new emergency medical dispatch standards for all primary 911 call centers across the state. These new standards are going to have a large impact on how all agencies do business.

After the above items are studied, our department will be in a much better position to evaluate our dispatch needs and make a recommendation for our future communications.

Comments

The Board of Fire Commissioners would like to thank the Estate of Marjorie Ann Upit of Centerville for monies left to the Fire Department for rescue equipment. The department has been able to purchase Lucas Chest Compression units for each one of our three ambulances and a new Life Pak XV Heart Monitor defibrillator for our advanced life support engine. Each one of these state-of-the-art units is a tremendous asset to all the residents and visitors of the C-O-MM District, especially during these difficult economic times. These specialized pieces of equipment have been used and give, to those in need, the extra chance of survival during a cardiac arrest.

The Board of Fire Commissioners would like to thank all of the full-time Firefighters, Dispatchers, Fire Prevention Officers, Administrative Staff, Mechanic, Custodian, Prudential Committee, Clerk/Treasurers, Director of Information Technology, Water Department personnel, all Town of Barnstable agencies, the County Sheriff's Office and state agencies again for their cooperation and continued support.

Respectfully Submitted,

Mark A. Macallister, Chairman
Board of Fire Commissioners

Edward P. Riley, Vice Chairman
Board of Fire Commissioners

Scott Frank, Clerk
Board of Fire Commissioners

John M. Farrington, Chief
C-O-MM Fire Department

CENTERVILLE-OSTERVILLE-MARSTONS MILL
FIRE/RESCUE DEPARTMENT
EMS DIVISION
2010

The Emergency Medical Services division of the COMM Fire Department showed a slight increase in call volume for medical responses and requests for medical aid over the previous year. The department's emergency care providers, EMTs and Paramedics, responded to a total of 2737 medical incidents and interacted with 2914 patients which resulted in 2197 patient transports. The three vehicles that the department utilizes for emergency transport are 2009 International Horton Class 1, Type 1 ambulances. These vehicles have just completed their first year of service with minimal down time. In late November, the department was granted full time advanced life support licensure for Engine Pumper 306 housed in the Centerville station. This vehicle is licensed as a Class 1, Type 5 ambulance which means that it has the ability to provide emergent medical care at the advanced life support level without transport capabilities. We are striving for the same licensure for Engine Pumper 304 located in the Marstons Mills station. The completion of this project will enable the department to continue to provide advanced level medical care to the district residents when the primary vehicles are committed to previous medical incidents. The requests for medical aid accounted for just over 71% of the total department responses. The majority of our medical responses were cardiac in nature, which is unchanged from the previous year. Cape Cod and the Islands has maintained their designation as a Heart Safe community for another year. Emergency Medical Services on Cape Cod, in particular Cape Cod Hospital, continues to be recognized for delivering high level quality emergency cardiac care and stroke care.

In the department's quest to deliver state of the art medical care continues this year with the addition of three Lucas CPR Assist Device machines. These devices are carried on each of our three ambulances. This device provides continuous cardiac compressions at a rate prescribed by the American Heart Association's 2010 Emergency Cardiac Care guidelines. The compliance with this guideline statistically has shown to improve the percentage chance of survivability of a sudden pre hospital cardiac event. The department's compliment of emergency medical technicians and paramedics are the mainstay in the delivery of professional quality emergency medical care and is proud of their commitment and dedication to helping the residents of and visitors to our community.

The COMM Fire Department strives to reduce the number of injuries to infants and children related to automobile accidents by continuing our affiliation with the Child Passenger Safety Network. The CPS program educates new parents and grandparents alike in the process of safe automobile travel with newborns, infants and children up to the height of 4'9" tall. The program consists of the demonstration of the proper installation of car seats, selecting a proper fitting car seat for the child and the proper use of automobile restraint systems. The department handled over 128 installations in the past year. The departments dedication and continued support of this program is a valuable asset to the public and in particular the children of the community.

The COMM Fire Department, in cooperation with the Town of Barnstable, continues to participate in a medical needle and syringe disposal drop site program. The distribution and collection of, FDA approved, sharps containers has drastically reduced the number of accidental needle sticks at the town landfill.

The EMS division continues to progress in the field data collection program where in the paramedics and EMTs will be utilizing tablet PCs along side the patient. A software package has been selected and is the process of being tailored to the department's needs as well as the compliance of state and federal mandates.

Respectfully submitted,
Lt. Richard Scherbarth, NREMT-P
EMS Officer

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2010
Incident Type Report**

Incident Type	Count
1 Fire	
111 Building fire	37
113 Cooking fire, confined to container	13
114 Chimney or flue fire, confined to chimney or flue	5
116 Fuel burner/boiler malfunction, fire confined	10
118 Trash or rubbish fire, contained	1
130 Mobile property (vehicle) fire, Other	1
131 Passenger vehicle fire	11
132 Road freight or transport vehicle fire	1
134 Water vehicle fire	2
140 Natural vegetation fire, Other	3
141 Forest, woods or wildland fire	3
142 Brush or brush-and-grass mixture fire	9
143 Grass fire	3
150 Outside rubbish fire, Other	1
152 Garbage dump or sanitary landfill fire	1
154 Dumpster or other outside trash receptacle fire	1
155 Outside stationary compactor/compacted trash fire	1
160 Special outside fire, Other	3
162 Outside equipment fire	3
173 Cultivated trees or nursery stock fire	<u>1</u>
	110
2 Overpressure Rupture, Explosion, Overheat(no fire)	
200 Overpressure rupture, explosion, overheat other	2
212 Overpressure rupture of steam boiler	<u>1</u>
	3
3 Rescue & Emergency Medical Service Incident	
311 Medical assist, assist EMS crew	10
3111 Person Assist / NO Medical Aid or Evaluation	124
321 EMS call, excluding vehicle accident with injury	2,424
322 Motor vehicle accident with injuries	106
323 Motor vehicle/pedestrian accident (MV Ped)	12
324 Motor Vehicle Accident with no injuries	40
331 Lock-in (if lock out, use 511)	4
352 Extrication of victim(s) from vehicle	5
353 Removal of victim(s) from stalled elevator	2
360 Water & ice-related rescue, other	1
362 Ice rescue	1
364 Surf rescue	2
365 Watercraft rescue	4
381 Rescue or EMS standby	<u>2</u>
Incident Type Count	2,737

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2010**

4 Hazardous Condition (No Fire)

400 Hazardous condition, Other	5
411 Gasoline or other flammable liquid spill	12
412 Gas leak (natural gas or LPG)	33
413 Oil or other combustible liquid spill	5
422 Chemical spill or leak	1
424 Carbon monoxide incident	21
440 Electrical wiring/equipment problem, Other	13
441 Heat from short circuit (wiring), defective/worn	3
442 Overheated motor	7
443 Breakdown of light ballast	1
444 Power line down	15
445 Arcing, shorted electrical equipment	18
463 Vehicle accident, general cleanup	<u>1</u>
	135

5 Service Call

500 Service Call, other	32
510 Person in distress, Other	14
511 Lock-out	38
520 Water problem, Other	7
521 Water evacuation	4
522 Water or steam leak	16
531 Smoke or odor removal	16
541 Animal problem	1
542 Animal rescue	1
550 Public service assistance, Other	10
551 Assist police or other governmental agency	7
552 Police matter	3
553 Public service	17
554 Assist invalid	10
555 Defective elevator, no occupants	1
561 Unauthorized burning	56
571 Cover assignment, standby, moveup	<u>21</u>
	254

6 Good Intent Call

600 Good intent call, Other	32
611 Dispatched & cancelled en route	1
611A Cancelled en route - EMS	9
611B Cancelled en route - FIRE	4
622 No Incident found on arrival at dispatch	18
631 Authorized controlled burning	19
651 Smoke scare, odor of smoke	11
652 Steam, vapor, fog or dust thought to be smoke	3
661 EMS call, party transported by non-fire agency	2
671 HazMat release investigation w/no HazMat	<u>15</u>
	114

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
FIRE/RESCUE DEPARTMENT
JANUARY - DECEMBER 2010**

7 False Alarm & False Call

700 False alarm or false call, Other	5
715 Local alarm system, malicious false alarm	1
730 System malfunction, Other	12
731 Sprinkler activation due to malfunction	5
733 Smoke detector activation due to malfunction	92
734 Heat detector activation due to malfunction	2
735 Alarm system sounded due to malfunction	110
736 CO detector activation due to malfunction	31
740 Unintentional transmission of alarm, Other	11
741 Sprinkler activation, no fire - unintentional	3
743 Smoke detector activation, no fire - unintentional	70
744 Detector activation, no fire - unintentional	16
745 Alarm system activation, no fire - unintentional	53
746 Carbon monoxide detector activation, no CO	<u>54</u>
	465

8 Severe Weather & Natural Disaster

812 Flood assessment	2
813 Wind storm, tornado/hurricane assessment	8
814 Lightning strike (no fire)	6
815 Severe weather or natural disaster standby	<u>1</u>
	17

9 Special Incident Type

900 Special type of incident, Other	4
911 Citizen complaint	<u>27</u>
	31

Total Incident Count: 3,866

Total Est. Loss: \$376,010

YEARLY FIRE PREVENTION AND LIFE SAFETY REPORT 2010

1. Fire Prevention Inspections:

Commercial Plan Review	16
Fire Drills Held	60
Fire Prevention/Business Inspections	968
Fire Alarm Systems in Dwellings/Resale, Transfer	630
Fire Alarm System Installations	349
Fuel Oil Burning Appliances	130
Fuel Storage Tanks/Removed	8
Liquefied Petroleum Gas Installations	60
Miscellaneous Inspections (Gunpowder, Cannon, Dumpster, etc.)	40
Tank Truck/Transfer Tank Inspections	10
	2271

2. Permits Issued:

Fire Alarm Systems in Dwellings/Resale, Transfer	404
Fire Alarm System Installations	132
Fuel Oil Storage	82
Fuel Storage Tanks/Removed	33
Liquefied Petroleum Gas Installations	36
Open Burning	4630
Agricultural Burning	35
Miscellaneous Permits (Gunpowder, Cannon, Dumpster, etc.)	31
Tank Truck/Transfer Tank Permits	9
	5392

3. Fire/Rescue Calls: 38

4. Public Education Programs: 76

5. Investigations: 10

6. Town Office Coverage (Hinckley Building) 66 (109hrs)

Incident Totals:

Total Inspections:	2271
Total Permits Issued:	5392
Total Fire/Rescue Calls:	38
Total Public Education Programs:	76
Total Investigations:	10

NEW FIRE PREVENTION REGULATIONS FOR FLOOR FINISHING

This is the time of year when many home improvement projects get underway. If one of those projects involves using flammable liquids such as floor finishing, State Fire Marshal Stephen D. Coan wants to remind you that new safety regulations took effect on June 1, 2010. State Fire Marshal Coan said, "Starting June 1, 2010 when using certain flammable liquids to finish wood floors, the fire department must be notified and a permit must be obtained prior to the start of any work."

Over the past several years there have been several tragic fires stemming from the many fire hazards that the floor finishing process poses. Coan said, "These revised regulations address the many different fire hazards of floor finishing – improper electrical hook-ups, the storage of waste materials, and dust explosion hazards, as well as the application of flammable liquids."

HIGHLIGHTS OF THE REGULATION

Permit and Notice to Fire Department Required

The previous regulations applied only to bowling alleys, but have been amended to address the fire hazards of wood floor sanding, finishing or refinishing in all occupancies. Starting June 1, 2010, a fire department permit will be required whenever certain flammable liquids are going to be used in floor finishing. In buildings with three or fewer residential units, the fire department must be notified but no permit will be required.

Most of the consumer grade polyurethanes are combustible, not flammable, and do not require notification to the fire department or a permit. Look on the label to see if the product is flammable or combustible. Professional grade products are more likely to be flammable and therefore to require a permit.

Consider Less Dangerous Alternatives

Use of water-base or non-flammable floor refinishing products does not require notification to or a permit from the fire department. Whether homeowners are doing the work themselves or hiring a contractor, it is important to consider the fire safety aspects of the materials being used. Cheaper and faster products or service can cost more in the long run if there is an explosion or fire.

Preventing Flammable Liquid Fires

The regulations require the removal of ignition sources such as pilot lights prior to the application of finishing products considered flammable liquids until the product has dried. It also prohibits using flammable liquids when direct ventilation of the space to the outside is not possible. The new regulation also requires posting warning signs in buildings with more than one dwelling unit when flammable liquids are used in floor finishing.

Preventing Electrical Fires

It reinforces the fact that the Massachusetts Electrical Code requires an electrical wiring permit when connecting equipment directly to an electrical panel. Some

floor refinishing equipment use larger amounts of electricity than home outlets typically provide, so the equipment is often connected directly to the electrical panel in violation of the code. This poses a fire risk and bypasses the normal circuit protection in electrical systems.

Preventing Fires from Dust and Rags

The regulations also address the safe storage of flammable and combustible products and waste materials. There have been many fires started by the spontaneous combustion of the dust from floor sanding put into airtight bags and from rags soaked in combustible and flammable liquids. Some floor finishing products such as linseed oil are considered combustible but not flammable. Rags soaked in combustible chemicals still pose a serious fire risk if not properly handled. The regulations require use of a metal waste can with a self-closing cover for all waste products including wood dust and rags. The can must be removed from the building daily and the materials disposed of properly.

A Brief History of Fires from Floor Finishing

In September 2004, a Somerville explosion and fire in a triple-decker caused the deaths of two workers, injured two workers and four fire fighters. It is believed that vapors from the flammable liquids were ignited by the pilot light on the gas water heater.

In July 2005, a 43-year old man was part of a floor sanding crew that was refinishing the hardwood floors in a Hull single-family home. Once again, fumes from the sealant came in contact with the pilot of the gas water heater causing an explosion and the ensuing fire.

On May 24, 2008, a fire started in a North Reading home where they were refinishing the hardwood floors. It started in a corner where there was trash, urethane soaked rags and sawdust from sanding the floors.

On February 9, 2010, a historic octagonal house in Holyoke was severely damaged when a barrel full of sawdust from a refinished floor ignited.

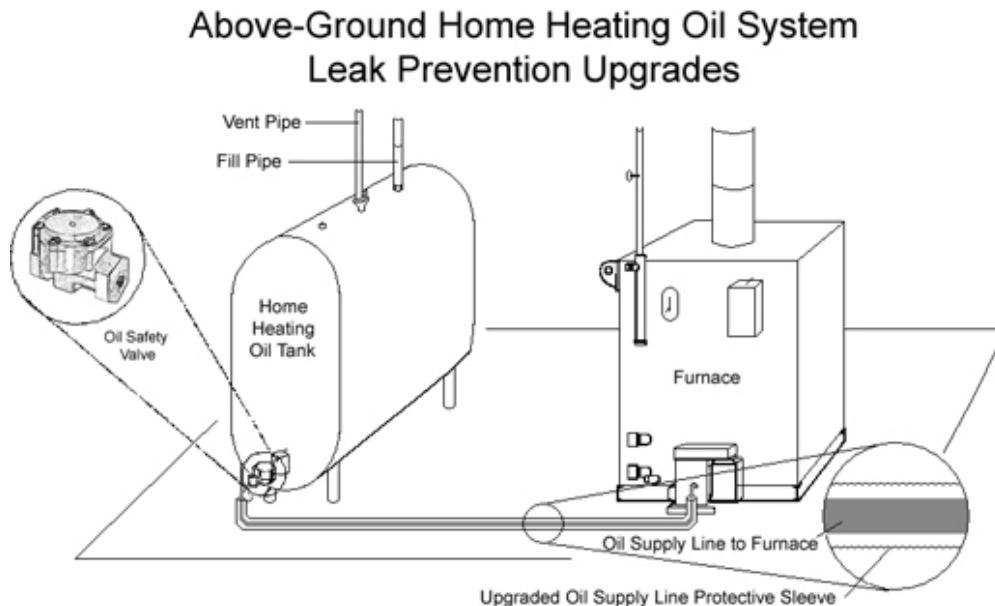
NEW REGULATION FOR THOSE WHO HEAT THEIR HOMES WITH OIL

This fact sheet contains important information for those who heat their homes with oil. **By September 30, 2011**, you must upgrade your home heating system equipment to prevent leaks from tanks and pipes that connect to your furnace. By making a relatively small expenditure now, you can prevent a much greater expense in the future.

Massachusetts has a new law to address oil leaks from home heating systems (Chapter 453 of the Acts of 2008, as most recently amended in 2010). This law has two major provisions that require:

- the installation of either an oil safety valve or an oil supply line with protective sleeve on systems that do not currently have these devices; and
- insurance companies that write homeowner policies to offer coverage for leaks from heating systems that use oil.

Most homeowner policies do not currently include such coverage, leaving many to pay for costly cleanups out of their own pocket. Although it is mandatory that insurance companies make this coverage available by July 1, 2010 to homeowners whose systems are upgraded, the insurance is an optional purchase.



Who must take action?

Owners of 1- to 4-unit residences that are heated with oil must already have or install an oil safety valve or an oil supply line with a protective sleeve, as shown in the diagram above. Installation of these devices must be performed by a licensed oil burner technician. Technicians are employed by companies that deliver home heating oil or are self-employed. It is important to note that heating oil systems

installed on or after January 1, 1990 most likely are already in compliance because state fire codes implemented these requirements on new installations at that time.

Who is exempt?

Homeowners are exempt from taking these leak prevention steps if:

- the oil burner is located above the oil storage tank and the entire oil supply line is connected to and above the top of the tank OR
- an oil safety valve or oil supply line with protective sleeve was installed on or after January 1, 1990, AND
- those changes are in compliance with the oil burning equipment regulations; a copy of the oil burner permit from the local fire department may be used to demonstrate compliance.

Why comply?

Not only is complying with the new law required, it makes good financial and environmental sense. Homeowners who take these preventive measures can avoid the disruption and expense that can be caused by heating oil leaks. A leak may result in exposure to petroleum vapors in your home. If the leak reaches the soil or groundwater beneath your house, then a cleanup must be performed to restore your property to state environmental standards. Leaks that affect another property or impact drinking water supply wells can complicate the cleanup and increase the expense. Each year, several hundred Massachusetts families experience some kind of leak.

What will an upgrade cost?

The typical cost of installing either an oil safety valve or oil supply line with a protective sleeve ranges from \$150 - \$350 (including labor, parts, and local permit fees).

What could it cost to cleanup a leak?

The cleanup cost for a "simple" leak can be as much as \$15,000. In cases where the leak impacts the groundwater or is more extensive, the cleanup costs can reach \$250,000 or more.

What kind of insurance is available?

To be eligible for the new insurance coverage, homeowners must ensure that their oil heating systems are in compliance with the new law. Homeowners who have been certified to be in compliance with (or exempt from) the leak prevention measures qualify to purchase insurance that:

- provides "first party coverage" of at least \$50,000 for the cost of cleaning up a leak to soil, indoor air, or other environmental media from a home heating

system at the residence itself and reimbursement for personal property damage, AND

- provides "third party coverage" of at least \$200,000 for the cost of dealing with conditions on and off the insured's property because the leak from this system has or is likely to impact groundwater or someone else's property. The coverage also includes costs incurred for legal defense, subject to a deductible not to exceed \$1,000 per claim.

What should I do next?

- Determine whether you have had an oil safety valve or new oil supply line with protective sleeve installed since January 1, 1990. If you have, your permit from the fire department for the installation can be used to document your compliance. You can request a copy from the fire department if the permit is on file, or a licensed oil burner technician can certify that status on a form.
- If you do not have an oil safety valve or oil supply line with protective sleeve in place, have one or the other installed and certified. Either contact your oil delivery company to ask if they employ a licensed oil burner technician or find a service person in your area. (A list of licensed technicians can be viewed at <http://db.state.ma.us/dps/licenseelist.asp>. Click on the "individuals" tab, scroll down to and then select "Oil Burner - Technical Certificate" in the "select a license type" box, type in your city or zip code, and click "select").
- Consider buying insurance coverage for the cleanup of a leak.
 - Determine whether your existing policy provides oil leak coverage.
 - If it does not, consider calling your homeowner insurance agent to amend the policy to include this coverage.

Carbon Monoxide Alarms

Since March 2006, all homes have been required to install carbon monoxide alarms on each habitable level in addition to smoke detectors.

For more information about smoke detectors and carbon monoxide alarms, contact the Centerville Osterville Marstons Mills Fire Prevention Office at 508-790-2375 ext. 1 or the Department of Fire Service's website at www.mass.gov/dfs then click on "Division of Fire Safety". To help guide homeowners and realtors understand the requirements a new brochure A Guide to the Massachusetts Smoke and Carbon Monoxide Requirements When Selling a One- or Two-Family Residence has been published and is also available on the Department of Fire Services website.

Martin MacNeely, Fire Prevention Officer
Michael Grossman, Fire Prevention Officer

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS
WATER DEPARTMENT**

P.O. BOX 369 – 1138 MAIN STREET
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF
BOARD OF WATER COMMISSIONERS
WATER SUPERINTENDENT
TEL. No. 508-428-6691
FAX No. 508-428-3508
www.commwater.com



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS**

Scott E. Crosby, Chairman
Peter Hansen, Vice Chairman
Kevin Medeiros, Clerk

2010-2011 PERSONNEL

Craig A. Crocker, Superintendent (1992)*
Herbert L. McSorley, Assistant Superintendent (1978)*
Gary L. Oakley (1977)*
Judith E. Winfield (1982)
Jamie R. Hylas (1987)*
Samuel A. Nickerson (1990)*
Kevin J. Ferguson (1994)*
Roger P. Raymond (1998)*
Kirsten Tavano (2000)
T. Chatham Fawkes (2001)*
Matt Pistone (2002)*
Beth Flick (2004)
Tim Picard (2005)*

* State Certified Drinking Water Operators

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. For information and materials on conserving water contact our office at 428-6691 or visit our web site (www.commwater.com).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

Public Relations

The Department mailed out the annual Water Quality Report along with the January 2011 water bills. The report contains information on the safety and quality of water for the year 2010. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Our web site (www.commwater.com) is also updated with information regarding projects and services.

Again, for 2011, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 8:00 AM and 6:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain shutoff devices on automatic irrigation systems.

Water Conservation kits available at no charge upon request. Use water wisely!

Budget

Once again, we are pleased to present a budget without the need for an increase in water rates. We rely on revenue derived from water rates and fees to operate and fund capital improvements. This policy demands that we make every effort to operate efficiently. Our FY2012 budget reflects increased Department efficiency while continuing with the upkeep of necessary infrastructure improvements and preparing for the future. The budget has prioritized spending in all areas of operations. We will make the necessary efforts to keep rates consistent for our customers during this slow economic recovery period. The Water Surplus account will be managed to prepare for future capital improvement projects.

New Tank

The new 1.5 million gallon tank on Old Stage Road has been operating on the system since January 2011 providing additional capacity and equalization storage that increases system wide reliability. The funding plan involves a 2% interest rate loan from the State and we

qualified for ARRA stimulus funds which will provide 20% principle forgiveness. (Saving an estimated \$663,000) The remaining punch list items will be completed this spring. (Weather permitting)

Pump Stations and Equipment

The summer of 2010 was dry a one, we recorded withdrawals totaling over one Billion gallons. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We will continue to upgrade equipment which will provide for a more reliable communication link between the facilities and the central computer control. In July 2010, a raw water sample was present for e-coli but all repeat samples and all distribution samples were absent. In response we are proposing to install disinfection equipment that will allow us to respond to an emergency more efficiently. Also, we are coordinating efforts with the Town to enhance the reverse 911 system. In an effort to control electricity costs, we have submitted a wind turbine feasibility application to the Mass Technology Collaborative. A \$66,000 grant was received to determine the potential of a wind-generating project. A test tower at the Hayden well-field in Marstons Mills has collected a year's worth of data and the results indicate the area may support turbines.

New Source construction

The construction of the new gravel packed well (Hayden 23) and the utility design of the site is complete. We will seek funding (fy2012) for the permitting, design, and bid phase service for the pump station. The funding for the construction will be requested at the appropriate time.

We are currently working with Town officials to protect and test other sites identified from our investigation program.

Distribution System Expansion & Improvements

In 2004 the Insurance Services Office Inc. (ISO) conducted a Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. We are pleased to report that the water supply system received a Class 1 rating (highest). A credit score of 38.97 out of 40 was received. We would like to thank you for your continued support of the programs that helped us achieve this score.

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred fifty residents over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets. This past year we upgraded and added piping to Old Post Road & Horseshoe Lane (Centerville). A total of two thousand five hundred thirty feet of mains were added, replacing undersized piping.

Our annual flushing program is underway. We should have the entire distribution system, (250 miles of pipe), completed by June 1st. We apologize for the inconvenience of this imperative service.

Cross- Connection Program

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is

directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 110 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

Control your costs: home leak detection

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. When you are not using any water look at the red dial. If the dial is moving there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

Water Quality Sampling

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

Training

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

**ANNUAL STATISTICS
2010 ANNUAL PUMPAGE**

January	48,819,000
February	38,232,000
March	40,917,000
April	49,474,000
May	111,468,000
June	137,705,000
July	198,274,000
August	178,752,000
September	123,371,000
October	69,616,000
November	44,206,000
December	43,085,000

2010 TOTAL 1,083,919,000 GALLONS

FACTS ABOUT YOUR SYSTEM

Maximum Day: July 5, 2010 – 10,395,000 Gallons

Maximum Week: June 27th – July 3rd, 2010 – 57,458,000 Gallons

20 – New Services installed in 2010

12,022 – Service connections

186 – Services repaired/replaced in 2010

(0.53) Miles of new & replaced water main installed in 2010

250.6 – Total miles of water mains

1,984 – Hydrants in service

37 – Hydrants repaired in 2010

4,210 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources



REMOVAL OF OLD WATER TANK

FY2012
Proposed Budgets
And
Articles

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
PRUDENTIAL OPERATION BUDGET**

	Appropriated FY 2010	Appropriated FY 2011	Proposed FY 2012	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES (52 Week Pay Year):					
PRUDENTIAL COMMITTEE - \$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
CLERK/TREASURER *(27 Pays for FY2012)	65,272.00	66,879.00	69,413.00	2,534.00	3.79%
ASST. TO CLERK/TREASURER	40,670.00	41,675.00	35,100.00	(6,575.00)	-15.78%
LONGEVITY PAY	2,008.50	2,058.73	1,270.00	(788.73)	-38.31%
PART-TIME	4,500.00	4,500.00	4,500.00	0.00	0.00%
OVERTIME (Office Staff)	2,000.00	2,000.00	2,000.00	0.00	0.00%
TAX COLLECTOR	2,500.00	2,500.00	2,500.00	0.00	0.00%
MODERATOR	300.00	300.00	300.00	0.00	0.00%
Subtotal District Salaries	126,250.50	128,912.73	124,083.00	(4,829.73)	-3.75%
DISTRICT EXPENDITURES:					
GROUP INSURANCE	1,730,879.33	1,747,104.90	1,995,544.00	248,439.10	14.22%
BC/BS	1,410,067.13	1,414,734.70	1,659,012.00	244,277.30	17.27%
MEDEX	134,939.20	138,547.20	140,555.00	2,007.80	1.45%
DENTAL	87,168.00	92,210.00	90,500.00	(1,710.00)	-1.85%
LIFE	2,330.00	2,330.00	2,330.00	0.00	0.00%
MEDICARE	95,500.00	98,383.00	102,185.00	3,802.00	3.86%
SOCIAL SECURITY	875.00	900.00	962.00	62.00	6.89%
RETIREMENT ASSESSMENT	867,046.00	978,296.78	1,045,375.00	67,078.22	6.86%
INSURANCE	291,110.00	279,785.00	276,975.00	(2,810.00)	-1.00%
FINANCIAL ADVISOR/BANKING	1,200.00	1,200.00	1,200.00	0.00	0.00%
PRINTING & ADVERTISING	15,000.00	15,000.00	15,000.00	0.00	0.00%
STREETLIGHTS	155,000.00	155,000.00	155,000.00	0.00	0.00%
Subtotal District Expenditures	3,060,235.33	3,176,386.68	3,489,094.00	312,707.32	9.84%
CONTINGENCY FUND	40,000.00	40,000.00	40,000.00	0.00	0.00%
EDUCATION & PROF. DUES	5,300.00	5,200.00	5,200.00	0.00	0.00%
PROFESSIONAL FEES	45,000.00	45,000.00	45,000.00	0.00	0.00%
TELEPHONE (Local, Long Dist & Computer T-1)	2,500.00	2,600.00	2,600.00	0.00	0.00%
OFFICE SUPPLIES	5,500.00	5,500.00	5,500.00	0.00	0.00%
OFFICE EQUIPMENT & SERVICES	1,500.00	1,500.00	2,000.00	500.00	33.33%
Subtotal Office Expenses	99,800.00	99,800.00	100,300.00	500.00	0.50%
PRUDENTIAL/TREASURER OFFICE EXPENSES:	3,286,285.83	3,405,099.41	3,713,477.00	308,377.59	9.06%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
INFORMATION SYSTEM BUDGET**

	Appropriated FY 2010	Appropriated FY 2011	Proposed FY 2012	AMT OF INC. OR (DEC)	% INC OR DEC
SALARIES					
DIRECTOR, INFORMATION SYS. *(27 Pays for FY2012)	72,043.00	73,832.00	76,653.00	2,821.00	3.82%
LONGEVITY PAY	1,375.82	1,410.23	1,410.23	0.00	0.00%
TOTAL SALARIES	73,418.82	75,242.23	78,063.23	2,821.00	3.75%
EXPENSES					
COMPUTER MAINTENANCE & SVC. (Maintenance fees, Service contracts, Internet access)	31,526.64	28,626.64	28,150.64	(476.00)	-1.66%
COMPUTER - INTERNET SERVICE	7,800.00	7,950.00	9,108.00	1,158.00	14.57%
TELEPHONE	200.00	780.00	1,008.00	228.00	29.23%
TELEPHONE SYSTEM LEASE & MAINTENANCE	21,431.44	21,431.44	21,431.44	0.00	0.00%
COMPUTER EDUCATION & PROF. DUES	4,000.00	4,000.00	4,000.00	0.00	0.00%
HARDWARE & SOFTWARE UPGRADES	16,900.00	19,100.00	13,700.00	(5,400.00)	-28.27%
TOTAL EXPENSES	81,858.08	81,888.08	77,398.08	(4,490.00)	-5.48%
INFORMATION SYSTEMS BUDGET TOTALS	155,276.90	157,130.31	155,461.31	-1,669.00	-1.06%

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

MAINTENANCE AND OPERATION BUDGET

Operation & Maintenance	Appropriated	Appropriated	Proposed	AMT OF INC.	% INC
	FY 2010	FY 2011	FY 2012	OR (DEC)	OR DEC
CHEMICAL COSTS	262,500.00	210,000.00	236,000.00	26,000.00	12.38%
D.E.P. ASSESSMENT	9,547.00	8,577.00	7,330.00	(1,247.00)	-14.54%
ELECTRICITY	280,000.00	280,000.00	280,000.00	0.00	0.00%
EQUIPMENT OPERATING EXPENSES	48,000.00	48,000.00	48,000.00	0.00	0.00%
GENERAL OPERATION	105,000.00	110,000.00	110,000.00	0.00	0.00%
NEW EQUIPMENT	3,000.00	3,000.00	3,000.00	0.00	0.00%
OFFICE SUPPLIES	38,000.00	38,000.00	40,000.00	2,000.00	5.26%
PUMP STATIONS	107,000.00	111,000.00	111,000.00	0.00	0.00%
SUPPLIES & MATERIALS	42,500.00	42,500.00	42,500.00	0.00	0.00%
TELEPHONE	10,000.00	10,000.00	10,000.00	0.00	0.00%
WATER SYSTEM	105,000.00	120,000.00	120,000.00	0.00	0.00%
PROFESSIONAL FEES	12,000.00	12,000.00	12,000.00	0.00	0.00%
SALARIES					
SUPERINTENDENT	89,960.00	92,209.00	92,209.00	0.00	0.00%
ASST SUPERINTENDENT	74,880.00	76,752.00	76,752.00	0.00	0.00%
PUMP STATION OPERATOR	66,906.00	66,906.00	66,906.00	0.00	0.00%
METER TECHNICIAN	58,336.25	58,336.25	58,336.25	0.00	0.00%
WATER TECHNICIANS (7)	286,800.00	286,800.00	286,800.00	0.00	0.00%
OFFICE PERSONNEL	122,486.00	123,292.00	123,292.00	0.00	0.00%
PART TIME HELP	3,000.00	3,000.00	0.00	(3,000.00)	-100.00%
STANDBY & OVERTIME	89,698.95	103,799.75	103,799.75	0.00	0.00%
WATER COMMISSIONERS-\$3000 per commissioner	9,000.00	9,000.00	9,000.00	0.00	0.00%
BUDGET TOTALS	1,823,614.20	1,813,172.00	1,836,925.00	23,753.00	1.31%
Prudential Costs, Group Health & Business Ins.	476,859.86	541,381.57	640,235.21	98,853.64	18.26%
TOTAL BUDGET	2,300,474.06	2,354,553.57	2,477,160.21	122,606.64	5.21%

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT
FIRE MAINTENANCE AND OPERATION BUDGET**

	Appropriated FY 2010	Appropriated FY 2011	Proposed FY 2012	AMT OF INC. OR (DEC)	% INC OR DEC
APPARATUS & REPAIR					
A. Personnel & Training	80,500.00	80,500.00	74,500.00	(6,000.00)	-7.45%
B. Vehicle Repair & Maint	104,200.00	108,200.00	115,500.00	7,300.00	6.75%
C. Firefighter Equipment	80,350.00	81,350.00	81,612.00	262.00	0.32%
D. EMT Equipment	93,597.00	97,647.00	99,347.00	1,700.00	1.74%
E. Fire Prevention	10,700.00	9,200.00	7,700.00	(1,500.00)	-16.30%
TOTAL APPARATUS & REPAIR	369,347.00	376,897.00	378,659.00	1,762.00	0.47%
BUILDING & UPKEEP					
A. Station & Office Supplies	41,440.00	44,940.00	45,570.00	630.00	1.40%
B. Bldg Services & Contracts	29,200.00	30,200.00	30,600.00	400.00	1.32%
C. Bldg & Grounds Supplies	58,500.00	59,500.00	59,500.00	0.00	0.00%
TOTAL BUILDING & UPKEEP	129,140.00	134,640.00	135,670.00	1,030.00	0.77%
NATURAL GAS, PROPANE, #2 OIL	58,000.00	62,400.00	62,400.00	0.00	0.00%
ELECTRICITY	84,000.00	93,600.00	93,600.00	0.00	0.00%
TELEPHONE & COMMUNICATIONS	52,000.00	52,000.00	54,000.00	2,000.00	3.85%
LEGAL SERVICES	17,000.00	20,000.00	20,000.00	0.00	0.00%
AMBULANCE BILLING	49,000.00	52,000.00	52,000.00	0.00	0.00%
TOTAL OTHER DEPT EXPENSES	260,000.00	280,000.00	282,000.00	2,000.00	0.71%
SALARIES *(27 Pays for FY2012)					
FIRE CHIEF	129,890.12	134,623.04	139,530.32	4,907.28	3.65%
DEPUTY CHIEF	117,594.20	111,291.20	116,335.92	5,044.72	4.53%
ADMINISTRATIVE PERSONNEL	108,768.80	115,193.60	116,363.00	1,169.40	1.02%
PERMANENT FIREFIGHTERS	3,690,077.74	3,836,909.52	3,970,361.90	133,452.38	3.48%
DISPATCHERS	222,037.48	228,577.56	228,628.48	50.92	0.02%
PERMANENT FF CALLBK & OT	898,000.00	898,000.00	898,000.00	0.00	0.00%
DISPATCH/ADMIN SICK/VAC/OT	34,655.00	34,655.00	38,000.00	3,345.00	9.65%
HOLIDAY PAY (PERM FF & DISP)	184,552.64	191,603.40	190,016.39	(1,587.01)	-0.83%
FIRE COMMISSIONERS-(\$3000 per commissioner)	9,000.00	9,000.00	9,000.00	0.00	0.00%
CUSTODIAN	39,259.20	40,236.80	41,753.60	1,516.80	3.77%
MECHANIC/FIREFIGHTER	75,732.80	77,625.60	80,611.20	2,985.60	3.85%
MECHANICAL SERVICES & O.T.	8,500.00	9,000.00	9,000.00	0.00	0.00%
SICK BUYOUT	10,500.00	19,875.60	27,132.60	7,257.00	36.51%
DEPUTY CHIEF TRANSITION	0.00	40,908.76	0.00	(40,908.76)	-
UNIFORM-PERMANENT FF	31,200.00	31,200.00	30,650.00	(550.00)	-1.76%
UNIFORM-DISPATCHERS	1,200.00	1,200.00	1,000.00	(200.00)	-16.67%
BURNING PERMIT (DISPATCH)	4,000.00	4,000.00	4,000.00	0.00	0.00%
TOTAL SALARIES	5,564,967.98	5,783,900.08	5,900,383.41	116,483.33	2.01%
FIRE DEPARTMENT BUDGET TOTALS	6,323,454.98	6,575,437.08	6,696,712.41	121,275.33	1.84%

WATER DEPARTMENT BUDGET & ARTICLES FY2012

EXPENSES



FUNDING



	Total	Auth. To	Water	SDC	Water Surplus	Water Bettmt	Transfer from	Transfer from	Totals	To Be
	Appropriation	Borrow	Income (Est)	Est Rec	Fund	Reserve Fund	MTBE Funds	Available Funds	3,814,471.65	Funded
Water Budget	1,836,925.00		1,836,925.00	0.00					1,836,925.00	0.00
Maturing Debt	200,532.00		200,532.00						200,532.00	0.00
Maturing Interest	57,650.16		57,650.16						57,650.16	0.00
Indirect Costs (to PC)	640,235.21		541,381.57		98,853.64				640,235.21	0.00
Installations & Improvements	350,000.00			50,000.00	300,000.00				350,000.00	0.00
SCADA Improvements	58,249.66				58,000.00			249.66	58,249.66	Art.#23&Art.#16
New Pump Station Design/Bid	55,000.00							55,000.00	55,000.00	Art.#17 5/09
Disinfection Equipment	57,000.00							57,000.00	57,000.00	Art.#17 5/09
New Truck	28,657.51				22,000.00			6,657.51	28,657.51	Various 5/10
	3,284,249.54	0.00	2,636,488.73	50,000.00	478,853.64	0.00	0.00	118,907.17	3,284,249.54	0.00
REMAINING		0.00	0.00	0.00	77,475.31	3,091.95	449,654.85		530,222.11	
District Req'd Reserves	5.00%								3,284,249.54	
									164,212.48	
Actual	2.45%								80,567.26	
	13.69%								449,654.85	Stabilization Fund
									530,222.11	

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May 17, 2011

**NOTICE OF THE ANNUAL MEETING
AND
ANNUAL MEETING WARRANT**

Centerville-Osterville-Marstons Mills Fire District

Town of Barnstable

Commonwealth of Massachusetts

To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:

Greetings:

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 16, 2011, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years
One Prudential Committee Member for two years
One Water Commissioner for three years
One Fire Commissioner for three years

And to meet on Tuesday, May 17, 2011, at the Marstons Mills East Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

ARTICLE #1. To accept the Reports of the Prudential Committee, Water Commissioners, Fire Commissioners and Clerk/Treasurer.

**Requested by the Prudential Committee
The Prudential Committee Recommends Acceptance**

ARTICLE #2. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$3,073,241.79 and to transfer from income of the Water Department \$640,235.21 for Fiscal Year 2012 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Prudential Committee totaling \$3,713,477.00, as shown in this booklet.

ARTICLE #3. To see if the District will vote to transfer and appropriate from the income of the water department the sum of \$1,836,925.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2012, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Board of Water Commissioners totaling \$1,836,925.00 as shown in this booklet.

ARTICLE #4. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$6,696,712.41 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2012, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Board of Fire Commissioners totaling \$6,696,712.41, as shown in this booklet.

ARTICLE #5. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$155,461.31 or some other amount for Fiscal Year 2012 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the budget of the Information Systems Department totaling \$155,461.31, as shown in this booklet.

ARTICLE #6. To see if the District will vote to raise and appropriate from the income of the Water Department the sum of \$200,532.00, to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds of the District and appropriate the sum of \$1,022,303.00 for other District bonds and notes incurred, to make a total of \$1,222,835.00 for Maturing Debt, as it becomes due and payable during Fiscal Year 2012, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the payments for the maturing debt that will become due during fiscal year 2012.

ARTICLE #7. To see if the District will vote to raise and appropriate from the income of the Water Department and other available funds of the Water Department the sum of \$57,650.16, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds and appropriate the sum of \$105,905.32 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$163,555.48, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2012, or to take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: This article represents the payments for the interest accrued and due during fiscal year 2012.

ARTICLE #8. To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2012, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.

ARTICLE #9. To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2011.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.

ARTICLE #10. To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2012, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee
Recommended by the Prudential Committee**

Explanation: There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves such procedures.

ARTICLE #11. To see if the District will vote to raise and appropriate \$48,396.92 and re-appropriate the remaining \$1,803.08 from Article #16 of the May 19, 2008 Annual District Meeting for a total sum of \$50,200.00 to upgrade our communications system by purchasing radios, computers, wiring and computer servers in the fire department, said funds to be expended under the direction of the Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article would purchase approximately fifteen portable 800MHz radio/software cables, chargers, two (2) reconditioned laptop computers, six (6) P.C. computers and licensing for ambulance/patient care reporting. This article would start the process of replacing older portable radios that were purchased secondhand from the early 1990s and used at the Olympics in Atlanta as well as replacing older vehicle computers and updating in-house computers.

ARTICLE #12. To see if the District will vote to raise and appropriate \$40,722.61 and re-appropriate the remaining balance of Article #14 & #15 from the May 19, 2008 Annual District Meeting of \$1,809.70 and \$467.69 respectively for a total sum of \$43,000.00 to complete the process of making a brush-breaker out of our 1993 military chassis by having iron work, installing a winch and the necessary work to complete the vehicle, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This military chassis will ultimately replace our forty-four (44) year old brush-breaker which is in poor condition. It would cost the District nearly \$400,000 to purchase a new unit, versus retrofitting this military chassis that we received at no cost from military surplus.

ARTICLE #13. To see if the District will vote to raise and appropriate \$3,772.03 and re-appropriate the remaining \$20,227.97 from Article #18 of the May 19, 2008 Annual District Meeting for a total sum of \$24,000.00 to purchase new kitchen cabinets, install gas piping to the kitchen, kitchen appliances, flooring and related supplies and equipment for our headquarters station in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This kitchen is twenty-one (21) years old and the cabinets are beyond repair. This article will allow the replacement of cabinets and kitchen appliances as well as update the flooring in this area.

ARTICLE #14. To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$ 9,000.00 for a new fire pump and related equipment for our 1991 fire-rescue boat, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article will replace our 300 gallon per minute fire pump on our twenty-two (22) foot fire-rescue boat which is twenty (20) years old and is in need of replacement.

ARTICLE #15. To see if the District will vote to raise and appropriate \$1,174.33 and re-appropriate the remaining \$3,825.67 from Article #12 of the May 19, 2008 Annual District Meeting for a total sum of \$5,000.00 to install new strobe LED lights on our traffic signals at out Station I headquarters on Route 28 in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: This article will install high visibility strobe LED lights on the red lights in front of the Station I headquarters for public safety. The lights will have a greater visibility to the public so they will be aware that fire and ambulance equipment will be entering Route 28, thus avoiding accidents.

ARTICLE #16. To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$300,000.00 and to transfer and appropriate from system development charges a sum of \$50,000.00 for a total of \$350,000.00 for the labor and materials

necessary for water service installations, repairs to the water system, leak detection, hydrant relocations, replacement of undersize and older piping, new water main extensions and other related upgrades on West Main Street, Wequaquet Lane, Wheeler Road and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

***Explanation:** This article will allow the Department to subcontract related water installations and improvements through the public procurement process. This will allow us to continue the upgrade and maintenance of the Distribution system as necessary and as identified in Water System Improvement Plan. The amount requested is based on an anticipated number of new installations and repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels. Funding for this article is to be transferred and appropriated from water surplus and available funds.*

ARTICLE #17. To see if the District will vote to transfer and appropriate from water surplus the sum of \$58,000.00 and re-appropriate from Article #23 from the May 20, 2008 Annual District Meeting and Article #16 of the May 19, 2009 Annual District Meeting the remaining balances of \$133.09 and \$116.57 respectively for a total sum of \$58,249.66 for the labor and materials necessary to perform re-programming and upgrades to the supervisory control and data acquisition (SCADA) system. The improvements will be performed on radio equipment at the necessary locations, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Water Commissioners
Recommended by the Prudential Committee**

***Explanation:** The existing system sends all communications to the mid-cape tank repeater then back to the central unit at the office which during power outage events is a single point of failure requiring us to operate manually. This article will allow the system to be upgraded by eliminating the repeater and re-direct and re-program the radios to communicate either direct with the central unit at the office or with a store& forward radio unit at the new tank through the public procurement process. Funding will be transferred from available funds.*

ARTICLE #18. To see if the District will vote to transfer and re-appropriate from Article #17 of the May 19, 2009 Annual District Meeting the sum of \$55,000.00 for the permitting, design, and bidding phase services of the proposed pump station to be located in the Hayden's well-field, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article will allow the District to contract for the engineering component necessary for the final design and bid services of the future pump station (#23). The funding for the constructions of the anticipated pump station will be requested at the appropriate time. Funding will be transferred from available funds.

ARTICLE #19. To see if the District will vote to transfer and re-appropriate from Article #17 of the May 19, 2009 Annual District Meeting a sum of \$57,000.00 for the design, permitting labor and materials necessary to install disinfection equipment at up to five pump and/or treatment stations within the Water system, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners
Recommended by the Prudential Committee**

Explanation: This article will allow the necessary locations to be outfitted with permanent disinfection equipment through the public procurement process. The equipment will be activated for emergencies only. The upgrade will allow for more efficient response time to events and provide automated control and monitoring via the central computer system. Funding will be transferred from available funds.

ARTICLE #20. To see if the District will vote to transfer and re-appropriate from Article #14, Article #15 and Article #16 of the May 18, 2010 Annual District Meeting the remaining balances of \$5,000.00, \$1,608.89 and \$48.62 respectively and transfer and appropriate from water surplus the sum of \$22,000.00 for a total sum of \$28,657.51 for the purchase of a full-size, extra-cab pick up truck and related equipment, and to sell or trade a 2006 Ford pickup vehicle, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners
Recommended by the Prudential Committee**

Explanation: The article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of a high mileage vehicle. The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of this vehicle based on a review of the fleet. Funding will be transferred and appropriated from water surplus and available funds.

Upon Petition of Fifty or More Registered Voters in the District:

ARTICLE #21. We, the undersigned registered voters of the Town of Barnstable, residing within the COMM Fire District, respectfully request the Prudential Committee of the COMM Fire District to pursue an appeal to the Massachusetts State Legislature for an enabling act to

permit the district to raise and appropriate funds for the assistance of the Centerville Public Library, Osterville Village Library and Marstons Mills Public Library.

Prudential Committee Recommends Indefinite Postponement

This Article was included in the Warrant because it was submitted by petition of the number of registered voters in the District prescribed for a petition article under the COMM By-laws, Article III, Section 2, which directs the Prudential Committee to insert in the warrant all Articles requested by the requisite of authorized Petitioners.

The Petition article seeks a vote “ ...to request the Prudential Committee of the COMM Fire District to pursue an appeal to the Massachusetts State Legislature...” for special legislation that would enable the Fire District to raise and appropriate funds for the assistance of the three local libraries within the District.

While commendable, the support of activities unrelated to the Fire Districts mandated purpose of providing fire protection and the necessary water supply incident thereto and for drinking purposes is not authorized by the General Laws (Chapter 48, Section 60, et seq.) under which the District was created, nor under the Special Acts of the legislature creating the current By-laws, as amended and the Water Department.

Article V, Section 2 (B) of the By-laws directs the Prudential Committee to “...determine the subjects to be acted upon at said District meeting.” Since the requested Article seeks to have the Prudential Committee undertake action beyond the jurisdiction and authority conferred upon the Committee or the Fire District by the existing General and Special Laws, adopting it would amount to invalid action taken to request an invalid activity.

Signatures:

Signatures:

HEREOF FAIL NOT to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this second day of May, in the Year of our Lord, Two Thousand Eleven.

Prudential Committee

Carlton B. Crocker, Chairman _____

James H. Crocker, Jr. _____

A TRUE COPY
ATTEST:

Clerk/Treasurer, Judith C. Sprague
Centerville-Osterville-Marstons Mills Fire District

