



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
FIRE DISTRICT**

**2013 ANNUAL  
REPORT**

**2014 ANNUAL  
DISTRICT MEETING**

**WARRANT/CANDIDATE NIGHT**

Centerville Fire Station  
Route 28, Centerville  
**WEDNESDAY, MAY 14, 2014**  
**7:00 P.M.**

**ANNUAL ELECTION**

Centerville Fire Station  
Route 28, Centerville  
**MONDAY, MAY 19, 2014**  
**8:00 A.M. – 7:00 P.M.**

**ANNUAL MEETING**

WEST VILLAGES ELEMENTARY SCHOOL  
OSTERVILLE-WEST BARNSTABLE ROAD  
**TUESDAY, MAY 20, 2014**  
**7:00 P.M.**





**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
DISTRICT OFFICERS  
PRUDENTIAL COMMITTEE**

|                              |                   |
|------------------------------|-------------------|
| Carlton B. Crocker, Chairman | Term Expires 2014 |
| John Lacoste                 | Term Expires 2015 |
| David V. Lawler              | Term Expires 2016 |

**CLERK/TREASURER**

Judith C. Sprague

**BOARD OF WATER COMMISSIONERS**

|                        |                   |
|------------------------|-------------------|
| Peter Hansen           | Term Expires 2014 |
| Kevin Medeiros         | Term Expires 2015 |
| Scott Crosby, Chairman | Term Expires 2016 |

**WATER SUPERINTENDENT**

Craig A. Crocker

**BOARD OF FIRE COMMISSIONERS**

|                            |                   |
|----------------------------|-------------------|
| Mark Macallister, Chairman | Term Expires 2014 |
| Scott Frank                | Term Expires 2015 |
| Edward P. Riley            | Term Expires 2016 |

**FIRE CHIEF**

Michael J. Winn

**MODERATOR**

|                |                   |
|----------------|-------------------|
| Charles Sabatt | Term Expires 2015 |
|----------------|-------------------|



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

### **REPORT OF THE PRUDENTIAL COMMITTEE**

The Prudential Committee of the Centerville-Osterville-Marstons Mills Fire District consists of three elected members who are responsible for the general management of District affairs. The Committee serves as the Chief Executive Officers of the District.

#### **DUTIES**

The duties of the Prudential Committee include, but are not limited to, calling elections and District meetings, overseeing fiscal expenditures, approving contracts for goods and services, responsible for labor contractual agreements and are responsible for the general direction and supervision of the Information Systems Department.

For fiscal year 2014, the Prudential Committee is seeking a change in Article III, Section 4 of the District-By-Laws. This section deals with the quorum required to hold Annual District Meetings. Currently, that quorum is 100 registered voters of Centerville-Osterville-Marstons Mills Fires District. For whatever the reasons, past history shows that the District has struggled to reach that goal. The Board is submitting Article 12 which seeks to change that number to 75. This change requires a 2/3 voter margin. We ask your support for this change.

We encourage your active participation in the District elections and meetings, and remind you that the Fire District is one of the only Democratic processes left where you have a direct voice.

#### **AMBULANCE BILLING**

For the past 15 years the Fire Department has benefited from the proceeds of ambulance billing in the amount of \$13,362,523.00. Overall, this has drastically reduced the tax burden of the Centerville-Osterville-Marstons Mills residents. In the current year alone, fiscal year 2013, those funds will offset the expenses of the ambulance/rescue service by \$ 1,166,375.78.

In February, our ambulance billing service, Comstar, recommended that the District “bundle” our rates and prepare for the upcoming sequestration. That went into effect on April 2, 2013. This means a 2% cut in Medicare ambulance “fee schedule” reimbursements. For example: If the current allowable charge is \$100.00, the co-insurance will be \$20.00 and the 2%

will be subtracted from the \$80.00 you would have been paid from Medicare. The new “bundling” approach will help the District maintain current revenue levels.

## **STREETLIGHTS**

One of the main functions of the Prudential Committee is to install new and maintain over 1300 existing streetlights. Due to the large area and number of lights, the Prudential Committee would appreciate it if you could inform us if the lights are not functioning properly or are out completely. In addition if you are requesting a new streetlight there are certain guidelines that we follow that must be met in order for that streetlight to be approved and completed. A list of these guidelines can be obtained at the Clerk/Treasurer's office. Residents can contact the Clerk/Treasurer's office at 508-790-2395 ext. 2. Please note when contacting the office regarding an existing lights outage or problem with the light make note of the pole number and the street address location.

Lastly, we are constantly trying to improve upon services we provide regarding the streetlights. Our latest research is ongoing regarding the use of the new LED streetlights that are available in some communities. We will continue to monitor the effectiveness of these new lights whether they are cost efficient has yet to be seen. When that information becomes available we will evaluate the results and make an appropriate decision as to whether this is something that will benefit our District.

## **ENERGY OPTIONS**

As stated in past warrant reports developing strategies to reduce energy costs are difficult but critical. An overall practical and sound approach with input from Barnstable County and consultants helps. But realistically the cost of these commodities, with some exceptions, continue to rise.

Currently the District's electricity and natural gas provider is Glacial Energy Inc. Glacial has been the District's electricity provider for some years now and continues to offer reasonable rates over the long term. Glacial Natural Gas Inc and the District entered into contract on December 1, 2012. The price of gas under this agreement is variable and for one year. It is calculated monthly based on the NYMEX settlement, plus a fixed adder of 0.2964 per therm. This quote is for the gas supply, not distribution or delivery of the supply.

Gasoline and diesel fuel are bid through the County Collaborative. Selecting the OEP (Operating Expense and Profit) option has proven to be beneficial to the District and will be used again this year. A set "markup" (of .075 for both diesel and gasoline) is slightly higher than a year ago and is a set "markup" above that of a published "Boston low price posted in the Journal of Commerce on a certain delivery day". Noonan Brothers Petroleum of West Bridgewater was the selected low bidder.

## **AUDIT**

The auditing firm of Thevenin, Lynch & Bienvenue, LLP of Brewster, Massachusetts has completed the audit for fiscal year 2013. Copies of the audit are available by request at the District office.

**LIBRARY HISTORY:**  
**ARTICLE 21, MAY 17, 2011 ANNUAL MEETING**

Article 21 of the May 17, 2011 Annual Meeting was submitted by a petition from District registered voters....”to pursue an appeal to the Massachusetts State Legislature for an enabling act to permit the District to raise and appropriate funds...” for the financial assistance of the three District libraries was approved.

In accordance with this positive vote contact was made with all current members of the state delegation representing the Centerville-Osterville-Marstons Mills Fire District. Representative David Viera volunteered to be the delegations lead. Shortly thereafter redistricting put Representative Viera outside the local District. At that point Representative Demetrius Atsalis picked up the ball and indicated he would submit the prepared necessary documents. Recently, a copy of those documents were given to Maureen McPhee, a member on the Board of the Marstons Mills Public Library. Following the trail of the petition after Representative Atsalis was defeated in a re-election bid, his successor Representative Brian Mannal was contacted. An aid in Mannal’s office indicated he would look into the matter and respond to the District concerns as to the status of this proposed petition. As of this writing, no further word has been received.

**CAPITAL EXPENDITURES**  
**ARTICLES 14 and 17**

To be voted on at District Meeting May 21 are two capital expenditures. Article 14 is requesting \$92,000 to replace and upgrade dispatch equipment....essential for a modern and efficient dispatching facility. Article 17 is seeking \$93,000 to install a top layer of asphalt and to restripe parking lines at Headquarters. If voted in the affirmative, it is the intention of the Prudential Committee to combine these two articles and fund them with a Bond Anticipation Note (BAN) for one year. According to bonding council those BAN’s carry an interest rate of about 0.6 percent. This type of bonding will delay any repayment obligations until fiscal 2015. At that time the District will have retired sufficient indebtedness to maintain healthy reserves. We ask your support by voting for the passage of these two articles.

**LABOR RELATIONS**

The very purpose of the COMM District is to service and protect the health, safety and property of the District’s citizens, and to provide them with clean, flowing, potable water. This is accomplished only through the dedicated and professional services of the District’s employee. Our labor force is the most important component to ensure emergency response and assistance to the citizens and to ensure a safe and clean water supply.

At present, the Water District employees, the Firefighters Union and the Dispatcher Union are entering into the second year of a three-year contract.

## **NEW INITIATIVES**

District retirement assessments are increasing as their investments fail to meet the required returns. The State is reviewing the accounting practice of City, Town and Districts regarding reserves for retired employees' benefits. The cost of employing and retiring employees is spiraling. The Prudential Committee will work with both the Fire Commissioners and Water Commissioners to identify sustainable benefits for our employees, while voicing taxpayers concerns. The Prudential Committee will initiate reserve accounting practices in the Fire District side by establishing a reserve account, OPEB Liability Trust Fund, funded by taxation. The Prudential Committee will initiate an OPEB Liability Trust Fund for the Water District funded by water rates. This accounting approach has been reviewed and supported by our independent auditor. Initiating the accounting process ahead of State mandates will assist the District in maintaining the current Triple A bond rating, thus ensuring taxpayers affordable interest rates on our capital improvement programs into the future.

## **COMMENTS**

We would like to thank our Clerk/Treasurer Judith Sprague, Assistant Clerk/Treasurer Melissa Abrams, Fire Chief John M. Farrington, Deputy Chief Philip Field, and the Board of Fire Commissioners, Water Superintendent Craig A. Crocker, and the Board of Water Commissioners and Interim Consultant to the Information Systems, Jim Gaudet.

Respectfully submitted,

THE PRUDENTIAL COMMITTEE  
Carlton B. Crocker, Chairman  
John Lacoste  
David V. Lawler

## **PRUDENTIAL OPERATIONS PERSONNEL**

Judith C. Sprague, Clerk/Treasurer (June 2003)  
Melissa Abrams, Assistant Clerk/Treasurer (September 2010)



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT REPORT OF INFORMATION SYSTEMS**

The Districts computer system is a valuable resource for all District Departments. The IT Departments mission is to provide the Fire District with a communications infrastructure capable of handling current and future technology requirements. It is imperative that the system be capable of providing accurate and timely information in emergency situations.

### **THE CURRENT IT NETWORK CONSISTS OF THE FOLLOWING INVENTORY:**

- Four Firewalls – one at each station and one at the Water Department. These devices allow for the remote stations and Water Department to see the servers at Headquarters Station. They are also the first line of security into our network from the outside world. Our internet is connected to these devices first. These devices are configured to allow the ambulances and fire trucks to connect for Mobile GPS.
- One Email Security Device that filters all email before it connects to our exchange server which helps filter spam.
- Eleven Servers
- Fourteen Laptops – four ambulances and ten fire trucks. These laptops are setup for each of the 28 workstations (computers that employees use at all stations).

### **PROJECTS PROPOSED FOR FISCAL 2013, BUT NOT YET COMPLETED ARE:**

- Upgrade all PC's to Office Professional 2010
- Implement a Storage Area Network (SAN)
- Upgrade all website's, assist in training departments how to manage sites.
- Assist the Water Department with implementing the new water billing program.
- Purchase new equipment and upgrade phone system to IP Office 500

### **PROPOSED PROJECTS FOR FISCAL 2014**

We are constantly striving to find new ways to both improve our system and cut costs. We have improved our system in several ways and continue with the upgrading of hardware and software which is a constant and recurring cost.

We are consolidating our servers in an attempt to replace old hardware with newer more efficient hardware that consumes less energy and handles more data. These servers have a redundant back up battery system which will prevent power fluctuations and failures.

We are continuing our replacement program of work stations and laptops to insure that the system stays up and running. Also, we are nearing the virtualization of our network which allows the quick and complete restoration of our system after a crash, preventing any lengthy interruptions in service.



We are investigating a new method of software licensing which could over time save the District a substantial amount of money.

Our goal is an efficient and cost effective system that secures sensitive data and delivers quality performance at a price that is reasonable for our taxpayers.

Respectfully submitted,

**INFORMATION SYSTEMS**

Carlton Crocker, Prudential Committee Chairman

**May 21, 2013**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

In accordance with the foregoing Warrant, the eighty-seventh Annual District Meeting of the Centerville-Osterville-Marstons Mills Fire District was held at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, on Tuesday, May 21, 2013 at 7:00 p.m.

Moderator Charles M. Sabatt called the meeting to order at 8:05 p.m. after attaining a quorum, Judith C. Sprague, District Clerk, then read the call and return of the Warrant. With voters present and having a copy of the Warrant for this meeting, the reading of the individual Articles of the Warrant was omitted.

**Acting Under:**

**ARTICLE #1.** Upon a motion duly made and seconded, it was unanimously voted to accept the reports of the Prudential Committee, Information Systems, Fire Commissioners and Water Commissioners, all as printed in the Annual Report.

**ARTICLE #2.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$3,251,630.08 and to transfer from income of the Water Department the sum of \$583,109.22 for a total appropriation of \$3,834,739.30 for Fiscal Year 2014 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee.

**ARTICLE #3.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$1,875,000.00 for the ordinary operating expenses of the Water Department for Fiscal Year 2014.

**ARTICLE #4.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$5,859,207.60 and transfer from the income of the Ambulance Account the sum of \$1,166,375.78 for a total of \$7,025,583.38 for the ordinary operating expenses of the Fire Department for Fiscal Year 2014.

**ARTICLE #5.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$132,500.00 for Fiscal Year 2014 for the ordinary operating expenses of

the Information Systems Department, to be expended under the direction of the Prudential Committee.

**ARTICLE #6.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate from the income of the Water Department the sum of \$102,070.01 to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate the sum of \$444,965.00 and transfer from Free Cash the sum of \$505,035.00 for other District bonds and notes incurred, making a total of \$1,052,070.01 for Maturing Debt, as it becomes due and payable during Fiscal Year 2014.

**ARTICLE #7.** Upon a motion duly made and seconded, it was unanimously voted to transfer from the income of the Water Department and appropriate the sum of \$45,912.05, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate the sum of \$63,812.50 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$109,724.55, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2014.

**ARTICLE #8.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$36,785.00, in accordance with M.G.L. c.41 Section 108B or other applicable law, for the Town of Barnstable for costs of tax collection, property assessment, data processing and treasury expenses incurred on behalf of the District, for the fiscal year ending June 30, 2014, said funds to expended under the direction of the Prudential Committee.

**ARTICLE #9.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2013.

**ARTICLE #10.** Upon a motion duly made and seconded, it was unanimously voted to authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2014, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**ARTICLE #11.** Upon a motion duly made and seconded, it was unanimously voted to indefinitely postpone this article.

**ARTICLE #12.** Upon a motion duly made and seconded, it was voted by a majority to change the District By-Laws Article III Section 4 stating that, "One hundred (100) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting", to "Seventy-Five (75) registered voters of the Centerville-Osterville-Marstons Mills Fire District shall constitute a quorum for the purposes of the annual meeting; provided however that such quorum shall not apply to such parts of any meeting which are devoted exclusively to the election of District officers."

**ARTICLE #13.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$25,000.00 for the continued upgrade of the Information System to

purchase software and/or hardware, including but not limited to, servers, desktop computers, GPS enabled laptop computers, completion of the network virtualization project, negotiate a new more cost effective software licensing agreement and whatever else the District deems necessary to complete these phases of the projects.

**ARTICLE #14.** Upon a motion duly made and seconded, it was unanimously voted to borrow and appropriate the sum of \$92,000.00 for new radio equipment, cabling, radio controls, related radio equipment and carpet for the Dispatch Center at the Headquarters Station in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners, with approved of the Prudential Committee.

**ARTICLE #15.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$38,500.00 to purchase a new four wheel drive SUV, lights, radios, and related equipment and to sell or trade a 2003 four-wheel drive Ford Ranger, whichever is in the best interest of the Fire District, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #16.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$21,000.00 for the purchase of eleven (11) Automatic Electronic Defibrillators (A.E.D.'s) and related equipment and to sell or trade eleven older A.E.D.'s , whichever is in the best interest of the Fire District, said funds to be expended under the directions of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #17.** Upon a motion duly made and seconded, it was voted by a two-thirds majority with one dissenter to borrow and appropriate the sum of \$93,000.00 to install a top layer of asphalt and restripe the parking lines at the Headquarters Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #18.** Upon a motion duly made and seconded, it was unanimously voted to raise and appropriate the sum of \$16,000.00 for the installation of acoustical tile on the walls and ceilings of the apparatus bay of the Oosterville Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners, with the approval of the Prudential Committee.

**ARTICLE #19.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$345,238.84 and to transfer and appropriate from System Development Charges a sum of \$42,000.00 for a total of \$387,238.84 for the labor and materials necessary for water service installations, repairs to the water system, leak detection hydrant relocations, replacement of undersize and older piping, water main extensions and other related upgrades on Route 149 and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #20.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$85,000.00 for the labor and materials necessary to perform upgrades to the supervisory control and data acquisition (SCADA) system.

The improvements will be performed on the computer and radio equipment at the necessary locations, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #21.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the water surplus account the sum of \$35,000.00 for the purchase of a full size, four wheel drive truck and related equipment, and to sell or trade a 2006 Chevy truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #22.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate from the income of the Water Department the sum of \$24,000.00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**ARTICLE #23.** Upon a motion duly made and seconded, it was unanimously voted to borrow and appropriate an amount up to \$800,000.00 for the permitting, inspection, rehabilitation, and repainting of the tank and related appurtenances for a new coating system on the Mid-Cape water tank located at the 2053 Service Road site, said funds are to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee.

**ARTICLE #24.** Upon a motion duly made and seconded, it was unanimously voted to transfer and appropriate the sum of \$100,000.00 from the Stabilization Fund for the Other Post Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**ARTICLE #25.** Upon a petition of fifty or more registered voters of the District, a motion was made and duly seconded and voted by a majority that the Centerville-Osterville-Marstons Mills Fire District fund through the C-O-M-M Water Department the opening, occupancy and all necessary utilities for the House trailer formerly occupied as the temporary quarters for the Fire Department as Station 2 located at 1238 Main Street in Osterville.

**Upon a motion duly made and seconded, it was unanimously voted to adjourn the Annual District Meeting at 9:35 p.m.**

A TRUE COPY ATTEST: Judith C. Sprague, Clerk/Treasurer  
Centerville-Osterville-Marstons Mills Fire District

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
CENTERVILLE, MASSACHUSETTS

SUPPLEMENTARY INFORMATION

COMPOSITION OF TREASURER'S CASH

Year Ended June 30, 2013

Composition of cash including cash equivalents and term deposits  
at end of year:

|  |       |                     |
|--|-------|---------------------|
| Petty Cash                                       |       | \$ 750              |
| Interest bearing deposits with rate of interest: |       |                     |
| TD Bank - Money Market                           | 0.20% | 2,625,630           |
| TD Bank – Payroll Account                        | 0.01% | 31,330              |
| TD Bank – Vendor Account                         | 0.01% | 50,057              |
| TD Bank – Capital Projects                       | 0.20% | 46,662              |
| TD Bank - Term deposit                           | 0.09% | 31,610              |
| Century Bank – Money Market                      | 0.35% | 1,377,570           |
| UniBank – Cert. of Deposit                       | 0.25% | 1,301,451           |
| Rockland Trust – Money Market                    | 0.10% | 461,000             |
| Bristol County Savings Bank – Cert. of Deposit   | 0.50% | 125,723             |
| Cape Cod Five Cents Savings Bank – Money Market  | 0.20% | 402,732             |
| Total Cash                                       |       | <u>\$ 6,454,515</u> |

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Net Assets

June 30, 2013

|   | <b>Primary Government</b> |                      |                     |
|---|---------------------------|----------------------|---------------------|
|   | <b>Governmental</b>       | <b>Business-type</b> |                     |
|   | <b>Activities</b>         | <b>Activities</b>    | <b>Total</b>        |
| <b><u>ASSETS</u></b>                              |                           |                      |                     |
| Cash and cash equivalents                         | \$4,141,918               | \$1,757,028          | \$5,898,946         |
| Receivables, net of allowance for un-collectibles | 900,243                   | 856,346              | 1,756,589           |
| Capital assets, net of accumulated depreciation   | 9,950,487                 | 17,655,695           | 27,606,182          |
|   | <u>\$14,992,648</u>       | <u>\$20,269,069</u>  | <u>\$35,261,717</u> |
| <b>Total assets</b>                               |                           |                      |                     |
| <b><u>LIABILITIES</u></b>                         |                           |                      |                     |
| Account payable and other current liabilities     | \$ 94,213                 | \$112,488            | \$206,701           |
| Notes payable                                     |                           |                      |                     |
| Accrued interest payable                          | 29,414                    | 22,620               | 52,034              |
| Provision for refund of paid taxes                | 245,280                   |                      | 245,280             |
| Non-current liabilities                           |                           |                      |                     |
| Due within one year                               | 950,000                   | 100,063              | 1,050,063           |
| Due in more than one year                         | 6,740,177                 | 3,056,651            | 9,796,828           |
|   | <u>\$8,059,084</u>        | <u>\$3,291,822</u>   | <u>\$11,350,906</u> |
| <b>Total Liabilities</b>                          |                           |                      |                     |
| <b><u>NET ASSETS</u></b>                          |                           |                      |                     |
| Invested in capital assets, net of related debt   | \$6,280,487               | \$15,369,153         | \$21,649,640        |
| Restricted  | 245,933                   |                      | 245,933             |
| Unrestricted                                      | 407,144                   | 1,608,094            | 2,015,238           |
|   | <u>6,933,564</u>          | <u>16,977,247</u>    | <u>23,910,811</u>   |
| <b>Total net assets</b>                           |                           |                      |                     |
| <b>Total liabilities and net assets</b>           | <u>\$14,992,648</u>       | <u>\$20,269,069</u>  | <u>\$35,261,717</u> |

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Statement of Revenues, Expenditures and Changes in Fund Balance

Governmental Funds

For the Year Ended June 30, 2012

|  | <u>General</u><br><u>Fund</u> | <u>Ambulance</u><br><u>Fund</u> | <u>Non-major</u><br><u>Governmental</u><br><u>Funds</u> | <u>Total</u><br><u>Governmental</u><br><u>Funds</u> |
|--|-------------------------------|---------------------------------|---|---|
| <b>Revenue</b>   |                               |                                 |   |   |
| Property taxes   | 9,636,580                     |                                 |   | 9,636,580   |
| Licenses and permits   | 19,603                        |                                 |   | 19,603  |
| Penalties and interest   | 45,561                        |                                 |   | 45,561  |
| Investment income  | 15,223                        |                                 | 721   | 15,944  |
| Charges for services   |                               | 1,121,944                       | 29,375  | 1,151,319   |
| Departmental and other   | 51,549                        |                                 | 22,608  | 74,157  |
| Total revenues   | <u>9,768,516</u>              | <u>1,121,944</u>                | <u>52,704</u>   | <u>10,943,164</u>                                   |
| <b>Expenditures</b>  |                               |                                 |   |   |
| Current  |                               |                                 |   |   |
| Fire operations  | 6,540,004                     |                                 | 80,069  | 6,620,073   |
| Prudential operations  | 2,993,307                     |                                 |   | 2,993,307   |
| Information systems  | 139,667                       |                                 |   | 139,667   |
| Debt service   | 928,208                       |                                 |   | 928,208   |
| Total expenditures   | <u>10,601,186</u>             | <u>0</u>                        | <u>80,069</u>   | <u>10,681,255</u>                                   |
| Revenues over (under) expenditures   | (832,670)                     | 1,121,944                       | (27,365)  | 261,909   |
| <b>Other financing sources (uses)</b>  |                               |                                 |   |   |
| Transfers in from other funds  | 1,227,553                     |                                 | 200,000   | 1,427,553   |
| Transfers out to other funds   | (200,000)                     | (1,227,553)                     |   | (1,427,553)   |
| Bond Proceeds  |                               |                                 | 1,000,000   | 1,000,000   |
| Total other financing sources (uses)   | <u>1,027,553</u>              | <u>(1,227,553)</u>              | <u>1,200,000</u>  | <u>1,000,000</u>                                    |
| Revenues and other financing sources over<br>(under) expenditures and other financing uses | 194,883                       | (105,609)                       | 1,172,635   | 1,261,909   |
| Fund balance, beginning of year  | <u>2,196,141</u>              | <u>1,468,850</u>                | <u>(918,226)</u>  | <u>2,746,765</u>                                    |
| Fund balance, end of year  | <u><u>\$2,391,024</u></u>     | <u><u>\$1,363,241</u></u>       | <u><u>\$254,409</u></u>                                 | <u><u>\$4,008,674</u></u>                           |



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT**

Notes to Financial Statements

June 30, 2013

**Note 6. Capital Assets**

Capital asset activity for the year ended June 30, 2013 was as follows:

|  | <u>Beginning<br/>Balances</u> | <u>Increases</u>   | <u>Decreases</u> | <u>Ending<br/>Balances</u> |
|--|-------------------------------|--------------------|------------------|----------------------------|
| <b><u>Governmental activities</u></b>        |                               |                    |                  |                            |
| Capital assets not being depreciated:        |                               |                    |                  |                            |
| Land   | \$384,746                     |                    |                  | \$384,746                  |
| Construction in progress                     |                               |                    |                  | 0                          |
| Subtotal                                     | <u>384,746</u>                | <u>0</u>           | <u>0</u>         | <u>384,746</u>             |
| Capital assets being depreciated:            |                               |                    |                  |                            |
| Buildings and related improvements           | \$10,659,021                  |                    |                  | \$10,659,021               |
| Equipment, machinery & vehicles              | <u>5,042,462</u>              | <u>33,575</u>      | <u>(26,152)</u>  | <u>5,049,885</u>           |
| Sub-total                                    | <u>\$15,701,483</u>           | <u>\$33,575</u>    |                  | <u>\$15,708,906</u>        |
| Less accumulated depreciation:               |                               |                    |                  |                            |
| Buildings and related improvements           | 3,187,200                     | 238,257            |                  | 3,425,457                  |
| Equipment, machinery & vehicles              | <u>2,348,090</u>              | <u>395,770</u>     | <u>(26,152)</u>  | <u>2,717,708</u>           |
| Sub-total                                    | <u>\$5,535,290</u>            | <u>\$634,027</u>   |                  | <u>\$6,143,165</u>         |
| Governmental capital assets, net             | <u>\$10,550,939</u>           | <u>\$(600,452)</u> |                  | <u>\$9,950,487</u>         |
| <b><u>Business-type activities</u></b>       |                               |                    |                  |                            |
| Capital assets not being depreciated:        |                               |                    |                  |                            |
| Land   | 3,775,996                     |                    |                  | 3,775,996                  |
| Subtotal                                     | <u>3,775,996</u>              |                    |                  | <u>3,775,996</u>           |
| Capital assets being depreciated:            |                               |                    |                  |                            |
| Buildings and related improvements           | 1,420,046                     |                    |                  | 1,420,046                  |
| Equipment, machinery & vehicles              | 843,310                       |                    |                  | 843,310                    |
| Infrastructure                               | 23,510,150                    | 261,600            |                  | 23,771,750                 |
| Sub-total                                    | <u>\$25,773,506</u>           | <u>\$ 261,600</u>  |                  | <u>\$26,035,106</u>        |
| Less accumulated depreciation:               |                               |                    |                  |                            |
| Buildings and related improvements           | 559,741                       | 34,907             |                  | 594,648                    |
| Equipment, machinery & vehicles              | 689,062                       | 49,993             |                  | 739,055                    |
| Infrastructure                               | <u>10,381,842</u>             | <u>439,862</u>     |                  | <u>10,821,704</u>          |
| Sub-total                                    | <u>\$11,630,645</u>           | <u>\$524,762</u>   |                  | <u>\$12,155,407</u>        |
| Business-type activities capital assets, net | <u>\$17,918,857</u>           | <u>\$(263,162)</u> |                  | <u>\$17,655,695</u>        |

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Total fire operations - governmental activities \$634,027

Business-type activity:

Total water operations - business-type activity \$524,762

**Long-term debt**

The annual requirements to amortize all general obligation bonds and loans outstanding as of June 30, 2012, including interest, are as follows:

| <b>Year Ending<br/>June 30</b> | <b><u>Governmental Activities</u></b> |                  |                    | <b><u>Business-type Activities</u></b> |                  |                    |
|--------------------------------|---------------------------------------|------------------|--------------------|--|------------------|--------------------|
|                                | <b>Principal</b>                      | <b>Interest</b>  | <b>Total</b>       | <b>Principal</b>                       | <b>Interest</b>  | <b>Total</b>       |
| 2013                           | 950,000                               | 81,313           | 1,031,313          | 100,063                                | 46,540           | 146,603            |
| 2014                           | 950,000                               | 63,813           | 1,013,813          | 102,070                                | 42,709           | 144,779            |
| 2015                           | 785,000                               | 39,288           | 824,288            | 104,116                                | 40,647           | 144,763            |
| 2016                           | 785,000                               | 16,256           | 801,256            | 106,203                                | 38,544           | 144,747            |
| 2017                           | 200,000                               |                  | 200,000            | 108,333                                | 159,665          | 267,998            |
| 2018-2022                      |                                       |                  |                    | 575,126                                | 100,388          | 675,515            |
| 2023-2031                      |                                       |                  |                    | 1,190,630                              | 34,837           | 1,225,467          |
| Totals                         | <u>\$3,670,000</u>                    | <u>\$200,670</u> | <u>\$3,870,670</u> | <u>\$2,286,541</u>                     | <u>\$463,330</u> | <u>\$2,749,872</u> |

CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DEPARTMENT  
BOARD OF FIRE COMMISSIONERS

Scott Frank, Fire Commissioner  
Mark A. Macallister, Fire Commissioner  
Edward P. Riley, Fire Commissioner

2013 PERSONNEL

Michael J. Winn, Chief (E) 2013  
Byron L. Eldridge, Deputy Chief (E) 1985  
Sandra Mackey, Administrative Assistant 2012  
Charles J. Faria, Custodian 1991  
David M. Scott, Mechanic 2006  
Louise O'Neil, Secretary 2007  
Kathleen Thut, Secretary 2013  
Rev. Robert Anthony, Fire Chaplin

PERMANENT FIREFIGHTERS

|                                    |                                    |
|------------------------------------|------------------------------------|
| Lt. Aalto, Roger C. (P) 1991       | Lehane, Shawn T. (E) 1999          |
| Lt. Adams, R. Christopher (E) 1999 | Long, Thomas A. (E) 2000           |
| Arrascue, Enrique (P) 2006         | FPO MacNeely, Martin O. (E) 1988   |
| Lt. Bengston, Eric A. (P) 1994     | Malone, Matthew (P) 2010           |
| Lt. Burchell, Thomas J. (P) 1997   | Miskiv, George M. (E) 2000         |
| Carney, Michael J. (P) 2002        | Lt. Miskiv, Thomas J. (E) 1998     |
| Carpenter, Daniel T. (P) 1999      | Lt. Morrison, Brian T. (E) 2000    |
| Coombs, Steven E. (P) 2013         | Mullin, Scott D. (P) 2013          |
| Dalbec, Edward (P) 2005            | O'Melia, Robert F. (E) 1994        |
| Davern, Jason P. (P) 1999          | Osgood, Daniel C. (E) 2000         |
| DeGraan, Thomas (P) 2005           | Reed, Andrew C. (P) 1996           |
| Delude, Kevin A. (P) 2013          | Lt. Rhude, Paul L. (E) 1999        |
| Lt. Dillon, Matthew B. (P) 2004    | Riley, Charles (E) 2007            |
| Ferola, David F. (P) 1999          | Rogers, Christopher (E) 2009       |
| Gallo, Richard M. (I) 1990         | Capt. Rogers, D. Brady (E) 1988    |
| Lt. Gardner, James A. (P) 1985     | Rogers, Michael R. (E) 2005        |
| Gelinas, David J., Jr. (E) 2005    | Lt. Sabatinelli, Eric J. (I) 1999  |
| Lt. Goodearl, Thomas A. (P) 1998   | Sahl, Richard N. (E) 2001          |
| Capt. Greene, Sean (E) 1991        | Capt. Sargent, Richard P. (P) 1989 |
| FPO Grossman, Michael G. (E) 1990  | Sassone, Louis P. (P) 2004         |
| Henderson, Steven C. (P) 1991      | Schneckloth, Charles L. (E) 1995   |
| Henson, Roger W. (E) 1997          | Simmons, Michael B. (E) 1991       |
| Hill, Patrick (E) 2007             | Smith, Bradley (P) 2011            |
| Hunter, Zachary (P) 2010           | Lt. Tavares, John M. (E) 1981      |
| Johnson, Gary N. (E) 1989          | Travis, Jason 2014                 |
| Judge, Michael A. (P) 1999         | Williams, Gordon M. (E) 2000       |

DISPATCHERS

|                                    |                              |
|------------------------------------|------------------------------|
| Gifford, Jeffrey W. (EMD) (E) 1984 | Motte, Laurie (EMD) (E) 1999 |
| Monroe, William A. (EMD) (E) 2000  | Pierce, Richard (EMD) 2011   |

(E) Emergency Medical Technician  
(I) EMT - Intermediate  
(P) Paramedic  
(EMD) Emergency Medical Dispatcher

## **Centerville-Osterville-Marstons Mills Fire Department Report of the Board of Fire Commissioners**

Centerville-Osterville-Marstons Mills Fire and Emergency Services

The Board of Fire Commissioners of the Centerville-Osterville-Marstons Mills Fire District respectfully submits this report for the year end December 31, 2012. The Fire-Rescue Department responded to 3,876 calls in 2012.

### **Fire Apparatus and Equipment**

The C-O-MM Fire Department's fire apparatus is in good condition. The Department has an article for a scheduled replacement of the 1993 Ford Ranger pickup. The Department also has an article to replace 11 Automatic Electronic Defibrillators (A.E.D.'s), most are over ten years of age.

The Fire Department is working to install a tank and fire pump on our 1993 surplus military chassis and hopes this will go into service by the end of the summer 2013 as a forestry vehicle.

Our 22 foot Boston Whaler Fire-Rescue boat, which we keep at the Osterville boat basin, is 22 years old and showing its age. This boat should be replaced in the next three to four years.

### **Personnel**

Your Fire-Rescue Department continues to maintain a shift commander and three firefighters at our Headquarters Station in Centerville and three firefighters at the Osterville and Marstons Mills Fire Stations to start a shift.

The Department continues to operate a 15 member Dive Team for both open water and ice rescue and they drill monthly.

### **Building and Grounds**

The buildings and grounds of the Fire Department are in good condition.

The Department has an article to install acoustical sound absorbing tile in the Osterville Fire Station apparatus bay to try and alleviate an echo problem where radios cannot be understood due to the reverberation. Installing some wall/ceiling acoustical tile should eliminate this problem.

The Department also has an article to install a top coat of asphalt paving at the Centerville Station parking lot and driveway as after 23 years it has deteriorated in many locations.

### **Training**

The Department continues to send our personnel each year to the Barnstable County Fire-Rescue Academy for in-service training for each group.

2012 was an aggressive year in training our personnel in firefighter survival skills: self-contained breathing apparatus air management, maydays, firefighter entrapment escape techniques, wall breaching, and rescuing downed firefighters.

## **Fire Prevention and Education**

### **HURRICANE EVACUATIONS C-O-MM FIRE DISTRICT**

Every couple years Cape Cod comes under the threat of a hurricane. We have had our share of severe hurricanes in the past which have caused extensive damage including the Hurricanes of 1938, 1944, Hurricane Carol, and Edna in the early 50's, and Hurricane Bob in 1991.

When public safety agencies ask residents to evacuate low lying areas, it is critical to heed that warning for your safety. Your home may be on high ground, but fire, police and ambulance personnel can not get to you in the event of an emergency due to access cut-off by flood waters. Cape Cod's south shore is extremely vulnerable to flooding and our District is no exception. Little Island, Oyster Harbors, Wianno Head, Long Beach and Short Beach areas are all cut-off during a hurricane.

During the 1944 Hurricane, which devastated our area, the water came up so high that emergency response was impossible as all main roads around the area were cut-off by tidal waters, never mind the countless trees that fell blocking the roads for days. Cape Cod has made extensive efforts to have regional emergency shelters for residents and guests in the event of a hurricane with medical personnel at these shelters.

Hurricane "Sandy" hit the New York/New Jersey shores this past year just over a hundred miles from Cape Cod and it was not the wind that did the major damage, but the tidal surge that knocked houses off their foundations. Areas that were devastated by the tidal surge, did not get sustained winds any greater than we do in a winter northeaster storm, but the tidal surge blocked access to emergency personnel to make rescues, extinguish fires, etc.

When the next hurricane approaches our area, make arrangements with family members or a friend to leave the flood plain or go to a regional shelter for the few hours it takes until the storm passes. Do not risk being trapped by flood waters endangering you and your loved ones. Houses can be replaced, but do not put your family or emergency responders in danger by staying in low lying areas.

## **Communications**

The Department has an article to upgrade our communications system at the Headquarters Dispatch Center. This will update our dispatch console and equipment with new radios, controls, cabling, etc., for much of our equipment is no longer supported by the original manufacturer. This would also replace twenty-three (23) year old carpet which is in desperate need of replacing.

## **Fire Chief Commentary**

June 30, 2013 will be my last day at work as I retire after forty-eight (48) years with the C-O-MM Fire-Rescue and the last forty (40) years as your Fire Chief.

It has been a privilege to serve this Fire District these many years and I am extremely grateful to the public for their support, to the past and present Fire and Prudential Boards, firefighters, dispatchers and staff for their commitment to the Department. Also, I must thank my wife, children, and family, for without their support, this job could not be done.

C-O-MM Fire District has been extremely fortunate to have had a very dedicated group of individuals to be part of the organization over the years, be it volunteers, call firefighters, dispatchers, full-time firefighters, and a great administration staff to keep this organization running smoothly.

### **Comments**

The Board of Fire Commissioners would like to thank all of the full-time Firefighters, Dispatchers, Fire Prevention Officers, Administrative Staff, Mechanic, Custodian, Prudential Committee, Clerk/Treasurer, Water Department personnel, all Town of Barnstable agencies, the County Sheriff's Office and state agencies again for their cooperation and continued support.

Respectfully submitted,

Mark A. Macallister, Chairman  
Board of Fire Commissioners

Edward P. Riley, Vice Chairman  
Board of Fire Commissioners

Scott Frank, Clerk  
Board of Fire Commissioners

John M. Farrington, Chief  
C-O-MM Fire Department

CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
FIRE/RESCUE DEPARTMENT  
EMS DIVISION  
2012

The Emergency Medical Services division of the COMM Fire Department recorded a decrease in incident responses for request of medical aid and or transport over the previous year, 2011. The department's emergency care providers, EMTs and Paramedics, responded to a total of 2,744 medical incidents and interacted with 3190 patients which resulted in 2,846 patient transports. The department performed 4 aero - medical transports to Boston utilizing the helicopter transport service, Boston MedFlight. The Massachusetts State Office of Emergency Medical Services implemented a trauma triage protocol this year. This protocol mandates that traumatically injured patients meeting specific injury patterns and criteria are required to be transported to a Level 1 or Level 2 designated trauma receiving facility (hospital) and neither Cape Cod Hospital nor Falmouth Hospital have such designation. As a result, the department transported 3 patients to South Shore Hospital located in Weymouth.

The three department ambulances, 2009 International 4300 - Horton Class 1, Type 1, vehicles have provided reasonably reliable and efficient service to the district for the last three years. They are the workhorse of the fire department fleet.

The requests for medical aid accounted for just over 71% of the total department's incident responses. The majority of our medical responses were for cardiac emergencies. Cape Cod and the Islands in specific, the villages of COMM, have maintained their designation as a Heart Safe community for another year. Emergency Medical Services on Cape Cod, in particular Cape Cod Hospital, continues to be recognized for delivering high level quality emergency cardiac care and stroke care.

The emergency medical technicians and paramedics that respond daily to the requests for emergent care are highly trained and skilled in their profession and as such the department is proud of the quality emergency medical care, commitment and dedication these individuals display to the residents and visitors to our community.

The COMM Fire Department continues to strive to reduce the number of injuries to infants and children related to automobile accidents by continuing our affiliation with the Child Passenger Safety Network. The CPS program educates new parents and grandparents alike in the process of safe automobile travel with newborns, infants and children up to the height of 4'9" tall. The program consists of the demonstration of the proper installation of car seats, selecting a proper fitting car seat for the child and the proper use of automobile restraint systems. The department handled over 129 child passenger safety seat installations in the past year with the two certified technicians on staff. The departments dedication and continued support of this program is a valuable asset to the public and in particular the children of the community.

The COMM Fire Department, in cooperation with the Barnstable County, continues to participate in a medical needle and syringe disposal drop site program. The distribution and collection of, FDA approved, sharps containers has drastically reduced the number of accidental needle sticks at the town landfill.

Respectfully submitted,  
Lt. Richard Scherbarth, NREMT-P, EMT I/C, CPST  
EMS Officer

**COMM Fire District  
FIRE/RESCUE DEPARTMENT  
JANUARY - DECEMBER 2012**

**Incident Type Count:**

**1 Fire**

|   |           |
|---|-----------|
| 100 Fire, Other                                       | 1         |
| 111 Building fire                                     | 24        |
| 113 Cooking fire, confined to container               | 18        |
| 114 Chimney or flue fire, confined to chimney or flue | 5         |
| 116 Fuel burner/boiler malfunction, fire confined     | 2         |
| 123 Fire in portable building, fixed location         | 1         |
| 131 Passenger vehicle fire                            | 6         |
| 132 Road freight or transport vehicle fire            | 1         |
| 134 Water vehicle fire                                | 2         |
| 140 Natural vegetation fire, Other                    | 2         |
| 141 Forest, woods or wild land fire                   | 3         |
| 142 Brush or brush-and-grass mixture fire             | 14        |
| 151 Outside rubbish, trash or waste fire              | 3         |
| 154 Dumpster or other outside trash receptacle fire   | 1         |
| 160 Special outside fire, Other                       | <u>1</u>  |
|   | <b>84</b> |

**2 Overpressure Rupture, Explosion, Overheat(no fire)**

|   |          |
|---|----------|
| 240 Explosion (no fire), Other                    | 2        |
| 243 Fireworks explosion (no fire)                 | 1        |
| 251 Excessive heat, scorch burns with no ignition | <u>1</u> |
|   | <b>4</b> |

**3 Rescue & Emergency Medical Service Incident**

|  |              |
|--|--------------|
| 311 Medical assist, assist EMS crew                  | 17           |
| 3111 Person Assist / NO Medical Aid or Evaluation    | 98           |
| 320 Emergency medical service, other                 | 7            |
| 321 EMS call, excluding vehicle accident with injury | 2,447        |
| 322 Motor vehicle accident with injuries             | 96           |
| 323 Motor vehicle/pedestrian accident (MV Ped)       | 7            |
| 324 Motor Vehicle Accident with no injuries          | 54           |
| 331 Lock-in (if lock out , use 511 )                 | 2            |
| 341 Search for person on land                        | 1            |
| 352 Extrication of victim(s) from vehicle            | 4            |
| 353 Removal of victim(s) from stalled elevator       | 1            |
| 360 Water & ice-related rescue, other                | 1            |
| 361 Swimming/recreational water areas rescue         | 1            |
| 365 Watercraft rescue                                | 6            |
| 381 Rescue or EMS standby                            | <u>2</u>     |
|  | <b>2,744</b> |

**4 Hazardous Condition (No Fire)**

|  |    |
|--|----|
| 412 Gas leak (natural gas or LPG)              | 57 |
| 413 Oil or other combustible liquid spill      | 10 |
| 421 Chemical hazard (no spill or leak)         | 1  |
| 424 Carbon monoxide incident                   | 20 |
| 440 Electrical wiring/equipment problem, Other | 4  |
| 442 Overheated motor                           | 2  |
| 444 Power line down                            | 27 |
| 445 Arcing, shorted electrical equipment       | 41 |
| 451 Biological hazard, confirmed or suspected  | 1  |
| 460 Accident, potential accident, Other        | 2  |



**COMM Fire District  
FIRE/RESCUE DEPARTMENT  
JANUARY - DECEMBER 2012**

|                                       |            |
|---------------------------------------|------------|
| 463 Vehicle accident, general cleanup | 1          |
| 481 Attempt to burn                   | <u>2</u>   |
|                                       | <b>178</b> |

**5 Service Call**

|  |            |
|--|------------|
| 500 Service Call, other                        | 8          |
| 510 Person in distress, Other                  | 1          |
| 511 Lock-out                                   | 37         |
| 512 Ring or jewelry removal                    | 4          |
| 520 Water problem, Other                       | 1          |
| 521 Water evacuation                           | 1          |
| 522 Water or steam leak                        | 9          |
| 531 Smoke or odor removal                      | 8          |
| 541 Animal problem                             | 2          |
| 542 Animal rescue                              | 3          |
| 550 Public service assistance, Other           | 4          |
| 551 Assist police or other governmental agency | 6          |
| 552 Police matter                              | 3          |
| 553 Public service                             | 36         |
| 554 Assist invalid                             | 3          |
| 561 Unauthorized burning                       | 58         |
| 571 Cover assignment, standby, moveup          | <u>25</u>  |
|  | <b>209</b> |

**6 Good Intent Call**

|  |            |
|--|------------|
| 600 Good intent call, Other                          | 8          |
| 611 Dispatched & cancelled en route                  | 5          |
| 611A Cancelled en route - EMS                        | 5          |
| 611B Cancelled en route - FIRE                       | 4          |
| 611C Cancelled en route - OTHER                      | 1          |
| 621 Wrong location                                   | 2          |
| 622 No Incident found on arrival at dispatch address | 33         |
| 632 Prescribed fire                                  | 2          |
| 641 Vicinity alarm (incident in other location)      | 1          |
| 651 Smoke scare, odor of smoke                       | 12         |
| 652 Steam, vapor, fog or dust thought to be smoke    | 2          |
| 661 EMS call, party transported by non-fire agency   | 1          |
| 671 HazMat release investigation w/no HazMat         | 9          |
| 672 Biological hazard investigation                  | <u>1</u>   |
|  | <b>105</b> |

**7 False Alarm & False Call**

|  |     |
|--|-----|
| 700 False alarm or false call, Other                   | 4   |
| 710 Malicious, mischievous false call, Other           | 1   |
| 714 Central station, malicious false alarm             | 3   |
| 730 System malfunction, Other                          | 12  |
| 731 Sprinkler activation due to malfunction            | 1   |
| 733 Smoke detector activation due to malfunction       | 90  |
| 734 Heat detector activation due to malfunction        | 4   |
| 735 Alarm system sounded due to malfunction            | 104 |
| 736 CO detector activation due to malfunction          | 60  |
| 740 Unintentional transmission of alarm, Other         | 16  |
| 741 Sprinkler activation, no fire - unintentional      | 2   |
| 743 Smoke detector activation, no fire - unintentional | 60  |

**COMM Fire District  
FIRE/RESCUE DEPARTMENT  
JANUARY - DECEMBER 2012**

|  |            |
|--|------------|
| 744 Detector activation, no fire - unintentional     | 17         |
| 745 Alarm system activation, no fire - unintentional | 85         |
| 746 Carbon monoxide detector activation, no CO       | <u>69</u>  |
|  | <b>528</b> |

**8 Severe Weather & Natural Disaster**

|  |           |
|--|-----------|
| 813 Wind storm, tornado/hurricane assessment | 19        |
| 814 Lightning strike (no fire)               | <u>3</u>  |
|  | <b>22</b> |

**9 Special Incident Type**

|                                       |          |
|---------------------------------------|----------|
| 900M MUTUAL AID GIVEN - Building Fire | 1        |
| 911 Citizen complaint                 | <u>1</u> |
|                                       | <b>2</b> |

**Total Incident Count: 3876**

**Total Est. Loss: \$278,292**

**YEARLY FIRE PREVENTION AND LIFE SAFETY REPORT 2012**

**1. Fire Prevention Inspections:**

|   |      |
|---|------|
| Commercial Plan Review  | 17   |
| Fire Drills Held  | 81   |
| Fire Prevention/Business Inspections                          | 1126 |
| Fire Alarm Systems in Dwellings/Resale, Transfer              | 774  |
| Fire Alarm System Installations                               | 248  |
| Fuel Oil Burning Appliances                                   | 95   |
| Fuel Storage Tanks/Removed                                    | 56   |
| Liquefied Petroleum Gas Installations                         | 51   |
| Miscellaneous Inspections (Gunpowder, Cannon, Dumpster, etc.) | 61   |
| Tank Truck/Transfer Tank Inspections                          | 21   |

**2530**

**2. Permits Issued:**

|   |      |
|---|------|
| Fire Alarm Systems in Dwellings/Resale, Transfer          | 540  |
| Fire Alarm System Installations                           | 141  |
| Fuel Oil Storage  | 46   |
| Fuel Storage Tanks/Removed                                | 47   |
| Liquefied Petroleum Gas Installations                     | 30   |
| Open Burning  | 3669 |
| Agricultural Burning                                      | 32   |
| Miscellaneous Permits (Gunpowder, Cannon, Dumpster, etc.) | 38   |
| Tank Truck/Transfer Tank Permits                          | 17   |

4560

**3. Fire/Rescue Calls:**

**21**

**4. Public Education Programs:**

**40**

**5. Investigations:**

**8**

**6. Town Office Coverage (Hinckley Building)**

**73 (119hrs)**

**Incident Totals:**

|                                  |             |
|----------------------------------|-------------|
| Total Inspections:               | <b>2530</b> |
| Total Permits Issued:            | 4560        |
| Total Fire/Rescue Calls:         | 21          |
| Total Public Education Programs: | 40          |
| Total Investigations:            | 8           |

# Preventing Mulch Fires

*Mulch is a combustible material that can be easily ignited by improperly discarded smoking materials. Hundreds of small and large fires are started this way every year. The risk is that what starts as a small outdoor mulch fire can quickly spread to buildings. A mulch fire can be well underway before someone notices or is alerted by smoke alarms or sprinkler systems activating.*

## **New Regulation on Mulch Safety**

- The new regulation, 527 CMR 17, took effect last September and prohibits the new application of mulch within 18" around combustible exteriors of buildings, such as wood or vinyl but not brick or concrete. Residential buildings with six units or less are exempted from this regulation, but all homeowners may also wish to adopt these safety practices. The regulation applies to all other buildings including commercial properties.

## **Tips for Property Managers, Building Owners & Landscapers**

- Provide a minimum of an 18-inch clearance between landscape mulch beds and combustible building materials, such as wood, vinyl siding and decks.
- Use non-combustible mulch such as rock or pea stone around gas meters and combustible portions of the structure.
- Provide proper receptacles for smoking materials at all entrances to public buildings and in designated smoking areas. Place them at least 18" away from the building, do not mulch in these areas and remember to regularly empty smoking receptacles.
- Grounds and maintenance crews should be aware when conditions are favorable for mulch fires and increase surveillance of mulch beds.
- Keep mulch beds moist when possible.

## **Million Dollar Mulch Fire**

- The most notable event occurred at a Peabody apartment complex in May 2008. A cigarette-lit mulch fire caused a \$6.7 million loss, displaced 750 people temporarily and 36 permanently.
- In April 2012, improperly discarded smoking materials ignited mulch outside an assisted living center in Braintree. The fire forced the early morning evacuation of many older adults, some of whom suffered smoke inhalation injuries.

## **Report Mulch Fires**

- If you see anything smoking in a landscape bed, put it out if you can and report it, if the burning material is not thoroughly wet or removed it might re-ignite.
- Report any smoke or fire via 9-1-1.

## **Be a Responsible Smoker: *Put It Out. All the Way. Every Time.***

- If you smoke, remember to properly dispose of all smoking materials.
- Always use appropriate receptacles for disposing of smoking materials and matches.
- Don't discard cigarettes into mulch or potted plants.
- At home, use ashtrays that won't burn or catch fire and that are deep enough to contain butts. Wet them down before throwing out.
- As more people smoke outdoors rather than inside, many building fires started by smoking begin on decks, porches, and exterior stairways.
- So be smart in your choice of containers for butts. Consider using metal cans with sand for outside disposal.
- Because of the risk of starting a fire, do not throw lit smoking materials out of the car window, it is illegal to do so and punishable by a fine of \$100 and/or thirty days imprisonment (M.G.L. c. 148 § 34).

## **How Mulch Fires Start. *Care must be taken to prevent mulch fires.***

- In many mulch fires, the smoldering mulch tunnels under the surface and then breaks out into open flame.
- Mulch that is piled too deeply, more than a few inches, can build up heat and spontaneously catch fire.
- Mulch fires start more readily when the weather is hot and it has been dry for an extended time.
- Factors such as below-average rainfall, dry conditions, warm temperatures, and high winds increase the risk of mulch fires.

## **Storage and Manufacturing of Mulch**

- The new regulation has safety requirements for those who store or manufacture mulch. It limits the size of mulch piles, requires a distance of 30-feet between piles, and limits the distance from the lot line to 25-feet.
- Large piles of mulch can easily spontaneously combust with all the heat they generate, so it's important to be vigilant and employ good housekeeping. The distance between piles keeps a fire from easily spreading from one pile to another or to a building.

# **FireFACTORS**

**Office of the State Fire Marshal  
Commonwealth of Massachusetts**

P.O. Box 1025 State Road • Stow, Massachusetts 01775 • (978) 567-3300 •  
[www.mass.gov/dfs](http://www.mass.gov/dfs)



**JUNIOR FIREFIGHTER PROGRAM AT WEST VILLAGES ELEMENTARY SCHOOL**

## **Community Outreach**

The dedicated members of IAFF Local 2346 have been working hard to give back to the community in which they serve. In this last year, our members have given time, resources, and financial support to many causes both locally and afar.

Our commitment to the Muscular Dystrophy Association continues, and this year under the direction of Firefighter Patrick Hill, we doubled our annual collection from years past during the summer Fill the Boot campaign. Additionally, our award winning firehouse chili recipe was entered again in the annual Firefighter Chili Challenge in Hyannis to many accolades.

A fire at the Cavalry Baptist Church in Hyannis created a need within the community as many in the area depended on the meals that were both donated and served to those in need. In November of last year, with the help of Dave Akin from the Faith Assemblies of God in Hyannis, Firefighter Gus Riley spearheaded an effort in which our members donated, cooked, and then served close to 200 meals to those in need.

Although Hurricane Sandy caused many power outages and other storm related problems, our area was spared the level of devastation that many communities in coastal area of both New York and New Jersey were faced with. Working with other local fire department unions, our members gathered clothing, non perishable food, batteries, and other important necessities at our headquarters station. These items were then driven and hand delivered to areas in need in Long Island. Additionally, we made numerous financial donations to those in need, the latest being to a fire station in Rockaway Beach that was in need.

Every year we partner with other Barnstable Fire Departments and the Barnstable Police in the annual Barnstable Kids Day celebration. During the holiday season we turn our apparatus bay into a small Santa's Village and with the help of Firefighter Robert O'Melia, invite children from the community to share their wishes directly with 'Santa' himself. The children get to visit the station, play on the apparatus, and all leave with a picture with 'Santa' at no cost. Additionally we collect toys for the Toys for Tots campaign, and deliver them in a special public safety parade in the annual 'Stuff a Bus' toy collection.

Throughout the year our membership supports various groups within the community, and our members strive to be active participants in the neighborhoods that we both live in and protect. We are thankful for all the community support in our initiatives and will continue to look for ways to give back.

Respectfully submitted,

Enrique Arrascue  
President IAFF Local 2346

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS  
WATER DEPARTMENT**

P.O. BOX 369 – 1138 MAIN STREET  
OSTERVILLE, MASSACHUSETTS 02655

OFFICE OF  
BOARD OF WATER COMMISSIONERS  
WATER SUPERINTENDENT  
TEL. No. 508-428-6691  
FAX No. 508-428-3508  
www.commwater.com



**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS**

Scott E. Crosby, Chairman  
Peter Hansen, Vice Chairman  
Kevin Medeiros, Clerk

**2013-2014 PERSONNEL**

Craig A. Crocker, Superintendent (1992)\*  
Herbert L. McSorley, Assistant Superintendent (1978)\*  
Judith E. Winfield (1982)  
Jamie R. Hylas (1987)\*  
Samuel A. Nickerson (1990)\*  
Kevin J. Ferguson (1994)\*  
Roger P. Raymond (1998)\*  
Kirsten Tavano (2000)  
T. Chatham Fawkes (2001)\*  
Matt Pistone (2002)\*  
Beth Flick (2004)  
Tim Picard (2005)\*  
Zachary Martin (2013)

\* State Certified Drinking Water Operators



## **CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT REPORT OF THE BOARD OF WATER COMMISSIONERS**

The Board of Water Commissioners would like to thank the voters of our District for your continued support in our endeavor to supply the best quality of drinking water possible. We ask that you continue your conservation efforts. They are crucial to protect our future resources and to control the current cost of water. For information and materials on conserving water contact our office at 428-6691 or visit our web site ([www.commwater.com](http://www.commwater.com)).

The goal of the Centerville-Osterville-Marstons Mills Water Department is to contribute to the well being of our community by supplying affordable high-quality drinking water. We pledge to be a model Water Department providing the best service possible. We strive for excellence through education and communication with our community and within our organization.

### **Public Relations**

The Department mailed out the annual Water Quality Report along with the January 2013 water bills. The report contains information on the safety and quality of water for the year 2012. If you have any questions or suggestions please feel free to call or write the office.

We publish an annual newsletter to keep ratepayers informed of Department projects and happenings. This newsletter and Water Quality Report are available at the District Offices, Libraries and Post Offices within the villages. Our web site ([www.commwater.com](http://www.commwater.com)) is also updated with information regarding projects and services.

Again, for 2013, we ask for your Voluntary Conservation efforts to control the cost of water, to protect the environment and to avoid mandatory water restrictions.

- Please avoid all outside water use between the hours of 8:00 AM and 6:00 PM.
- Residents living in homes on the odd numbered sides of streets are asked to water lawns and gardens on odd numbered days only. Residents residing on even numbered sides of streets are requested to water lawns and gardens on even numbered days.
- Water only when necessary. Please be aware of the advance weather forecast. If wind and rain is forecast make adjustments to your watering schedule to minimize water consumption.
- Maintain your lawn at a height of at least two (2) inches. This practice will protect roots and retain soil moisture.
- Install rain shutoff devices on automatic irrigation systems.

Water Conservation kits available at no charge upon request. Use water wisely!

### **Budget & Water Rates**

This past year and throughout this economic downturn we have been able to maintain our water rates due to prudent cost saving measures and our continued efforts to keep new spending out of the operation and maintenance budget. However, increasing operating costs have forced us to examine our revenue. The results of the recent water rate review concluded a modest rate increase and rate re-structuring would keep the Department on a sound financial footing. Our consultant recommended the changes, and if approved by the Board would allow us to perform necessary capital improvements and offset future increasing operating costs.

### **Pump Stations and Equipment**

In 2012 we recorded withdrawals over a Billion gallons. The equipment performed well with no major problems. In fact, the equipment is in excellent condition due to regular maintenance and scheduled replacement. The Annual well cleaning and performance testing has allowed us to identify pumping equipment that is not operating efficiently and correct any problems. We will continue to upgrade equipment which will provide for a more reliable communication link between the facilities and the central computer control. The emergency disinfection equipment project continues to move forward which will allow us to respond to an emergency more efficiently. Also, a coordinated effort with the Town has enhanced the reverse 911 system and slows the District access in the event of an emergency to contact residents. We withdrew our participation in the County's request for proposals for possible solar installations on District lands.

### **New Source Construction**

The construction of a new pumping facility (Hayden 23) continues with the design phase complete. We will be entering the bid phase for the construction of the access road and installation of utilities. The funding for the construction of the facility will be requested at the appropriate time. We are currently working with Town officials to protect and test other sites identified from our investigation program.

### **Distribution System Expansion & Improvements**

In 2012 a leak detection survey was conducted on the entire distribution system. (251 miles) A total of six leaks were discovered. Our consumption breakdown is 88% residential, 9% commercial, 1% municipal, and 2% unaccounted for. Insurance Services Office Inc. (ISO) conducted a Public Protection Classification (PPC) survey. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. We are pleased to report that the water supply system received a Class 1 rating (highest).

In an effort to make public water supply available, and to enhance fire protection to all residents of the District, the Board of Water Commissioners will continue to install water mains for existing streets and subdivisions that file a petition and meet the requirements. The Board aims to simplify the procedure and facilitate connections to the water system for these residents. To date, public water supply has been made available to over five hundred fifty residents over the past ten years.

System improvements have been focused on the streets that the Town has scheduled for reconstruction. We have attempted to coordinate the necessary upgrades prior to this paving. The funds requested will allow us to add/replace necessary piping to those streets.

Our annual flushing program is underway. We should have the entire distribution system, completed by June 14. We apologize for the inconvenience of this imperative service.

### **Cross- Connection Program**

The Department will continue the cross-connection program by re-surveying and testing all necessary facilities. A cross-connection occurs whenever a potable drinking water line is directly or indirectly connected to a nonpotable (fire service, irrigation system, cooling systems, boilers, etc.) piece of equipment or piping. An unprotected or inadequately protected cross connection on your premises could contaminate the drinking water in your dwelling, and in neighboring dwellings. The most common potential cross-connection is the garden hose. The Department installs a check valve with all new residential hookups & provides hose bib vacuum breakers to prevent back siphonage. Throughout the District there are 110 testable backflow prevention devices installed in commercial buildings, schools, apartment complexes and other necessary buildings.

**Control your costs: home leak detection**

It is important for residents to implement a periodic leak-detection survey in their own homes. Most homes have a low-flow indicator on their water meters, which is a small red diamond-shaped dial on the head of the meter. Turn off all water fixtures and look at the red dial. If the dial is moving, there is a leak in your home. In most cases the leak is a result of a toilet leak, which over time can add up. The purchase of a moisture sensor on automatic irrigation systems is also a good water saving idea. Residents need to learn as much as possible about how to consciously conserve water and how to make these changes become part of a regular routine. Contact the Department for assistance and free conservation kits or check out our website. ***Please conserve and use water wisely!***

**Water Quality Sampling**

The Department samples monthly for coliform bacteria throughout the system. The Department also samples for over 80 regulated and unregulated substances throughout the year. Laboratories certified by the Commonwealth of Massachusetts analyze all samples. Sample results are sent to the Massachusetts Department of Environmental Protection for analysis. Please refer to the table of your water quality report to see what is in your drinking water.

**Training**

Distribution operators are certified by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities. The maintenance of these licenses requires training contact hours. Training classes are scheduled through various associations and provide our staff with “hands-on” training from customer service to safety. We would like to congratulate all staff members that continue their professional development.

In addition to thanking District customers, the Board of Water Commissioners extends our thanks and appreciation to our dedicated employees, the Prudential Committee, the Fire Department, the Clerk/Treasurer’s office and the various Town of Barnstable agencies for their welcome assistance and cooperation throughout the year. We are proud of the staff and management of the Department and are confident that consumers will continue to receive the best service we can provide.

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

Scott E. Crosby, Chairman

Peter Hansen, Vice Chairman

Kevin Medeiros, Clerk

CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT

**ANNUAL STATISTICS  
2013 ANNUAL PUMPAGE**

|           |             |
|-----------|-------------|
| January   | 41,994,000  |
| February  | 36,694,000  |
| March     | 42,219,000  |
| April     | 68,507,000  |
| May       | 98,685,000  |
| June      | 129,792,000 |
| July      | 189,071,000 |
| August    | 148,649,000 |
| September | 113,053,000 |
| October   | 63,904,000  |
| November  | 41,712,000  |
| December  | 42,514,000  |

**2013 TOTAL 1,016,794,000 GALLONS**

**FACTS ABOUT YOUR SYSTEM**

Maximum Day: July 8, 2012 – 9,158,000 Gallons

Maximum Week: July 1st – July 7th, 2012 – 49,472,000 Gallons

23 – New Services installed in 2012

12,046 – Service connections

134 – Services repaired/replaced in 2012

(0.93) Miles of new & replaced water main installed in 2012

251.63 – Total miles of water mains

1,988 – Hydrants in service

153 – Hydrants repaired in 2012

4,249 – Work orders issued

662 – Acres of watershed property

32 – Buildings

3 – Storage tanks

19 – Ground water sources

**FY2015**  
**Proposed Budgets**  
**And**  
**Articles**

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
PRUDENTIAL OPERATION BUDGET**

|  | Appropriated<br>FY 2012 | Appropriated<br>FY 2013 | Proposed<br>FY 2014 | AMT OF INC.<br>OR (DEC) | % INC<br>OR DEC |
|--|-------------------------|-------------------------|---------------------|-------------------------|-----------------|
| <b>SALARIES (52 Week Pay Year):</b>            |                         |                         |                     |                         |                 |
| PRUDENTIAL COMMITTEE - \$3000 per commissioner | 9,000.00                | 9,000.00                | 9,000.00            | 0.00                    | 0.00%           |
| CLERK/TREASURER                                | 69,500.00               | 74,500.00               | 77,000.00           | 2,500.00                | 3.36%           |
| ASST. TO CLERK/TREASURER                       | 35,100.00               | 35,100.00               | 36,400.00           | 1,300.00                | 3.70%           |
| LONGEVITY PAY                                  | 1,270.00                | 1,413.47                | 1,462.00            | 48.53                   | 3.43%           |
| PART-TIME                                      | 4,500.00                | 4,500.00                | 4,500.00            | 0.00                    | 0.00%           |
| OVERTIME (Office Staff)                        | 2,000.00                | 2,000.00                | 2,000.00            | 0.00                    | 0.00%           |
| TAX COLLECTOR                                  | 2,500.00                | 2,500.00                | 2,500.00            | 0.00                    | 0.00%           |
| MODERATOR                                      | 300.00                  | 300.00                  | 300.00              | 0.00                    | 0.00%           |
| <b>Subtotal District Salaries</b>              | <b>124,170.00</b>       | <b>129,313.47</b>       | <b>133,162.00</b>   | <b>3,848.53</b>         | <b>2.98%</b>    |
| <b>DISTRICT EXPENDITURES:</b>                  |                         |                         |                     |                         |                 |
| GROUP INSURANCE                                | <b>1,995,544.00</b>     | <b>1,895,135.00</b>     | <b>1,969,328.00</b> | <b>74,193.00</b>        | <b>3.91%</b>    |
| BC/BS  | 1,659,012.00            | 1,569,061.00            | 1,643,005.00        | 73,944.00               | 4.71%           |
| MEDEX  | 140,555.00              | 126,700.00              | 123,093.00          | (3,607.00)              | -2.85%          |
| DENTAL   | 90,500.00               | 90,750.00               | 94,588.00           | 3,838.00                | 4.23%           |
| LIFE   | 2,330.00                | 2,362.00                | 2,380.00            | 18.00                   | 0.76%           |
| MEDICARE                                       | 102,185.00              | 105,300.00              | 105,300.00          | 0.00                    | 0.00%           |
| SOCIAL SECURITY                                | 962.00                  | 962.00                  | 962.00              | 0.00                    | 0.00%           |
| RETIREMENT ASSESSMENT                          | 1,045,375.00            | 1,142,595.00            | 1,169,887.30        | 27,292.30               | 2.39%           |
| INSURANCE                                      | 276,975.00              | 289,587.53              | 289,262.00          | (325.53)                | -0.11%          |
| FINANCIAL ADVISOR/BANKING                      | 1,200.00                | 2,000.00                | 2,000.00            | 0.00                    | 0.00%           |
| PRINTING & ADVERTISING                         | 15,000.00               | 15,000.00               | 15,000.00           | 0.00                    | 0.00%           |
| STREETLIGHTS                                   | 155,000.00              | 155,000.00              | 155,000.00          | 0.00                    | 0.00%           |
| <b>Subtotal District Expenditures</b>          | <b>3,489,094.00</b>     | <b>3,499,317.53</b>     | <b>3,600,477.30</b> | <b>101,159.77</b>       | <b>2.89%</b>    |
| CONTINGENCY FUND                               | 40,000.00               | 40,000.00               | 40,000.00           | 0.00                    | 0.00%           |
| EDUCATION & PROF. DUES                         | 5,200.00                | 5,200.00                | 5,200.00            | 0.00                    | 0.00%           |
| PROFESSIONAL FEES                              | 45,000.00               | 45,000.00               | 45,000.00           | 0.00                    | 0.00%           |
| TELEPHONE (Local, Long Dist & Computer T-1 )   | 2,600.00                | 2,600.00                | 2,600.00            | 0.00                    | 0.00%           |
| OFFICE SUPPLIES                                | 5,500.00                | 5,500.00                | 6,000.00            | 500.00                  | 9.09%           |
| OFFICE EQUIPMENT & SERVICES                    | 2,000.00                | 2,000.00                | 2,300.00            | 300.00                  | 15.00%          |
| <b>Subtotal Office Expenses</b>                | <b>100,300.00</b>       | <b>100,300.00</b>       | <b>101,100.00</b>   | <b>800.00</b>           | <b>0.80%</b>    |
| <b>PRUDENTIAL/TREASURER OFFICE EXPENSES:</b>   | <b>3,713,564.00</b>     | <b>3,728,931.00</b>     | <b>3,834,739.30</b> | <b>105,808.30</b>       | <b>2.84%</b>    |

|   | Appropriated<br>FY 2012 | Appropriated<br>FY 2013 | Proposed<br>FY 2014 | AMT OF INC.<br>OR (DEC) | % INC<br>OR DEC |
|---|-------------------------|-------------------------|---------------------|-------------------------|-----------------|
| <b>SALARIES</b>   |                         |                         |                     |                         |                 |
| DIRECTOR, INFORMATION SYS. & PART-TIME HELP   | 76,653.00               | 76,653.00               | 70,000.00           | (6,653.00)              | -8.68%          |
| LONGEVITY PAY   | 1,410.23                | 1,410.23                | 0.00                | (1,410.23)              | -100.00%        |
| <b>TOTAL SALARIES</b>   | <b>78,063.23</b>        | <b>78,063.23</b>        | <b>70,000.00</b>    | <b>(8,063.23)</b>       | <b>-10.33%</b>  |
| <b>EXPENSES</b>   |                         |                         |                     |                         |                 |
| COMPUTER MAINTENANCE & SVC.<br>(Maintenance fees, Service contracts, Internet access) | 28,150.64               | 29,915.54               | 30,000.00           | 84.46                   | 0.30%           |
| COMPUTER - INTERNET SERVICE   | 9,108.00                | 3,468.00                | 4,000.00            | 532.00                  | 5.84%           |
| TELEPHONE SYSTEM MAINTENANCE AND<br>ASSOCIATED COSTS                                  | 1,008.00                | 1,400.00                | 11,500.00           | 10,100.00               | 1001.98%        |
| TELEPHONE SYSTEM LEASE & MAINTENANCE  | 21,431.44               | 10,000.00               | 0.00                | (10,000.00)             | -46.66%         |
| COMPUTER EDUCATION & PROF. DUES   | 4,000.00                | 4,000.00                | 4,000.00            | 0.00                    | 0.00%           |
| HARDWARE & SOFTWARE UPGRADES  | 13,700.00               | 13,100.00               | 13,000.00           | (100.00)                | -0.73%          |
| <b>TOTAL EXPENSES</b>   | <b>77,398.08</b>        | <b>61,883.54</b>        | <b>62,500.00</b>    | <b>616.46</b>           | <b>0.80%</b>    |
| <b>INFORMATION SYSTEMS BUDGET TOTALS</b>  | <b>155,461.31</b>       | <b>139,946.77</b>       | <b>132,500.00</b>   | <b>-7,446.77</b>        | <b>-5.32%</b>   |

**CENTERVILLE-OSTERVILLE-MARSTONS MILLS FIRE DISTRICT  
FIRE MAINTENANCE AND OPERATION BUDGET**

|  | Appropriated<br>FY 2012 | Appropriated<br>FY 2013 | Proposed<br>FY 2014 | AMT OF INC.<br>OR (DEC) | % INC<br>OR DEC |
|--|-------------------------|-------------------------|---------------------|-------------------------|-----------------|
| <b>APPARATUS &amp; REPAIR</b>                |                         |                         |                     |                         |                 |
| A. Personnel & Training                      | 74,500.00               | 83,500.00               | 80,500.00           | (3,000.00)              | -3.59%          |
| B. Vehicle Repair & Maint                    | 115,500.00              | 123,300.00              | 125,300.00          | 2,000.00                | 1.62%           |
| C. Firefighter Equipment                     | 81,612.00               | 81,300.00               | 83,600.00           | 2,300.00                | 2.83%           |
| D. EMT Equipment                             | 99,347.00               | 121,547.00              | 126,711.94          | 5,164.94                | 4.25%           |
| E. Fire Prevention                           | 7,700.00                | 7,700.00                | 7,700.00            | 0.00                    | 0.00%           |
| <b>TOTAL APPARATUS &amp; REPAIR</b>          | <b>378,659.00</b>       | <b>417,347.00</b>       | <b>423,811.94</b>   | <b>6,464.94</b>         | <b>1.55%</b>    |
| <b>BUILDING &amp; UPKEEP</b>                 |                         |                         |                     |                         |                 |
| A. Station & Office Supplies                 | 45,570.00               | 49,425.00               | 57,425.00           | 8,000.00                | 16.19%          |
| B. Bldg Services & Contracts                 | 30,600.00               | 33,700.00               | 35,900.00           | 2,200.00                | 6.53%           |
| C. Bldg & Grounds Supplies                   | 59,500.00               | 60,000.00               | 61,000.00           | 1,000.00                | 1.67%           |
| <b>TOTAL BUILDING &amp; UPKEEP</b>           | <b>135,670.00</b>       | <b>143,125.00</b>       | <b>154,325.00</b>   | <b>11,200.00</b>        | <b>7.83%</b>    |
| NATURAL GAS, PROPANE, #2 OIL                 | 62,400.00               | 62,400.00               | 62,400.00           | 0.00                    | 0.00%           |
| ELECTRICITY                                  | 93,600.00               | 93,600.00               | 93,600.00           | 0.00                    | 0.00%           |
| TELEPHONE & COMMUNICATIONS                   | 54,000.00               | 54,000.00               | 54,000.00           | 0.00                    | 0.00%           |
| LEGAL SERVICES                               | 20,000.00               | 20,000.00               | 20,000.00           | 0.00                    | 0.00%           |
| AMBULANCE BILLING                            | 52,000.00               | 52,000.00               | 52,000.00           | 0.00                    | 0.00%           |
| <b>TOTAL OTHER DEPT EXPENSES</b>             | <b>282,000.00</b>       | <b>282,000.00</b>       | <b>282,000.00</b>   | <b>0.00</b>             | <b>0.00%</b>    |
| <b>SALARIES</b>                              |                         |                         |                     |                         |                 |
| FIRE CHIEF                                   | 139,530.32              | 137,569.68              | 142,298.98          | 4,729.30                | 3.44%           |
| DEPUTY CHIEF                                 | 116,335.92              | 114,732.33              | 120,734.36          | 6,002.03                | 5.23%           |
| ADMINISTRATIVE PERSONNEL                     | 116,363.00              | 115,448.00              | 120,635.00          | 5,187.00                | 4.49%           |
| PERMANENT FIREFIGHTERS                       | 3,970,361.90            | 3,949,409.58            | 4,115,632.53        | 166,222.95              | 4.21%           |
| DISPATCHERS                                  | 228,628.48              | 233,553.32              | 244,158.02          | 10,604.70               | 4.54%           |
| PERMANENT FF CALLBK & OT                     | 898,000.00              | 898,000.00              | 925,000.00          | 27,000.00               | 3.01%           |
| DISPATCH/ADMIN SICK/VAC/OT                   | 38,000.00               | 38,000.00               | 42,000.00           | 4,000.00                | 10.53%          |
| HOLIDAY PAY (PERM FF & DISP)                 | 190,016.39              | 209,807.58              | 204,430.20          | (5,377.38)              | -2.56%          |
| FIRE COMMISSIONERS-(\$3000 per commissioner) | 9,000.00                | 9,000.00                | 9,000.00            | 0.00                    | 0.00%           |
| CUSTODIAN                                    | 41,753.60               | 41,722.40               | 42,949.60           | 1,227.20                | 2.94%           |
| MECHANIC                                     | 80,611.20               | 79,955.20               | 82,368.00           | 2,412.80                | 3.02%           |
| MECHANICAL SERVICES & O.T.                   | 9,000.00                | 9,000.00                | 9,000.00            | 0.00                    | 0.00%           |
| TRANING PROGRAM DEVELOPMENT                  | 0.00                    | 31,000.00               | 31,000.00           | 31,000.00               | -               |
| SICK BUYOUT                                  | 27,132.60               | 0.00                    | 39,839.75           | 39,839.75               | -               |
| FIRE CHIEF TRANISTION                        | 0.00                    | 5,012.24                | 0.00                | (5,012.24)              | -               |
| UNIFORM-PERMANENT FF                         | 30,650.00               | 31,200.00               | 31,200.00           | 0.00                    | 0.00%           |
| UNIFORM-DISPATCHERS                          | 1,000.00                | 1,200.00                | 1,200.00            | 0.00                    | 0.00%           |
| BURNING PERMIT (DISPATCH)                    | 4,000.00                | 4,000.00                | 4,000.00            | 0.00                    | 0.00%           |
| <b>TOTAL SALARIES</b>                        | <b>5,900,383.41</b>     | <b>5,908,610.33</b>     | <b>6,165,446.44</b> | <b>256,836.11</b>       | <b>4.35%</b>    |
| <b>FIRE DEPARTMENT BUDGET TOTALS</b>         | <b>6,696,712.41</b>     | <b>6,751,082.33</b>     | <b>7,025,583.38</b> | <b>274,501.05</b>       | <b>4.07%</b>    |





**CENTERVILLE-OSTERVILLE-MARSTONS MILLS WATER DEPARTMENT**

**MAINTENANCE AND OPERATION BUDGET**

| Operation & Maintenance                        | Appropriated        | Appropriated        | Proposed            | AMT OF INC.      | % INC        |
|--|---------------------|---------------------|---------------------|------------------|--------------|
|  | FY 2012             | FY 2013             | FY 2014             | OR (DEC)         | OR DEC       |
| CHEMICAL COSTS                                 | 236,000.00          | 245,000.00          | 245,000.00          | 0.00             | 0.00%        |
| D.E.P. ASSESSMENT                              | 7,330.00            | 9,215.00            | 8,195.00            | (1,020.00)       | -11.07%      |
| ELECTRICITY                                    | 280,000.00          | 280,000.00          | 280,000.00          | 0.00             | 0.00%        |
| EQUIPMENT OPERATING EXPENSES                   | 48,000.00           | 50,000.00           | 52,000.00           | 2,000.00         | 4.00%        |
| GENERAL OPERATION                              | 110,000.00          | 110,000.00          | 110,000.00          | 0.00             | 0.00%        |
| NEW EQUIPMENT                                  | 3,000.00            | 3,000.00            | 3,000.00            | 0.00             | 0.00%        |
| OFFICE SUPPLIES                                | 40,000.00           | 41,000.00           | 46,000.00           | 5,000.00         | 12.20%       |
| PUMP STATIONS                                  | 111,000.00          | 111,000.00          | 121,000.00          | 10,000.00        | 9.01%        |
| SUPPLIES & MATERIALS                           | 42,500.00           | 44,000.00           | 48,343.00           | 4,343.00         | 9.87%        |
| TELEPHONE                                      | 10,000.00           | 11,000.00           | 11,000.00           | 0.00             | 0.00%        |
| WATER SYSTEM                                   | 120,000.00          | 120,000.00          | 125,000.00          | 5,000.00         | 4.17%        |
| PROFESSIONAL FEES                              | 12,000.00           | 10,000.00           | 10,000.00           | 0.00             | 0.00%        |
| <b>SALARIES</b>                                |                     |                     |                     |                  |              |
| SUPERINTENDENT                                 | 92,209.00           | 94,976.00           | 97,830.00           | 2,854.00         | 3.00%        |
| ASST SUPERINTENDENT                            | 76,752.00           | 79,060.00           | 81,432.00           | 2,372.00         | 3.00%        |
| PUMP STATION OPERATOR                          | 66,906.00           | 56,500.00           | 58,200.00           | 1,700.00         | 3.01%        |
| METER TECHNICIAN                               | 58,336.25           | 61,800.00           | 63,800.00           | 2,000.00         | 3.24%        |
| WATER TECHNICIANS (6)                          | 286,800.00          | 266,555.00          | 274,500.00          | 7,945.00         | 2.98%        |
| OFFICE PERSONNEL (3)                           | 123,292.00          | 129,800.00          | 133,700.00          | 3,900.00         | 3.00%        |
| PART TIME HELP                                 | 0.00                | 0.00                | 0.00                | 0.00             | 0.00%        |
| STANDBY & OVERTIME                             | 103,799.75          | 95,094.00           | 97,000.00           | 1,906.00         | 2.00%        |
| WATER COMMISSIONERS-\$3000 per commissioner    | 9,000.00            | 9,000.00            | 9,000.00            | 0.00             | 0.00%        |
| <b>BUDGET TOTALS</b>                           | <b>1,836,925.00</b> | <b>1,827,000.00</b> | <b>1,875,000.00</b> | <b>48,000.00</b> | <b>2.63%</b> |
| Prudential Costs, Group Health & Business Ins. | 640,235.21          | 579,091.20          | 583,109.22          | <b>4,018.02</b>  | <b>0.69%</b> |
| <b>TOTAL BUDGET</b>                            | <b>2,477,160.21</b> | <b>2,406,091.20</b> | <b>2,458,109.22</b> | <b>52,018.02</b> | <b>2.16%</b> |

**WATER DEPARTMENT BUDGET & ARTICLES FY2014**

| EXPENSES                        | FUNDING             |                     |                     |                   |                    |                           |                          | Totals              | To Be Funded        |                               |
|---------------------------------|---------------------|---------------------|---------------------|-------------------|--------------------|---------------------------|--------------------------|---------------------|---------------------|-------------------------------|
|                                 | Total               | Auth. To Borrow     | Water Income (Est)  | SDC Est Rec       | Water Surplus Fund | Water Bettmt Reserve Fund | Transfer from MTBE Funds |                     |                     | Transfer from Available Funds |
| <b>Appropriation</b>            | <b>800,000.00</b>   | <b>2,630,091.28</b> | <b>42,000.00</b>    | <b>465,238.84</b> |                    | <b>402,530.81</b>         |                          | <b>4,341,087.98</b> | 0.00                |                               |
| Water Budget                    | <b>1,875,000.00</b> |                     | 1,875,000.00        |                   |                    |                           |                          | <b>1,875,000.00</b> | 0.00                |                               |
| Maturing Debt                   | <b>102,070.01</b>   |                     | 102,070.01          |                   |                    |                           |                          | <b>102,070.01</b>   | 0.00                |                               |
| Maturing Interest               | <b>45,912.05</b>    |                     | 45,912.05           |                   |                    |                           |                          | <b>45,912.05</b>    | 0.00                |                               |
| Indirect Costs (to PC)          | <b>583,109.22</b>   |                     | 583,109.22          |                   |                    |                           |                          | <b>583,109.22</b>   | 0.00                |                               |
| <b>Article #</b>                |                     |                     |                     |                   |                    |                           |                          |                     |                     |                               |
| 19 Installations & Improvements | <b>387,238.84</b>   |                     |                     | 42,000.00         | 345,238.84         |                           |                          | <b>387,238.84</b>   | 0.00                |                               |
| 20 SCADA                        | <b>85,000.00</b>    |                     |                     |                   | 85,000.00          |                           |                          | <b>85,000.00</b>    | 0.00                |                               |
| 21 Reserve Account Article      | <b>35,000.00</b>    |                     |                     |                   | 35,000.00          |                           |                          | <b>35,000.00</b>    | 0.00                |                               |
| 22 Water OPEB Liability Trust   | <b>24,000.00</b>    |                     | 24,000.00           |                   |                    |                           |                          | <b>24,000.00</b>    | 0.00                |                               |
| 23 Rehab Mid-Cape Tank          | <b>800,000.00</b>   | 800,000.00          |                     |                   |                    |                           |                          | <b>800,000.00</b>   | 0.00                |                               |
|                                 | <b>3,938,557.17</b> | <b>0.00</b>         | <b>2,630,091.28</b> | <b>42,000.00</b>  | <b>465,238.84</b>  | <b>0.00</b>               | <b>0.00</b>              | <b>-</b>            | <b>3,938,557.17</b> | <b>0.00</b>                   |
| <b>REMAINING</b>                |                     | 800,000.00          | 0.00                | 0.00              | 0.00               | 0.00                      | 402,530.81               | 402,530.81          |                     |                               |
|                                 | <b>3,938,557.17</b> |                     |                     |                   |                    |                           |                          |                     |                     |                               |
| District Req'd Reserves 5.00%   | <b>196,927.86</b>   |                     |                     |                   |                    |                           |                          |                     |                     |                               |
| Actual 0.00%                    |                     |                     |                     |                   |                    |                           |                          |                     |                     |                               |
| 10.22%                          | <b>402,530.81</b>   |                     |                     |                   |                    |                           |                          |                     |                     |                               |
|                                 |                     |                     |                     |                   |                    |                           |                          |                     | Stabilization Fund  |                               |

402,530.81

**May 20, 2014**

**NOTICE OF THE ANNUAL MEETING  
AND  
ANNUAL MEETING WARRANT**

**Centerville-Osterville-Marstons Mills Fire District**

**Town of Barnstable**

**Commonwealth of Massachusetts**

**To the Clerk of the Centerville-Osterville-Marstons Mills Fire District:**

**Greetings:**

You are hereby required and directed to notify and warn the inhabitants of the Town of Barnstable residing within the territory comprising the Centerville-Osterville-Marstons Mills Fire District, qualified to vote in the District elections and affairs, to meet on Monday, May 19, 2014, at the Centerville Fire Station, 1875 Falmouth Road, Route 28, Centerville, Massachusetts, where the polls shall be open at 8:00 a.m., and close at 7:00 p.m., and then and there to vote upon the following officers, to wit:

One Prudential Committee Member for three years  
One Water Commissioner for three years  
One Fire Commissioner for three years

And to meet on Tuesday, May 20, 2014, at the West Villages Elementary School, Osterville-West Barnstable Road, Marstons Mills, Massachusetts, at 7:00 p.m., to act upon the following articles:

**ARTICLE #1.** To accept the Reports of the Prudential Committee, Information Systems, Fire Commissioners, and Water Commissioners.

**Requested by the Prudential Committee  
The Prudential Committee Recommends Acceptance**

**ARTICLE #2.** To see if the District will vote to raise and appropriate the sum of \$3,251,630.08 and to transfer from income of the Water Department \$583,109.22 for Fiscal Year 2015 for the ordinary operating expenses of the Prudential Committee Operation, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Prudential Committee totaling \$3,834,739.30, as shown in this booklet.*

**ARTICLE #3.** To see if the District will vote to transfer and appropriate from the income of the water department the sum of \$1,875,000.00 or some other amount for the ordinary operating expenses of the Water Department for Fiscal Year 2015, or to take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Board of Water Commissioners totaling \$1,875,000.00 as shown in this booklet.*

**ARTICLE #4.** To see if the District will vote to raise and appropriate the sum of \$5,859,207.60 and transfer from the income from the Ambulance Account the sum of \$1,166,375.78 or some other amount for the ordinary operating expenses of the Fire Department for Fiscal Year 2015, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Board of Fire Commissioners totaling \$7,025,583.38, as shown in this booklet.*

**ARTICLE #5.** To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$132,500.00 or some other amount for Fiscal Year 2015 for the ordinary operating expenses of the Information Systems Department, to be expended under the direction of the Prudential Committee, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article represents the budget of the Information Systems Department totaling \$132,500.00, as shown in this booklet.*

**ARTICLE #6.** To see if the District will vote to raise and appropriate from the income of the Water Department the sum of \$102,070.01, to pay maturing debt of the Fire District otherwise incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds of the District and appropriate the sum of \$950,000.00 for other District bonds and notes incurred, to make a total of \$1,052,070.01 for Maturing Debt, as it becomes due and payable during Fiscal Year 2015, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article represents the payments for the maturing debt that will become due during fiscal year 2015.

**ARTICLE #7.** To see if the District will vote to raise and appropriate from the income of the Water Department and other available funds of the Water Department the sum of \$45,912.05, to pay accruing interest on the debt of the Fire District incurred by or for the Water Department; and to raise and appropriate and/or transfer from available funds and appropriate the sum of \$63,812.50 for accruing interest on debt of the District incurred other than by or for the Water Department, making a total of \$109,724.55, for the payment of Maturing Interest on bonds and notes as it becomes due and payable during Fiscal Year 2015, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article represents the payments for the interest accrued and due during fiscal year 2015.

**ARTICLE #8.** To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate the sum of \$36,785.00 to be paid, in accordance with M.G.L. c.41 Section 108B or other applicable law, to the Town of Barnstable as compensation for assessors, tax collectors and any certified collectors expenses incurred on behalf of the district, for the fiscal year ending June 30, 2015, said funds to expended under the direction of the Prudential Committee, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* The Fire Districts in the Town appropriate \$80,000.00 to the Town of Barnstable each year for their expenses incurred for assessing and tax collection services. This article represents COMM's Proportionate share of that amount.

**ARTICLE #9.** To see if the District will vote to authorize the Prudential Committee to employ an outside auditor to audit the books and accounts of the District, including those of the Treasurer and Water Department; or to request an audit under the provisions of Chapter 44, Section 35, General Laws of Massachusetts, for the Fiscal Year ending June 30, 2014.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* It is prudent and customary to ensure that the public's financial interests are being watched and the auditor ensures that the financial statements are materially correct.

**ARTICLE #10.** To see if the District will authorize the Treasurer to enter into compensating balance agreements during Fiscal Year 2015, as permitted by the Massachusetts General Laws, Chapter 44, Section 53F, as amended.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* There are agreements between banking institutions and the District treasurer for services provided by the banks for funds on deposit. The Commissioner of Revenue of Massachusetts approves such procedures.

**ARTICLE #11.** To see if the District will vote to raise and appropriate pursuant to Massachusetts General Law, Chapter 40, Section 5C, a sum of money to be added to the Reserve Fund to ensure a total Reserve Fund not in excess of 5% of the receipts, rates and services from the Fiscal Year ending June 30, 2015, pursuant to Massachusetts General Law, Chapter 40, Section 5C, or take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This fund is a reserve that may be expended by vote of the Prudential Committee to meet extraordinary or unforeseen obligations and imperatives. While this is not directly appropriated to a particular use, transfers may be voted from time to time of all or any portion of the fund, to meet exigencies. An example of its use in the past has been for emergency repairs.

**ARTICLE #12.** To see if the District will vote release the excess authorization for borrowing for the Water Tank Project of \$541,750 and the Water Tank Painting Project of \$140,000 for a total of \$681,750, or to take any other action thereon.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**

*Explanation:* This article will release the excess amounts authorized to borrow for the Water Tank and Water Tank Painting Projects that were not needed.

**ARTICLE #13.** To see if the District will vote to raise and appropriate and or transfer from available funds and appropriate the sum of \$25,000 for the continued upgrade of the Information System to purchase software and or hardware, including but not limited to, servers, desktop computers, GPS enabled laptop computers, completion of the network virtualization project, negotiate a new more cost effective software licensing agreement and whatever else the District deems necessary to complete these phases of the projects.

**Requested by the Prudential Committee  
Recommended by the Prudential Committee**



**Explanation:** *The funding of this article will allow the District to complete the virtualization of our networks, upgrades on our servers, and continuation of replacing older hardware. These funds will also allow us to negotiate a better licensing agreement with Microsoft which will result in substantial savings over time for the District. This Article allows us to complete much of the work begun last year and should substantially complete hardware and software upgrades, as well as network virtualization. Essentially this means a better faster network, fully backed up on and off site. Computers with similar or identical software, making transitions from one to another simpler for employees and trouble shooting simpler for our IT person.*

**ARTICLE #14.** To see if the District will vote to raise and appropriate and/or borrow from available funds and appropriate the sum of \$92,000.00 for new radio equipment, cabling, radio controls, related radio equipment and carpet for the Dispatch Center at the Headquarters Station in Centerville, said funds to be expended under the direction of the Board of Fire Commissioners with approved of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will replace radios, transfer equipment controls, and related equipment to our 1990 Console at the Headquarters Station. We have equipment that is no longer supported by the manufacturer as well in need of updating our radio equipment. This article will also replace the dispatch center carpeting which is 23 years old and in need of replacing.*

**ARTICLE #15.** To see if the District will vote to raise and appropriate and/or transfer from available funds and appropriate \$38,500.00 to purchase a new four wheel drive SUV, lights, radios, and related equipment and to sell or trade a 2003 four-wheel drive Ford Ranger, whichever is in the best interest of the Fire District, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Committee  
Recommended by the Prudential Committee**

**Explanation:** *This article which will replace a ten year old Fire Prevention vehicle to keep a reliable fleet.*

**ARTICLE #16.** To see if the District will vote to raise and appropriate and/or transfer and appropriate from available funds the sum of \$21,000.00 for the purchase of eleven (11) Automatic Electronic Defibrillators (A.E.D.'s) and related equipment and to sell or trade eleven older A.E.D.'s , whichever is in the best interest of the Fire District, said funds to be expended under the directions of the Board of Fire Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

*Explanation: This article will replace all of our older A.E.D.'s which most are well over ten years of age.*

**ARTICLE #17.** To see if the District will vote to raise and appropriate and/or borrow from available funds the sum of \$93,000.00 to install a top layer of asphalt and restripe the parking lines at the Headquarters Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

*Explanation: The Headquarters parking lot is twenty-three (23) years old and has been crack sealed several times and is now in need of a top layer of asphalt to maintain this lot for many years to come*

**ARTICLE #18.** To see if the District will vote to raise and appropriate and/or transfer from available funds the sum of \$16,000.00 for the installation of acoustical tile on the walls and ceilings of the apparatus bay of the Osterville Fire Station, said funds to be expended under the direction of the Board of Fire Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Fire Commissioners  
Recommended by the Prudential Committee**

*Explanation: This article will add acoustical insulation tile to the apparatus bays at the Osterville Fire Station to try and eliminate the reverberation and echoes from the radios so emergency radio traffic from dispatchers can be understood on the apparatus floor, by the firefighters. This remedy has been evaluated and recommended by a sound engineer.*

**ARTICLE #19.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$345,238.84 and to transfer and appropriate from system development charges a sum of \$42,000.00 for a total of \$387,238.84 for the labor and materials necessary for water service installations, repairs to the water system, leak detection hydrant relocations, replacement of undersize and older piping, water main extensions and other related upgrades on Route 149 and others within the system, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the Department to sub-contract related water installations and improvements through the public procurement process. This will allow us to continue the upgrade and maintenance of the Distribution system as necessary and as identified in the Water System Improvement Plan. The amount requested is based on an estimated number of new installations, repairs and the improvements have been coordinated with the Town's re-surfacing plan as necessary. The funds will also maintain staffing levels. Funding for this article is to be transferred and appropriated from water surplus and available funds.*

**ARTICLE #20.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$85,000.00 for the labor and materials necessary to perform upgrades to the supervisory control and data acquisition (SCADA) system. The improvements will be performed on the computer and radio equipment at the necessary locations, said funds to be expended under the direction of the Board of Water Commissioners, with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the SCADA system to be upgraded by phasing out the outdated radios and migrating to a programmable logic controller (PLC) platform through the public procurement process. Funding will be transferred from available funds.*

**ARTICLE #21.** To see if the District will vote to transfer and appropriate from the water surplus account the sum of \$35,000.00 for the purchase of a full size, four wheel drive truck and related equipment, and to sell or trade a 2006 Chevy truck, whichever is in the best interest of the District, said funds to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or to take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the purchase of a new vehicle through the public procurement process and the sale or trade of a high mileage vehicle. The new vehicle will have increased fuel efficiency and safety features. Our mechanic has recommended replacement of this vehicle based on a review of the fleet. Funding will be transferred and appropriated from water surplus.*

**ARTICLE #22.** To see if the District will vote to transfer and appropriate from the income of the Water Department the sum of \$24,000/00 to the Other Post-Employment Benefits (OPEB) Liability Trust fund to apply to the Water department's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will contribute to the fund established for the liability identified by the GASB 45 rule.*

**ARTICLE #23.** To see if the District will vote to borrow and appropriate an amount up to \$800,000.00 for the permitting, inspection, rehabilitation, and repainting of the tank and related appurtenances for a new coating system on the Mid-Cape water tank located at the 2053 Service Road site, said funds are to be expended under the direction of the Board of Water Commissioners with the approval of the Prudential Committee, or take any other action thereon.

**Requested by the Board of Water Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article will allow the District to replace the coating system on the existing tank (last painted in 1998) through the public procurement process. An inspection report, prepared by a professional engineer, provided the recommendation to perform the work and the cost estimate which is based on current market conditions. The positive environment for funding make this time ideal for the Department. Bids will be received in the 3<sup>rd</sup> quarter of this year. The work is proposed for October 2013. The District obtained Bond Counsel's favorable review of the proposed article and motion for voter approval. The Prudential Committee and Water Commissioners have worked jointly to provide a financial review of the repayment of the loan. The first debt and interest payment will be due in FY2015.*

**ARTICLE #24.** To see if the District will vote to transfer and appropriate the sum of \$100,000.00 from the Stabilization Fund for the Other Post Employment Benefits (OPEB) Liability Trust for the District's unfunded liability as described by the Government Accounting Standards Board (GASB) 45 rule with the approval of the Prudential Committee.

**Requested by the Board of Prudential Commissioners  
Recommended by the Prudential Committee**

**Explanation:** *This article would transfer funds from our Stabilization Fund to fulfill our obligation of reserving monies every fiscal year for the unfunded liability of the District for the Other Post Employment Benefits Liability Trust Fund account as required by GASB 45 and our actuarial study completed for June 30, 2010.*

**Per a Petition Submitted by Fifty or More Registered Voters of the District:**

**ARTICLE #25.** We the undersigned registered voters of the Town of Barnstable, residing within the Centerville-Osterville-Marstons Mills Fire District hereby petition the Centerville-Osterville-Marstons Mills Fire District to fund through the C-O-M-M Water Department the opening, occupancy and all necessary utilities for the House trailer formerly occupied as the temporary quarters for the Fire Department as Station 2 located at 1238 Main Street in Osterville. For use by the C-O-M-M Water Department employee's as a locker room, break room, office, and storage of personal items necessary for work. As well as any other needs that may arise.

**Prudential Committee Recommends Indefinite Postponement**

**HEREOF FAIL NOT** to make due return of the Warrant and your doings thereon at said meeting. Given under our hands this twenty-first day of May, in the Year of our Lord, Two Thousand Thirteen.

Prudential Committee

Carlton B. Crocker, Chairman \_\_\_\_\_

John Lacoste \_\_\_\_\_

David V. Lawler \_\_\_\_\_

A TRUE COPY  
ATTEST:

\_\_\_\_\_  
Clerk/Treasurer, Judith C. Sprague  
Centerville-Osterville-Marstons Mills Fire District

