

**C-O-MM WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
REGULAR OPEN SESSION MEETING
JAN. 4, 2017
DRAFT**

CROSBY called the meeting to order at 7:00 p.m.

Regular members present:

Scott Crosby Peter Hansen Kevin Medeiros
Public attendance: Craig Crocker,

ITEM #1 - MEETING MINUTES

VOTE: Mr. Medeiros made a Motion to approve the meeting minutes of DEC. 7, '16 Mr. Hansen seconded said Motion. **Motion passed unanimously.**

ITEM #2 - PUBLIC COMMENT-

N/A

ITEM #3- SUPERINTENDENT'S REPORT (See attached)

Budget report discussed

Water Management act –DEP-to send proposal

Frazer property (for sale) Main st Ost.- discussed.

Rte. 149 project- 75 % COMPLETE- RCI contract

Staff evaluations continue

Proposed Billing system discussed

SUPT. REVIEW- evaluation form provided

Pump report-

FY 2018 Draft budget & articles discussed

Security upgrades discussed

Audit report presented & discussed- Supt contract –contact Attorney Hodnett

Office furniture/ phone system upgrades

Next meeting- FEB. 1, 2017. 7 PM

VOTE: Mr. Medeiros made a Motion to approve the Supt. report. Mr. Hansen seconded said Motion. **Motion passed unanimously.**

ITEM #4 – COMMISSIONERS' COMMENT-

ITEM #5 - PUBLIC COMMENT-

VOTE- Mr. Medeiros made a Motion to adjourn, seconded by Mr. Hansen at 8:35 P.M. **Motion passed unanimously**

These minutes were taped, transcribed and respectively submitted by Craig Crocker.